

Village Of Manley
Board of Trustees Regular Meeting
June 11, 2020

The Regular Meeting of the Village of Manley Board of Trustees was called to order on June 11, 2020 by Chairman Denise Swenson at 7:09 PM via Zoom video & audio conference. Roll call was taken and members present were Denise Swenson, Mickey Dalton, Tim Glas, and Rebecca Goble, along with Village Clerk Jolene Dalton, & 1 guest. Board member Adam Zierott was excused. A copy of the Open Meeting Act is posted in the meeting room for review. The Code of Conduct for Municipalities was read by Chairman DSwenson. Notice of this meeting being held via Zoom was posted on the Village website, in the bulletin boards on the Fire House & Post Office and sent out via email to Manley residents who accept notices electronically.

Agenda T Glas moved & R Goble seconded to approve the Agenda. Roll call vote: All approved. Motion carried.

Consent Agenda items approved:

*May 14, 2020 **Minutes**

*May 2020 **Water Clerk's Report**

*May 2020 **Treasurer's Report**

*May 2020 **Village Clerk's Report** - Working with Steve Parr, the Village Street Superintendent, to update our 2020 NDOT Lane Mile Reporting with the annexation; Posted notice at Post Office & sent an email to residents regarding a Memorial Day "Parade" around Manley, organized by Judy Root; Sent/mailed May letter to residents; Posted notices at Post Office & on website regarding open positions in the Village, tornado shelter in the Community Center, 5/19/20 sewer smoking, & 6/6/20 Village Clean-Up; Animal Licensing – Have registered 72 animals to date. Sent letters to JDillon & AMartz with deadline of June 10th. After that we will issue a citation, with further action involving the matter turned over to the Village attorney. No reply from either to date (6/8).

*May 2020 **Misc Monthly Reports** –

Water Specialist - Jack Faubion

The results of the water sample for the month of May had no violations.

Wastewater Specialist – Ed Blunt

5/14 & 5/21 – checked the lagoons; pump #2 not working in auto; some duck weed forming; fresh mowed

Maintenance Building Overhead Door - Mickey Dalton

The door has been installed & work completed.

Water Meters – Mickey Dalton & Adam Goble

Had a little delay in progress this month because of a new baby 😊.

Sewer Smoking – Mickey Dalton

Smoking was completed on May 19th. No major flaws were found in the system.

Kitchenette – AZierott donated a white stove which will replace the crème colored one in the kitchenette & match the other white appliances.

Village Clean Up – Papillion Sanitation placed two dumpsters outside the Community Center from June 5th to the 9th. Everything went well & the dumpsters were overflowing!

Audit Committee - The Audit Committee consisting of Tim Glas, Mickey Dalton and Adam Zierott met on 6/4/2020 in the Community Center to audit the Village financial books from October 2019 thru May 2020. All books were found to be in order.

811 Digger Calls – Since last reported in March, have received 10 locate requests. DSwenson & MDalton are still working on reporting procedures.

Remaining Reports

***Claims** – Black Hills Energy for CommCtr-\$67.73 & Fire House-\$73.57; DHHS for water testing-\$15.00; OPPD for CommCtr-\$60.46, Fire House-\$68.77, Sewer-\$44.15, Water-\$33.25 & Street Lights-\$269.90; RWD

#3 for water-\$1,107.50; Windstream for CommCtr-\$95.64 and Fire House-\$98.54; WireBuilt for website maint-\$50.00; Manley Hwy Acct for matching trsf from Sewer Acct-\$161.00 & Water Acct-\$161.00; JFaubion for Jun water wages & postage-\$126.75; EBlunt for May wastewater specialist-\$175.00; Mowen Owen for May mowing-\$560.00; M&N Investments for tractor fuel-\$37.24; Midwest Laboratories for annual influent test-\$431.90; Meeske Hardware for water meters hardware-\$8.75; Quality Press Printing for new water books-\$259.75; JDalton for May Village Clerk-54-1/2 hr-\$626.92; and MDalton for lagoon mowing & spraying-\$150.00. TGlas moved & RGoble seconded to approve the Claims. Roll call vote: DSwenson-yes, MDalton-abstain, TGlas-yes, RGoble-yes. Motion carried.

Unfinished Business

Zoning – A proposed resolution for Administrative Fees/Fines/Applications for any Manley Zoning &/or Subdivision changes was read by DSwenson. MDalton moved & RGoble moved that the Resolution be adopted as read. After discussion, the motion & second were withdrawn & the vote postponed until further details could be obtained.

*DSwenson reported that she had received a complaint about how the fence was built at 105 North Street. The property adjoins three (3) properties on the west & one (1) on the north. There is an 85' existing fence built by the middle, west property owner, Richard Ehrhorn, with the good side facing the 105 North property. 50' of the north, west property line is shared by 105 North & Richard Berner. The 82' on the north side of the property adjoins a corn/soybean field. Discussion was held if the newly built fence causes a hardship to the neighbors, to the field, or to the Village. Since the newly constructed fence at 105 North Street causes no hardship to anyone, TGlas moved & RGoble seconded that a variance be granted to Mickey Dalton, 105 North property owner, for the good side of the fence to face in, rather than out, to the 105 North property and thus match the existing fence built by Richard Ehrhorn. Roll call vote: DSwenson-yes, MDalton-abstain, TGlas-yes, RGoble-yes. Motion carried.

Open Village Positions – Justin Backhaus & David Erhart have expressed interest in serving on the Village Planning Commission, joining present member Jodi Tapp. (Leonard Stohlmann contacted DSwenson about resigning from the Commission.) MDalton moved & RGoble seconded that we confirm the appointment of these three people to serve on the Manley Planning Commission. Roll call vote: All approved. Motion carried. DSwenson will get their first meeting scheduled to discuss the Vogler property. The Board will continue to look for two additional Planning Commission members and other vacant Village positions.

Nuisance Violations – The property at 105 Locust has been sold. The new property owner will be contacted to get accounts put in his name. A complaint has been received about the 111 Broadway property. TGlas will reach out to her. Violations at 106 Broadway & 112 Cherry were discussed & actions pending.

Welcoming Committee – The Board will work on building this committee once we start meeting together again.

Park projects – *Trash can lids – no report

*The tennis court net still needs to get put back up. MDalton will spray the weeds on the tennis court & ballfield.

*Picnic Shelter – AZierott will be asked to check on help for James Struthers to lay the concrete. If the work is not done in the next couple of weeks, the Board will get some re-bids & get the project completed.

*Playground - DSwenson is setting up a meeting with Dan from Crouch Recreation for assembly instructions. The people from Craig, NE will be contacted to come & get the old playground or the Board will get it taken apart & set aside for when they can come get it.

Tornado Shelter in the Community Center – Some items that were determined to be needed were flashlights (Adam Goble will purchase 2-3.), radio/storm weather radio (DSwenson will check on), and directions (Board will finalize).

Culvert at Manley Lane & Hwy 1 – Since AZierott is out of town, there was no report on if he asked Dan Timm to discuss with Fire Chief Larry Schliefert if the VFD could use the big fire truck some weekend to open it up. If that is not an option, the Board will have to check with the state because the county has declined to help.

Stop sign & speed humps – DSwenson reported on what she found on the NDOT website. JDalton will check with the Village insurance company about our liability with the humps.

Revisit the Village Comprehensive Plan – Discussion was held regarding if the Village wants or needs to undertake such an expense now. The general feeling was to hold off spending that kind of money at this time. After searching thru the minutes & Ordinance books, the Board cannot find where the Village approved an Ordinance to accept the Comprehensive Plan. DSwenson will investigate this further with Hannah-Keelan and David Chebatoris, the Village attorney.

Funding sources to pave Manley’s streets – MDalton reported that he got a bid from Asphalt Specialists, a contractor who was doing asphalt work in the Village. The Village already has an asphalt bid from NL Maintenance. The Board has three concrete bids & one chip seal bid in addition to the two asphalt bids but it was agreed we should have a third asphalt bid, so MDalton will get another one this month.

New Business

PTV – The pros & cons and legal requirements of holding Pillage the Village this year with the coronavirus situation were discussed. The consensus was that we don’t want to cancel the event but we need to. It is better to be safe than sorry. Vendor fees already received will be refunded or carried over to next year.

Tom Sorensen, Manley HideAway, requested permission to close Main Street on Saturday, June 13, 2020 for a Hot Rod poker run. MDalton moved & TGlas seconded to grant his request. Roll call vote: All approved. Motion carried.

Lower Platte South NRD Hazard Mitigation Plan – DSwenson read Resolution 20-02:

WHEREAS, the Federal Disaster Mitigation Act of 2000 was signed into law on October 30, 2000, placing new emphasis on state and local mitigation planning for natural hazards and requiring communities to adopt a hazard mitigation action plan to be eligible for pre-disaster and post-disaster federal funding for mitigation purposes; and

WHEREAS, a Multi-Jurisdictional Hazard Mitigation Plan was prepared by the Lower Platte South Natural Resources District, with assistance from JEO Consulting Group, Inc. of Lincoln, NE; and

WHEREAS, the purpose of the mitigation plan was to lessen the effects of disasters by increasing the disaster resistance of the Natural Resources District and participating jurisdictions located within the planning boundary by identifying the hazards that affect the Village of Manley and prioritize mitigation strategies to reduce potential loss of life and property damage from those hazards; and

WHEREAS, FEMA regulations require documentation that the plan has been formally adopted by the governing body of the Village of Manley in the form of a resolution and further requesting approval of the plan at the Federal level; and

NOW, THEREFORE, the governing body of the Village of Manley does herewith adopt the Lower Platte South Natural Resources District Multi-Jurisdictional Hazard Mitigation Plan Update in its entirety.

TGlas moved & MDalton seconded that we adopt Resolution 20-02 as read. Roll call vote: All approved. Motion carried.

Public Forum –

Procedures for 811 Calls – DSwenson & MDalton will handle. MDalton will check out the reported online calls. DSwenson will then go online & clear the call.

A bulletin board was suggested as a more professional way to post our notices & fliers at the Post Office rather than taping them to the windows. JDalton will send a letter, requesting permission from Randy Abbott, the building owner, and the Post Office to hang a bulletin board in the hallway. She will also get a price for a bulletin board for the next meeting.

JDalton requested the Village purchase an office chair mat for under the Clerk's desk. The present one is split and needs replacing. Approval was given to buy one.

With the realization that the Village's aged residents' water meters are quite inaccurate, it was questioned when the last time the main Village water meter was calibrated for accuracy. JDalton will call RWD #3 and ask them to do so.

Since the Village has had no reply from the two residents who refuse to register their animals, JDalton distributed the next letters to be sent to them. The letters were approved and she was directed to send the letters with a 1st offense citation.

Adjournment TGlas moved & RGoble seconded to adjourn the meeting at 8:44 PM. Roll call vote: All approved. Motion carried.

Jolene Dalton
Village Clerk

Date of Approval

*Copies of the minutes and reports are on file at the Manley Village Office and are available for review upon request. Minutes of the meeting can also be viewed at www.manleyne.com.

*In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, religion, age, disability, marital or familial status. (Not all prohibited bases apply to all programs.)