

**Village Of Manley  
Board of Trustees Regular Meeting  
April 12, 2018**

The Regular Meeting of the Village of Manley Board of Trustees was called to order on April 12, 2018 by Chairman Betty Meyer at 7:09 PM at the Manley Community Center. Roll call was taken and members present were Betty Meyer, Mickey Dalton, and Tim Glas along with Village Clerk Jolene Dalton & one guest. Board members Denise Swenson will be late & Adam Zierott is out of town. A copy of the Open Meeting Act is posted in the meeting room for review. The Code of Conduct for Municipalities was read by Chairman BMeyer. Notice of this meeting was posted on our website and in the bulletin boards on the Fire House & Post Office.

**Agenda** The Water Clerk & Village Clerk Reports were asked to be pulled from the Consent Agenda. TGlas moved & MDalton seconded to approve the amended Agenda. Roll call vote: All approved. Motion carried.

Consent Agenda items approved:

\*March 7, 2018 **Minutes**

\***Correspondence** – Notice that we have been awarded a \$2,500.00 Marketing Grant for 2018 PTV from Cass County Tourism and a \$19,000 CCCFF Grant for a Vertical Platform Lift in the Community Center.

\*March 2018 **Treasurer's Report**

\***Misc Monthly Reports** –

**Animal License Report**-63 animals licensed this year to date

**NPDES Waste Water Permit**-submitted renewal application

**811 Locate Calls**

**Building Permit Request**-Jeff Gordon

**Berneice Hopper Foundation Grant**-submitted application for Tornado Siren

\***Claims** - Black Hills Energy for CommCtr-\$195.96 & Fire House-\$150.74; DHHS for water testing-\$30.00; OPPD for Fire House&CommCtr-\$246.59, Sewer-\$39.25, Water-\$40.78 & Street Lights-\$342.49; RWD #3 for water-\$750.95; WWPS Bldg Fund for CommCtr payment-\$350.00; Windstream for CommCtr-\$95.04 & Fire House-\$98.07; WireBuilt for website maint-\$50.00; Manley Hwy Acct for matching trsf from Sewer Acct-\$136.00 & Water Acct-\$136.00; JDalton for 57 hr Mar Village Clerk wages-\$655.10; JFaubion for Apr water wages & postage-\$124.70; Ball Insurance for qtrly premium-\$1,061.50; NE Dept of Revenue for 1<sup>st</sup> Qtr sales tax-\$647.31; One Call Concepts for 1<sup>st</sup> Qtr digger calls-\$4.14; US Treasury for 1<sup>st</sup> Qtr P/R taxes-\$287.36; Danny Scholting for Village Office carpet installation-\$160.00; JDalton for CCCFF Grant application prep-\$170.85; UNO for NMCA Institute registration balance-\$193.00; BMeyer for census workshop & mileage-\$77.10; JDalton for anti-virus-\$39.99 & NMCA Institute-\$240.72; MDalton for Fire House window-\$318.32; and Dave Ortlieb for rock & hauling-\$288.15.

(Note: The Monthly Reports accepted &/or approved with the approval of the Agenda will be attached to the official copy of these minutes.)

\*March 2018 **Village Clerk's Report** – working with Cass County Treasurer on problem receiving our monthly pymt for taxes paid, etc. on their new system; wired Sewer Bond interest pymt on March 30<sup>th</sup>; report from the 2018 NMCA Institute included in the Board Members' binders; submitted all necessary 1<sup>st</sup> Qtr tax forms

The Board discussed the building being left unlocked, probably after a rental. M&J Dalton will develop a checklist for items to check following rentals & events.

\*March 2018 **Water Clerk Report** – Regarding the meter on South Street, it was agreed to shut off the water to it; Discussed resident who has a late charge past due balance. We will try to contact her once more; We are in need of more remote meters. MDalton will try to locate some.

MDalton moved & TGlas seconded to accept the Village Clerk & Water Clerk Reports. Roll call vote: All approved. Motion carried.

Denise Swenson joined the meeting.

### **Unfinished Business**

Animal Ordinance – Some Board members felt the Ordinance still needed more work so another work session was scheduled for Thursday, May 3, 2018 at 7:00 PM.

Maintenance Building Sliding Door – MDalton got a bid from Langfeldt Overhead Door for a replacement door. Before we purchase the door, BMeyer will ‘dig out’ the rock & gravel from under the present sliding door & see if it works better.

Nuisance Violations – Two letters that were written have been misplaced. BMeyer will rewrite & TGlas and/or AZierott will deliver the letters to the applicable residents & talk to them personally.

Kitchenette Floor – Re-doing the floor has been put on hold until construction of the Lift is completed.

Street Maintenance – MDalton got a bid from Asphalt Maintenance out of Omaha. The bid was not that different from what NL Driveway Maintenance, who we have been using the past few years, charges us so it was agreed to stay with NL Driveway Maintenance this year. BMeyer will contact him & get the work scheduled.

Lawn Care – BMeyer got a bid from local resident Jaimy Nixon, TreeRific, for applying fertilizer & weed control to the Village grounds. The bid was less than what we have had the past few years, so TGlas moved & MDalton seconded that we hire TreeRific to put two applications (spring & fall) down on the Park & Fire House grounds and one sterilant application on the ballfield. Roll call vote: All approved. Motion carried.

MDalton presented a bid from Don Story, B&D Diamond Pro, for a new surface on the ballfield. It will be presented to a potential donor.

After discussion, TGlas moved & MDalton seconded to hire Mowen Owen once again to do the Village mowing this year. Roll call vote: All approved. Motion carried.

TGlas moved & DSwenson seconded to rent a Port-a-Potty once again to have in the Park area for ball season. Roll call vote: All approved. Motion carried.

Mowing the lagoons & keeping the ‘trees’ in check around them – MDalton agreed to do again, using his judgement as to how often it needs to be done .

Spring CleanUp – The date for the Spur CleanUp, weather permitting, was scheduled for Saturday, May 12<sup>th</sup> starting at 8:00 AM and the annual Village CleanUp was scheduled for the weekend of June 2<sup>nd</sup>. JDalton will arrange for clean-up supplies from Linda Behrns/Keep Cass County Beautiful and for two dumpsters to be placed in front of the Community Center by Papillion Sanitation.

Village Spring Bonfire – To burn the remaining Village brush pile, a Bonfire was scheduled for Saturday, April 21<sup>st</sup> at 6:30 PM with the Village providing hot dogs & buns, chips, pop & marshmallows.

### **New Business**

The semi-annual audit of the books was scheduled for Thursday, April 19<sup>th</sup> at 7:00 PM.

Vertical Platform Lift – We received notice that we were conditionally awarded, pending final approval of the State Legislature, a CCCFF Grant of \$19,000 for a vertical platform lift in the Community Center. MDalton, BMeyer & DSwenson met with a representative from the Platform Lift Company to discuss details.

2018 NMCA Institute – JDalton distributed a report of the classes she attended at the Institute & information she acquired. The Board was to ‘digest’ all the information over the next month & a discussion will be held on any questions the Board might have.

Pillage The Village – A committee meeting was scheduled for Wednesday, April 18th at 7:00 PM.

Building Permit – TGlaser moved & DSwenson seconded that the Board affirm the fence permit granted by our Zoning Administrator to Jeff Gordon. Roll call vote: All approved. Motion carried.

**Adjournment** DSwenson moved & TGlaser seconded to adjourn the meeting at 8:55 PM. Roll call vote: All approved. Motion carried.

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Jolene Dalton  
Village Clerk

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Date of Approval

\*Copies of the minutes and reports are on file at the Manley Village Office and are available for review upon request. Minutes of the meeting can also be viewed at [www.manleyne.com](http://www.manleyne.com).

\*In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, religion, age, disability, marital or familial status. (Not all prohibited bases apply to all programs.)