

**Village Of Manley
Board of Trustees Regular Meeting
March 7, 2018**

The Regular Meeting of the Village of Manley Board of Trustees was called to order on March 7, 2018 by Chairman Betty Meyer at 7:04 PM at the Manley Community Center. Roll call was taken and members present were Betty Meyer, Mickey Dalton, Tim Glas, and Adam Zierott along with Village Clerk Jolene Dalton & Irina Harrington from WireBuilt. Board member Denise Swenson will be late. A copy of the Open Meeting Act is posted in the meeting room for review. The Code of Conduct for Municipalities was read by Chairman BMeyer. Notice of this meeting was posted on our website and in the bulletin boards on the Fire House & Post Office.

Agenda TGlas moved & MDalton seconded to approve the Agenda. Roll call vote: All approved. Motion carried.

Consent Agenda items approved:

*February 8, 2018 **Minutes**

*February 2018 **Water Clerk Report**

*February 2018 **Treasurer's Report**

***Village Clerk's Report** – submitted CCCFF Grant application for Community Center vertical platform lift; reinvested General Fund CD

(Note: The Monthly Reports accepted &/or approved with the approval of the Agenda will be attached to the official copy of these minutes.)

Denise Swenson joined the meeting.

Old Business

Website -The Board moved down to the Village Office for Irina Harrington to demonstrate & get input on the proposed updates to the Village website.

The Board then moved back upstairs to the meeting room & Irina Harrington was excused from the meeting.

Misc Monthly Reports:

Animal License Report

Water Specialist Report

Wastewater Specialist Report

Claims - Black Hills Energy for CommCtr-\$230.26 & Fire House-\$188.03; DHHS for water testing-\$15.00; OPPD for Fire House&CommCtr-\$278.60, Sewer-\$41.12, Water-\$44.01 & Street Lights-\$343.15; RWD #3 for water-\$832.65; WWPS Bldg Fund for CommCtr payment-\$350.00; Windstream for CommCtr-\$95.04 & Fire House-\$98.23; WireBuilt for website maint-\$50.00; Manley Hwy Acct for matching trsf from Sewer Acct-\$136.00 & Water Acct-\$136.00; JDalton for 50-1/4 hr Feb Village Clerk wages-\$579.21; JFaubion for Mar water wages & postage-\$149.40; EBlunt for Jan&Feb wastewater wages-\$250.00; Farmers & Merchants Bank for loan pymt-\$2,500.00; MDalton for office carpet & pad-\$194.85; Langfeldt Overhead Door for maintenance bldg. door-\$1,725.00; JDalton for postage-\$1.63; M&N Investments for snowplow fuel-\$43.73; Adam Goble for 8-1/2 hr Feb snow plowing-\$127.50; and Quality Press Printing for water/sewer books-\$259.75.

MDalton moved & DSwenson seconded to pay a bill from Carole's Flowers for Bob Scott memorial of \$37.45. Roll call vote: All approved. Motion carried.

DSwenson moved & MDalton seconded to approve all the Claims. Roll call vote: All approved. Motion carried.

Animal Ordinance – The February work session was cancelled along with the Soup Contest/Bingo Social so a new work session was scheduled for Wednesday, March 21, 2018 at 7:00 PM.

The Soup Contest & Bingo Social on February 25th was cancelled due to weather & illness. It was decided not to reschedule at this time.

Maintenance Building Overhead Door – MDalton reported that he put up a header & set an electrical plug. Langfeldt Overhead Door then installed a new overhead door. MDalton recommended we also replace the sliding door on that building. He will get a bid from Langfeldt for it.

Nuisance Violations – The Board discussed several properties that were in violation of the Nuisance Ordinance. BMeyer will list the properties discussed & what parts of the Ordinance are being violated. TGlas & AZierott volunteered to then go & talk to these residents.

Office remodel - MDalton reported that new carpet & pad have been laid in the Village Office. After discussion, it was agreed that the kitchenette floor will have to be redone. MDalton will look into options & costs.

2018 NMCA Institute – JDalton reported that the Village was awarded a \$200 scholarship from NMCA and a \$393 scholarship from SEACA to the Institute, leaving a cost of ~\$443 for our Clerk to attend. After discussion, AZierott moved & DSwenson seconded that we approve a maximum of \$443 for our Village Clerk to attend the 2018 NMCA Institute in Grand Island in March. Roll call vote: MDalton-abstain, TGlas-yes, BMeyer-no, DSwenson-yes, AZierott-yes. Motion carried.

New Business

Street Maintenance – MDalton is still getting names of companies & will get bids from at least three. It was suggested to investigate during the year what grant money might be available for putting concrete down on the streets.

Lawn Care – AZierott will get suggestions on what companies to get bids from. A decision was delayed until the April meeting.

Spring CleanUp – It was decided to wait until the April meeting to set a date for the Spur CleanUp & for scheduling dumpsters for the annual Village CleanUp. We will check into having volunteers from local clubs assist with the Spur CleanUp.

CCCCFF Grant application – JDalton distributed copies of the submitted Grant application. DSwenson moved & TGlas seconded that we pay the Village Clerk \$10/hr for the hours she spent on the application. Roll call vote: All approved. Motion carried.

Adjournment DSwenson moved & TGlas seconded to adjourn the meeting at 9:25 PM. Roll call vote: All approved. Motion carried.

Jolene Dalton
Village Clerk

Date of Approval

*Copies of the minutes and reports are on file at the Manley Village Office and are available for review upon request. Minutes of the meeting can also be viewed at www.manleyne.com.

*In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, religion, age, disability, marital or familial status. (Not all prohibited bases apply to all programs.)