

**Village Of Manley
Board of Trustees Regular Meeting
June 13, 2019**

The Regular Meeting of the Village of Manley Board of Trustees was called to order on June 13, 2019 by Chairman Denise Swenson at 7:02 PM at the Manley Community Center. Roll call was taken and members present were Denise Swenson, Mickey Dalton, Tim Glas, Rebecca Goble and Adam Zierott along with Village Clerk Jolene Dalton, Zoning Administrator Betty Meyer, Winter Streets Maintenance Supervisor Adam Goble, and seven guests. A copy of the Open Meeting Act is posted in the meeting room for review. The Code of Conduct for Municipalities was read by Chairman DSwenson. Notice of this meeting was posted on our website and in the bulletin boards on the Fire House & Post Office.

Agenda After a request to pull out the Claims, MDalton moved & AZierott seconded to approve the amended Agenda. Roll call vote: All approved. Motion carried.

Consent Agenda items approved:

*May 9, 2019 **Minutes**

*May 2019 **Correspondence**

*May 2019 **Water Clerk Report**

*May 2019 **Treasurer's Report**

*May 2019 **Village Clerk Report** - Got notice from Berneice M. Hopper Private Foundation that we have been awarded a \$12,000.00 Grant for the new playground.

***Misc Monthly Reports** –

Water Specialist – May water sample had no violations

Wastewater Specialist

Spur Clean-Up – held May 11th

Village Clean-Up – held weekend of June 1st

Ballfield Use

Street Signs

***Claims** - Black Hills Energy for CommCtr-\$75.95 & Fire House-\$54.83; DHHS for water testing-\$15.00; OPPD for CommCtr-\$62.48 Fire House-\$67.48, Sewer-\$47.45, Water-\$33.16 & Street Lights-\$292.17; RWD #3 for water-\$950.90; Tornado Siren Loan payment-\$350.00; Windstream for CommCtr-\$94.98 & Fire House-\$98.03; WireBuilt for website maint-\$50.00; Manley Hwy Acct for matching trsf from Sewer Acct-\$161.00 & Water Acct-\$161.00; JDalton for 29-1/2 hr May Village Clerk wages-\$340.54; JFaubion for June water wages & postage-\$125.60; EBlunt for May wastewater specialist-\$125.00; HJH Seamless for CommCtr gutters-\$1,475.00; Home Depot for 10 trauffer lights-\$494.73; Palmer Painting for painting downstairs & 2 stairwells-\$800.00; Don Swenson for mulch-\$149.78; RGoble for toilet paper & link for swings-\$34.18; MDalton for outside & inside CommCtr remodeling-\$421.29; Scott Lynam for outside & inside CommCtr remodeling labor-\$315.00; Dave Ortlieb for playground chips-\$349.90; Mowen Owen for Apr-May mowing-\$700.00; David Chebatoris for annexation work-\$570.00; TreeRific for fertilizer, sterilant & weed control-\$585.00; Loftus Septic for May portable toilet-\$125.00; Cornhusker State Industries for street signs-\$48.30; M&N Investments for tractor fuel-\$43.39; Midwest Laboratories for supplies & testing-\$441.70; MDalton for lagoon mowing & spraying-\$180.00; Municipal Supply for water meter yokes-\$782.99; and Ladonna Schram for water/sewer deposit refund-\$100.00;
June 8th Village celebration expenses: Subby Anzalone for pork-\$84.04; Cassgram for advertising-\$52.00; Fosters Frozen Water for ice-\$287.50; Daniel & the Deliverance Band-\$650.00; RGoble for food-\$258.03; MDalton for postcards & stamps-\$49.54; Manley HideAway for beer & license-\$483.75; and Dave Ortlieb for cooking pork-\$100.00.

After the explanation of a couple of claims, TGlas moved & MDalton moved to accept the Claims. Roll Call vote: All approved. Motion carried.

Public Hearing

Chairman DSwenson opened the Public Hearing at 7:06 PM.

Numerous residents asked questions about the annexation & how it would affect them. Subjects discussed included

There will be no requirement to hook up to the Village's water & sewer systems;

If a homeowner's septic goes bad, they would have the option to repair their septic or hook up to our sewer system;

The increase in taxes;

A fund be put aside for future infrastructure;

Sunrise Court – add their streets to our 1-6 Yr Road Plan; and

We wouldn't have to run new water lines, an option would be to buy the present lines from Rural Water.

DSwenson gave the 1st Reading of the proposed Annexation Ordinance.

There being no further discussion, the Public Hearing was closed at 7:49 PM.

(Wastewater Specialist, Ed Blunt arrived during the Public Hearing. After the Public Hearing, most of the guests left.)

Unfinished Business

*Wastewater Specialist request – Ed Blunt explained the duties of the Wastewater Specialist & answered questions. The position requires a certified operator & he has to complete continuing education hours annually to retain his certification. TGlaser moved & MDalton seconded that we accept his request for a wage increase to \$175/month for all the duties involved with the position. Roll call vote: All approved. Motion carried.

*Annexation Project – Most details were covered already in the Public Hearing. It is a state law that if a municipality annexes an area, infrastructure planning has to begin within two years.

*Neglected Building Ordinance – MDalton volunteered to go thru the International Property Maintenance Code (IPMC) book & recommend which items we won't need & therefore, should be pulled out.

DSwenson reported that she talked with the owner of 105 Locust & he has been working on cleaning it up.

*Nuisance Violations Update – RGoble typed & sent (on May 14th) the letters that TGlaser presented to 105 Locust & 106 Broadway. There was no response from 106 Broadway so TGlaser will write a second 5-day notice letter. We will send it certified, return receipt. If no response from this letter, the matter will be turned over to our attorney.

*“Out of the Past – Celebrate the Now” Celebration – The celebration went well & the weather was great. Just wish there was better participation from our residents. A big thank you to RGoble for the food, which was excellent! The leftovers have been frozen & will be used for Pillage the Village as much as possible. JDalton presented the first draft of a financial report for the day.

*Community Center Projects –

Painting – All the painting has been completed except the west stairwell. We need to get someone to back-plaster the wall before it can be painted.

Concrete – Laying concrete on the outside SW corner area by the building has been cancelled. We will remove the cistern, slope the dirt away from the building & then place mulch over the area, like the SE corner.

Gutters – The work is complete & looks good.

Lighting – The light fixtures were changed out & the lighting is much better.

The lower level floor remains to be installed & should be done this month.

*Pillage the Village meetings were scheduled for Thursday, June 27th & Thursday, July 25th, both at 7:00 PM. It was agreed to add a Beer Garden to the celebration this year. AZierott will make beer arrangements with Tom Sorensen & the Beer Garden hours will be from noon to 10:00 PM. He will also line up a band to play from 5:00-10:00 PM.

*Playground – The Jerry Sheehan Family has graciously decided to give the memorials they receive to the Playground Fund. DSwenson is looking into a couple of other options for funding that she learned about at the JEO Seminar.

*Picnic Shelter – The design & details will need to go to the Village Planning Commission.

*Animal Citations – There was an incident this past week with a pit bull & some chickens. We have received a copy of the sheriff's report. DSwenson will talk to the dog's owner to discuss the Village's requirements for dogs (& water/sewer).

AZierott volunteered to talk with a resident who has not licensed his dogs, despite saying they will.

Miss Manley – TGlas moved & MDalton seconded that we select McKenna Jones as our 2019 Miss Manley. Roll Call vote: All approved. Motion carried. She will be asked to send a picture & write up/resume to DSwenson & BMeyer for publicity purposes. RGoble will get the "Miss Manley" ribbon for her & AZierott will line up a car for her to ride in for the Cass County Fair parade.

*Annual Street Work – TGlas moved that we accept the bid from NL Driveway Maintenance for the street work. There was no second so TGlas withdrew his motion. MDalton will get a couple more bids. The matter was tabled until next meeting.

New Business

*Cass County Emergency Management sent a Village Plan for the Cass County Local Emergency Operations Plan that we were asked to look at & approve. After discussion, MDalton moved & AZierott seconded that we adopt the following Resolution:

RESOLVE: That in order to provide for a coordinated response to a disaster or emergency in Cass County, the Village of Manley, and other cities and villages in Cass County, the Manley Village Board deems it advisable and in the best interests of the community and the County to approve the attached Cass County Local Emergency Operations Plan. Acceptance of this 2019 Local Emergency Operations Plan supersedes all previous approved Cass County Local Emergency Operations Plans.

Roll Call vote: All approved. Motion carried. JDalton will return the signed Resolution to CCEM.

* Building Permit – After discussion, TGlas moved & AZierott seconded that the Board affirm the building permits granted by our Zoning Administrator, Betty Meyer, to Matt Macke (211 Broadway) for a wood privacy fence, Nick Rockwell (212 Broadway) for a privacy fence & deck, and Duane Glasshoff (9820 Hwy 50) for a 50' x 88' shed. Roll call vote: All approved. Motion carried.

Adjournment MDalton moved & TGlas seconded to adjourn the meeting at 10:05 PM. Roll call vote: All approved. Motion carried.

Jolene Dalton
Village Clerk

Date of Approval

*Copies of the minutes and reports are on file at the Manley Village Office and are available for review upon request. Minutes of the meeting can also be viewed at www.manleyne.com.

*In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, religion, age, disability, marital or familiar status. (Not all prohibited bases apply to all programs.)