

**Village Of Manley
Board of Trustees Regular Meeting
January 12, 2017**

The Regular Meeting of the Village of Manley Board of Trustees was called to order on January 12, 2017 by Chairman Betty Meyer at 7:07 PM at the Manley Community Center. Roll call was taken and members present were Betty Meyer, Mickey Dalton, Tim Glas, Denise Swenson, and Adam Zierott along with Village Clerk Jolene Dalton. A copy of the Open Meeting Act is posted in the Village Office for review. The Code of Conduct for Municipalities was read by Chairman BMeyer. Notice of this meeting was posted on our website and in the bulletin boards on the Fire House & Post Office.

Agenda Before the Agenda was approved, JDalton wanted to discuss the correspondence received regarding MAPA & SENDD. After discussion, it was decided that JDalton will contact the Cass County Commissioner regarding the length of the MAPA presentation and Judi Meyer from SENDD about where we left things with her after last month's meeting. It was also requested to move KCCB Membership and discussion on some water/sewer issues & the snow plow to new business.

TGlas moved & MDalton seconded to approve the amended agenda. Motion carried.

(Note: The Monthly Reports accepted &/or approved with the approval of the Agenda will be attached to the official copy of these minutes.)

Old Business

Community Center Parking Signs – AZierott has a resource for the signs. We will work further with him on getting what we need.

Wastewater Operator pro-tem, BMeyer, reported that she is still working on getting the Village a permanent Wastewater Specialist. She also sent a letter & check to Jim & Tracy Zeorian regarding the plumbing bill they submitted to the Board.

Various ideas to submit for the 2017 Cass County Tourism Grants were discussed. Needing to be submitted by January 31st, BMeyer will write up the Capital Improvement Grant application & DSwenson will write up the Marketing Grant application.

Interlocal Cooperation Agreement – An Agreement written up by Louisville's attorney regarding routine cleaning of our sewer lines by Louisville and, if they are available, handling sewer emergencies was discussed. The fee/hourly charge still needs to be finalized. We will need to have a standby plan in case they are busy when we have an emergency. TGlas moved & AZierott seconded that we approve the Interlocal Cooperation Agreement between the City of Louisville & the Village of Manley as presented. Motion carried.

New Business

After review, TGlas moved & DSwenson seconded to approve the final One and Six Year Street Plan submitted by JEO. Motion carried. JDalton will take charge of publishing/posting notice of the Hearing on the Plan to take place at our February Board meeting.

The Board Action List, taken from the Village Clerk's monthly report was looked over & discussed.

A Village Pot Luck Casserole Supper & Bunco Social was scheduled for Sunday, February 26th from 4:00-7:00 PM. JDalton & TGlas will work on getting the word out about it.

After discussion, MDalton moved & TGlas seconded that, assuming there is no pre-payment penalty, we pay off our USDA Loan on the Fire House from the General Account. Motion carried.

2017 PTV – Being too late to get the information in the big Car Show book, TGlas will see if we can have a flier about our PTV Car Show added to the book.

Water/Sewer Books – After discussion, it was decided to put the months back on the payment cards. JDalton will get bids for printing the books.

After discussion, TGlas moved & MDalton seconded that we again become a Gold member of Keep Cass County Beautiful for \$100.00. Motion carried.

Discussion was held about proper protocol to follow should any resident have a sewer or water issue. It was agreed that the first step that should be taken would be to contact the Village, either BMeyer or MDalton. JDalton will write up such a notice and put it in our bulletin boards & newsletters.

It was reported that our snowplow is in need of some repair work. BMeyer, AZierott & MDalton will get it ready for use.

After discussion, BMeyer will work on getting name tags made up for the Board members to have available when representing the Village in an official capacity.

Claims The following claims were presented: Black Hills Energy for CommCtr-\$121.94 & Fire House-\$85.26; NE Public Health Environ Lab (DHHS) for water testing-\$15.00; OPPD for Fire House& CommCtr-\$122.55, Sewer-\$34.54, Water-\$19.80 & Street Lights-\$342.49; RWD#3 for water-\$695.05; WWPS Bldg Fund for CommCtr payment-\$350.00; Windstream for CommCtr-\$86.80 & Fire House-\$98.14; WireBuilt for website maint-\$50.00; JDalton for 60-1/2 hr Dec Village Clerk wages-\$558.72; JFaubion for Dec water wages & postage-\$122.95; NE Dept of Revenue for 4th Qtr water/sewer sales tax-\$644.79; One Call Concepts for 4th Qtr calls-\$4.53; US Treasury for 4th Qtr payroll taxes-\$276.54; NE Dept of Revenue for 2016 payroll taxes-\$6.63; JEO for 2016 Road Program-\$600.00; Cass County Election Commissioner for 11/8/16 General Election-\$100.00; Capitol City Electric for lagoon pump service call-\$85.00; JDalton for address labels-\$4.80; MDalton for key lock box, siren padlock & hinge-\$34.30; Kocsis Electric for CommCtr electrical service upgrade-\$2,287.00; and Dave Ortlieb for rock for street sanding-\$100.00. TGlas moved & AZierott seconded to pay the bills. Motion carried.

A belated Thank You was expressed to Dave Ortlieb for the welding work he did on the siren.

Adjournment DSwenson moved & AZierott seconded to adjourn the meeting at 9:17 PM. Motion carried.

Jolene Dalton
Village Clerk

Date of Approval

*Copies of the minutes and reports are on file at the Manley Village Office and are available for review upon request. Minutes of the meeting can also be viewed at www.manleyne.com.

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