

**Village of Manley Board
Regular Meeting Minutes
February 2, 2012**

A regular meeting of the Board of Trustees was called to order by Chairperson Betty Meyer, at the Manley Fire Barn, at 7:09 p.m.. Chairperson Meyer advised attendees that the Open Meetings Act is posted on the bulletin board for review. Roll Call was taken and members present were Denise Swenson, Kevin Holdorf and Susan Christoffersen. Justin Plucknett was absent.

Review and Approval of Agenda After reviewing the agenda, Denise Swenson made a motion to accept the agenda. Kevin Holdorf seconded the motion. All agreed. Motion carried.

Public Forum Denise Swenson brought up the postcards that Betty Meyer prepared to send out to remind residents of the importance of putting house numbers on their homes. She pointed out that there are some street signs that are missing around the town, and that the board should get those replaced before asking residents to comply with posting their house numbers. Betty Meyer said she has the new signs and will work on getting them replaced prior to sending out the postcards.

Review and Approval of Minutes (Jan. 5) Kevin Holdorf made a motion to approve the minutes of the January 5, 2012 meeting. Denise Swenson seconded the motion. All agreed. Motion carried.

Water / Sewer Report Kevin Holdorf presented the report in Dawn's absence. All accounts are okay and yearly sales tax was paid. (\$ 979.35). Denise Swenson made a motion to accept the report. Susan Christoffersen seconded the motion. All agreed. Motion carried.
Kevin Holdorf also requested future agendas have Water Operater Report added. He reported water testing is still coming out normal.

1/6 yr Road Plan Approval Kevin Holdorf reported that he posted the notice in the January 19 Plattsmouth Journal. Kevin Holdorf made a motion to retain Steve Parr as Street Superintendant for the Village of Manley. Denise Swenson seconded the motion. All agreed. Motion carried.

Denise Swenson made a motion to retain JEO Consulting Inc. as Street Plan Engineer. Kevin Holdorf seconded the motion. All agreed. Motion carried.

The 1/6 yr plan consisted of two future projects that include Main Street East and the smaller project of South street.

Susan Christoffersen made a motion to adopt the resolution of the 1/6 yr street plan as furnished by JEO Consulting Inc. Denise Swenson seconded the motion. All agreed. Motion carried.

Welcome Sign Betty Meyer presented a design and has located village property at the end of the spur near the Southwest corner of North and Elm Streets. The board agreed on the design and location and Betty Meyer will move forward with the details of getting the sign placed in the Spring.

Grant Information Kevin Holdorf reported that it was not a Tourism grant as listed in the agenda but the grant source for Ne. Municipalities: Civic and Community Center Financing Fund. Kevin Holdorf stated that he had been unable to reach anyone for information and will write up the proposal and submit by the February 15 deadline. The proposed funding would go toward the purchasing and renovating of the Manley Community Center.

Betty Meyer also reported that she will be submitting a proposal for Tourism grant funds for the landscaping around the Welcome sign.

Treasurer's Report Denise Swenson presented the Treasurer's Report as follows:

GENERAL CHECKING

Beg Balance 01-06-2012			\$17054.38
Expenses			
Black Hills Energy			
Fire Barn	\$114.44		
Community Bldg	111.22	225.66	
OPPD			
Fire Barn	38.64		
Town Hall	22.14		
Community Bldg	46.97	107.75	
Windstream		94.84	
Community Bldg. payment-Febr		350.00	
Great Plains One Call		3.03	
Denise Swenson—stamps		44.00	
EMC Insurance		1012.28	
Lee Enterprises—1/6 yr road plan notice		7.85	1845.41
Deposits			
Cass County Treasurer		2571.11	
State of Nebraska		322.00	2893.11
Ending Balance 02-02-2012			<u>\$18102.08</u>

WATER CHECKING

Beg Balance 01-06-2012			\$15651.25
Expenses			
Dawn Holdorf-Jan. wages		80.00	
Rural Water – January		806.85	
Kevin Holdorf—water wages-Jan		80.00	
Highway matching funds—Febr		87.50	
Denise Swenson—stamps		44.00	
WJH Construction—well shed		3229.47	
NE Dept of Revenue—sales tax		979.35	5307.17
Deposits			
1.6		491.74	
1-27		433.59	925.33
Ending Balance 02-02-2012			<u>\$11269.41</u>

HIGHWAY CHECKING

Beg Balance 01-06-2012		\$ 7152.75
Expenses		
OPPD-street lights –Dec	365.85	
Deposits		
Highway matching	175.00	
State of Nebraska-1-10	1373.86	1548.86
Ending Balance 02-02-2012		<u>\$ 8335.76</u>

SEWER CHECKING

Beg Balance 01-06-2012		\$ 8409.29
Expenses		
Highway matching funds-Nov	87.50	
Deposit		
1.6	548.00	
1-27	647.00	1195.00
Ending Balance 02-02-2012		<u>\$ 9516.79</u>

COMMUNITY BUILDING CHECKING

Balance 01-06-2012		\$2103.35
Dawn Holdorf—Christmas deco contest	100.00	
Betty Meyer—soup social supplies	50.00	150.00
Ending Balance 02-02-2012		<u>\$1953.35</u>

CDBG CHECKING

Balance 02-02-2012		<u>\$ 1.27</u>
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FIRE BARN SAVINGS

Balance 02-02-2012		<u>\$1355.76</u>
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Susan Christoffersen made a motion to accept the report. Kevin Holdorf seconded the motion. All agreed. Motion carried.

Denise Swenson presented bills to be paid. Kevin Holdorf made a motion to pay bills presented.

Susan Christoffersen seconded the motion. All agreed. Motion carried.

Review Correspondence

Approval notice of the State Audit Waiver request.

Notice from JEO for the League of Ne Midwinter Conf.

Survey from DEQ- Betty Meyer will complete and submit.

Received notice of Analytical Water Test results-all results in acceptable ranges.

Notice from DHHS rate increase at State Testing Lab.

Adjourn Denise Swenson made a motion to adjourn the meeting at 9:14pm. Kevin Holdorf seconded the motion. All agreed. Motion carried.

The next meeting of the Board of the Village of Manley will be on Thursday, March 1, 2012 at 7:00pm at the Fire Barn.

“Copies of the minutes and reports are on file at the home of either the Clerk or the Secretary of the Manley Board of Trustees, and available for review upon request, minutes can also be viewed at www.manleyne.com”

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