

**Village Of Manley
Board of Trustees Regular Meeting
February 4, 2016**

The Regular Meeting of the Village of Manley Board of Trustees was called to order on February 4, 2016 by Chairman Betty Meyer at 7:05 PM at the Manley Community Center. Roll call was taken and members present were Betty Meyer, Mickey Dalton, Tim Glas, and Dawn Holdorf, along with Village Clerk Jolene Dalton, Water Specialist Jack Faubion, Volunteer Fire Department representative Bob Hyda, and guest Rebecca Goble. Denise Swenson was excused. A copy of the Open Meeting Act is posted in the Village Office for review. The Code of Conduct for Municipalities was read by Chairman BMeyer. Notice of this meeting was posted on our website and in the bulletin boards on the Fire House & Post Office.

Agenda After reviewing the agenda, MDalton moved & TGlas seconded to approve an amended agenda, adding a report from the VFD before the Public Hearing. Motion carried.

VFD Report Bob Hyda reported on activities & issues of the Manley VFD. They will have a fund-raiser Pancake Feed on April 10th. He explained the new county-wide “I Am Responding” Program. They have installed a code pad to get into the Fire House now, rather than using a key. He discussed the cost & value of the equipment they have. The Village carries insurance on the building and the Rural Fire Board carries insurance on the contents of the building.

Public Hearing – Notice of the Public Hearing to be held tonight on the 1 & 6 Year Road & Street Plan was posted in the bulletin boards at the Post Office & Fire House, on our Manley website, and published in the 1/21/16 Plattsmouth Journal. There being no one to speak to the topic, TGlas moved & MDalton seconded to adopt the following resolution:

“Whereas, the City Street Superintendent has prepared and presented a One Year and Six Year Plan for Street Improvement Program for the Village of Manley, and

Whereas, a public meeting was held on the 4th day of February, 2016 to present this plan and there were no objections to said plan;

Therefore, be it resolved by the Chairperson and Village Board of Trustees of Manley, Nebraska, that the plans and data as furnished are hereby in all things accepted and adopted.”

A roll call vote was taken: BMeyer-yes, MDalton-yes, TGlas-yes, DHoldorf-yes. Motion carried. JDalton will file the necessary papers with JEO, our street engineer.

Review/Approve Minutes After reviewing the January 7, 2016 Regular Meeting minutes, MDalton moved & TGlas seconded to accept the minutes. Motion carried.

Correspondence *Received notice from the State Auditor that our Audit Waiver Request has been approved.
*Received an Annual Membership & Directory Listing Notice from the Int’l League of Cities. MDalton moved & TGlas seconded to table the matter.
*Received 2015 IRS Forms for Interest Income & Expense, which will be filed.

Bills The following bills were presented: Black Hills Energy for CommCtr-\$192.97 & Fire House-\$130.32; DBolles for Dec lagoon maintenance-\$125.00; JDalton for 50-1/2 hr Jan Village Clerk wages-\$466.37; JFaubion for Jan water wages, postage & mileage -\$162.63; NE Public Health Environ Lab (DHHS) for water testing-\$15.00; OPPD for Fire House, CommCenter, Sewer, & Water-\$234.11 & Street Lights-\$350.22; RWD#3 for water -\$987.45; WWPS Bldg Fund for CommCtr payment-\$350.00; Windstream for CommCtr-\$109.86 & Fire House-\$98.25; WireBuilt for website maint-\$50.00; HTM Sales for new lagoon pump & installation-\$5,284.80; EMC Insurance for quarterly premium-\$1,778.50; NE Dept of Revenue for 2015 4th Qtr water sales tax-\$226.41; JDalton for postage & office supplies-\$21.42; and MDalton for CommCtr locks & weather stripping-\$95.32. TGlas moved & DHoldorf seconded to pay the bills. Motion carried.

Water/Sewer Report

*JFaubion, Water Specialist, reported that the January water sample reflected an absence of harmful pathogens.
*After discussion, TGlas moved & MDalton seconded that, we rescind the motion made last month to implement a Water/Sewer Level Payment Plan in the Village. Motion carried. A meeting was scheduled for Thur., February 18, 2016 at 7:00 PM at the Community Center to further discuss how to proceed with changes needed for our water/sewer payment process.

Due to the lateness of time, Rebecca Goble was given permission to bring up an issue that was to be discussed under Public Forum. She inquired if they needed a permit to install a wood burner stove in their garage at 205 Broadway. After discussion, it was noted that Manley has no ordinance that addresses that issue specifically so it was recommended that she contact the County Zoning Administrator, Mike Jensen, to make sure they are addressing all county & safety needs.

RGoble was then excused from the meeting.

Water/Sewer Report, con't

*JDalton, Water Clerk, submitted the January Water Report. There are two residents that the Board will need to meet with to discuss their payments. After discussion, TGlas moved & DHoldorf seconded to accept the Water Clerk's report. Motion carried.

*BMeyer reported that the new lagoon pump has been installed.

JFaubion & BHyda were then excused from the meeting.

Treasurer's Report After reviewing the Treasurer's Report, DHoldorf moved & TGlas seconded to accept the Treasurer's Report. Motion carried.

The Board met on 1/18/16 to review the Manley 2014-15 Fiscal Year Financial Statements. The following accounts were reviewed & discussed: General, Community Center, Highway, Sewer, & Water. There were some items that needed further attention. JDalton reported on information she found out about receipts we get from the County, two 2014 mowing invoices, and our OPPD street light bill. Possibly paying more to the principal on our USDA Loan on the Fire House and further investigating sales & warehouse taxes for the Village will be added to the Board's Action List.

Village Clerk's Report

*Sent January letter to residents & friends.

*Researched CD rates and reinvested our matured General Fund CD at Pinnacle Bank for 25 months @ 1.15%.

*After discussion on issue postponed from last meeting, it was decided to become a Gold member of Keep Cass County Beautiful for \$100.00.

*Because of inaccurate records of who has keys to the various Village buildings, BMeyer & MDalton will look into re-keying the locks.

MDalton moved & TGlas seconded to accept the Village Clerk's Report. Motion carried.

Old Business

Community Center signage – Different options/ideas were further discussed. BMeyer & MDalton will get more information.

Details about the Soup Social, scheduled for Sunday, February 21st, were discussed.

Because of the time, discussion on increasing Permit penalties was postponed until next month's meeting.

BMeyer reported that she submitted an application for Cass County Tourism grants for the proposed Community Center sign, some paved parking spaces & to redo the sidewalk at the Community Center and publicity for Pillage the Village.

New Business

Parking during Community Center rentals was discussed. We will put a statement in the rental contract asking the renters to inform their participants that parking for Community Center rentals is on the west side of Cherry Street. We ask that they please do not park on the east side in front of our residents' homes.

A request from the Lofte Community Theater for ideas on how to get the Manley residents to support the Theater more was discussed. JDalton will inform them of ideas that were brought up.

MDalton reported that he has obtained free radon testing kits for our Village residents. They are available in the Village Office.

Adjournment TGlas moved & DHoldorf seconded to adjourn the meeting at 10:08 PM. Motion carried.

Jolene Dalton
Village Clerk

Date of Approval

*Copies of the minutes and reports are on file at the Manley Village Office and are available for review upon request. Minutes of the meeting can also be viewed at www.manleyne.com.

*In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, religion, age, disability, marital or familial status. (Not all prohibited bases apply to all programs.)