

Village Of Manley
Board of Trustees Regular Meeting
March 3, 2016

The Regular Meeting of the Village of Manley Board of Trustees was called to order on March 3, 2016 by Chairman Betty Meyer at 7:06 PM at the Manley Community Center. Roll call was taken and members present were Betty Meyer, Mickey Dalton, Tim Glas, Dawn Holdorf, and Denise Swenson, along with Village Clerk Jolene Dalton and Water Specialist Jack Faubion. A copy of the Open Meeting Act is posted in the Village Office for review. The Code of Conduct for Municipalities was read by Chairman BMeyer. Notice of this meeting was posted on our website and in the bulletin boards on the Fire House & Post Office.

Agenda After reviewing the agenda, TGlas moved & DHoldorf seconded to approve the agenda. Motion carried.

Public Hearing – Notice of the Public Hearing to be held tonight on a new Water & Sewer Ordinance was posted in the meeting agenda found in the bulletin boards at the Post Office & Fire House, on our Manley website, and detailed in the Village Clerk's March letter to residents.

The Hearing was opened at 7:08 PM. Discussion was held on the proposed Ordinance No. 16-01, which was written up by our attorney after a committee meeting on February 18, 2016 determined details of the proposed change in water & sewer rates. After reviewing the proposed Ordinance, the Board postponed the Public Hearing for continuance later in the meeting so BMeyer could type up the discussed changes to the Ordinance for final approval later in this meeting.

DSwenson took over chairing the meeting.

Review/Approve Minutes After reviewing the February 4, 2016 Regular Meeting minutes, DHoldorf moved & TGlas seconded to accept the minutes. Motion carried.

Correspondence Received a "2016 Rate Comparison Study Data" form from the NE Rural Water Association to fill out & return. JDalton will complete & submit it.

Bills The following bills were presented: Black Hills Energy for CommCtr-\$228.58 & Fire House-\$170.44; DBolles for Jan lagoon maintenance-\$125.00; JDalton for 51-3/4 hr Feb Village Clerk wages-\$477.92; JFaubion for Feb water wages & postage -\$122.95; NE Public Health Environ Lab (DHHS) for water testing-\$15.00; OPPD for Fire House, CommCenter, Sewer, & Water-\$181.16 & Street Lights-\$349.90; RWD#3 for water-\$879.95; WWPS Bldg Fund for CommCtr payment-\$350.00; Windstream for Fire House-\$98.23; WireBuilt for website maint-\$50.00; John's Appliance for CommCenter furnace repair-\$1,134.70; J.H. Sporhase for furnace service call-\$59.10; Keep Cass County Beautiful for 2016 gold membership-\$100.00; JDalton for postage & office supplies-\$56.83; and Columbus Telegram for 1&6 Yr Street Plan notice in Journal-\$6.31. DHoldorf moved & TGlas seconded to pay the bills. Motion carried.

Water/Sewer Report

*JFaubion, Water Specialist, reported that the February water sample reflected an absence of harmful pathogens.

*MDalton, Water Commissioner, no report

*JDalton, Water Clerk, submitted the February Water Report. After discussion, MDalton moved & DHoldorf seconded to accept the Water Clerk's report. Motion carried.

*After discussion, it was decided that, while we are not presently in a desperate situation for a lagoon pump, we get three (3) bids on a new pump so we are better prepared when the situation arises again. The Water Commissioner will get the bids.

Treasurer's Report After reviewing the Treasurer's Report, TGlas moved & DHoldorf seconded to accept the Treasurer's Report. Motion carried.

Village Clerk's Report

*Updated Community Center rental agreement with parking instructions.

*Sent letter to past Board members regarding lost keys & minutes. Have had one reply – from DSwenson, who brought some of the missing items.

*Sent letter/email to residents regarding water/sewer increase & reminder of pet license deadline.

*Updated our information for the 2016 Cass County Tourism Booklet.

*After discussion, it was approved to renew our KasperSky anti-virus subscription (\$49.99 – renewal date 3/24/16)

*After discussion, it was decided that we will make up a key log form for anyone who has a Village key. MDalton will re-key the lock on the Village Maintenance Building.

MDalton moved & TGlaser seconded to accept the Village Clerk's Report. Motion carried.

Old Business

The Soup Social, held on Sunday, February 21st, was discussed. Everyone who attended had a good time. Notes were made for next year's reference.

BMeyer reported that we were approved for a Cass County Tourism Capital Improvement Grant of \$7,000 for the proposed Community Center sign, some paved parking spaces & to redo the sidewalk at the Community Center. We now need to put a budget together & submit the actual costs.

We were also approved for a Cass County Tourism Marketing Grant of \$750 for Pillage the Village publicity.

JFaubion was then excused from the meeting.

Community Center signage – BMeyer reported that information has been sent to Precision Graphics & they are working on a design for a sign in front of the building.

JDalton gave a report on Village animal licensing and 'Licensing Saturday'. Twenty-one (21) animals have been licensed to date. Last year a total of forty-five (45) were licensed. After March 15th, a late charge of \$5.00/animal will be assessed. A reminder was included in the March letter to residents.

Discussion on increasing Permit penalties was postponed.

After discussion, TGlaser volunteered to take a look at the Nuisance Ordinance & previous letters sent and work on a nuisance letter draft for current use. JDalton will also check with League of NE Municipalities if they can give us any guidance.

Public Hearing, con't

TGlaser moved & DHoldorf seconded that the statutory rule requiring reading on three (3) different days be suspended. Roll call vote: Aye-BMeyer, MDalton, TGlaser, DHoldorf, DSwenson; Nay-(none). Motion carried. The amended Ordinance No. 16-01 was read. TGlaser moved & DHoldorf seconded that Ordinance No. 16-01 be passed and adopted as read. Roll call vote: Aye-BMeyer, MDalton, TGlaser, DHoldorf, DSwenson; Nay-(none). Motion carried.

MDalton moved & TGlaser seconded that the Public Hearing be closed. Motion carried.

New Business

BMeyer reported on the repair of a Community Center furnace blower motor that went out.

After discussion regarding the issuance of building permits, TGlaser moved & MDalton seconded that the Board affirm the Building Permit granted to Ken Jones by our Zoning Administrator. Motion carried.

Adjournment BMeyer moved & DHoldorf seconded to adjourn the meeting at 9:38 PM. Motion carried.

Jolene Dalton
Village Clerk

Date of Approval

*Copies of the minutes and reports are on file at the Manley Village Office and are available for review upon request. Minutes of the meeting can also be viewed at www.manleyne.com.

*In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, religion, age, disability, marital or familiar status. (Not all prohibited bases apply to all programs.)