

**Village Of Manley
Board of Trustees Regular Meeting
March 9, 2017**

The Regular Meeting of the Village of Manley Board of Trustees was called to order on March 9, 2017 by Vice-Chairman Denise Swenson at 7:01 PM at the Manley Community Center. Roll call was taken and members present were Denise Swenson, Mickey Dalton, and Tim Glas, along with Village Clerk Jolene Dalton. Board Member Betty Meyer was excused. Board Member Adam Zierott will be late. A copy of the Open Meeting Act is posted in the Village Office for review. The Code of Conduct for Municipalities was read by Vice-Chairman DSwenson. Notice of this meeting was posted on our website and in the bulletin boards on the Fire House & Post Office.

Agenda MDalton moved & TGlas seconded to approve the Agenda. Motion carried.

(Note: The Monthly Reports accepted &/or approved with the approval of the Agenda will be attached to the official copy of these minutes.)

Old Business

Community Center Parking Signs – Discussion on this subject was delayed until AZierott was present.

Pillage the Village –

*Car Show – TGlas will talk to Tom Sorensen about putting cars on Main Street from Cherry to Locust. DSwenson will talk to someone she knows about welding trophies from car parts & getting a price. Next meeting we will discuss hiring a Car Show Coordinator & entry fees.

*Signs – TGlas reported they are ordered & should be ready by June 1st.

*Demonstrations – JDalton reported that she sent out 20 letter & 4 emails soliciting demonstrators. She also contacted Jean Colbert at the Loft Theater for ideas on ways we could showcase them during the day.

*Talent Show/Contest – JDalton reported that she made a contact about the Show Wagon truck but it is not available. A request for a Coordinator was put in our residents' letter & in our website newsletter but have had no response.

*Coloring Contest – JDalton showed a couple of PTV 10th Anniversary & NE 150th Birthday coloring pages she has been working on. We will further discuss how to run this activity.

AZierott then joined the meeting.

Community Center Parking Signs – After discussion, AZierott was asked to get some breakaway posts & 4 permanent portable “No Parking” signs. He stated he can get more signs for our temporary use during PTV.

Animal Ordinance & Special Use Permit – JDalton passed out an Animal Conditional Use Permit that BMeyer has been working on. After discussion, it was decided that we need to rewrite the Animal Ordinance before we adopt the Conditional Use Permit.

SENDD Community Survey – JDalton presented the revised Survey that was discussed at our informational meeting on February 27th. After discussion, a few edits were made and JDalton will now submit it to Judi Meyer/SENDD to begin the mailing process.

New Business

Lawn Care – We have received a bid from Turf Care for lawn care this year. DSwenson will get another bid from Jensen Gardens.

After discussion it was decided to have BMeyer contact Mowen Owen. MDalton moved & TGlas seconded that, if he is available & his prices are the same as last year, we hire Mowen Owen to do our mowing this year. Motion carried.

We received a metal plaque commemorating Manley's School from the NE Historical Society at last year's PTV. After discussion, it was decided to hang it in the display case on the front of the Community Center. A wooden plaque received from Alice Smisek commemorating the School will be hung in the Village Office.

Website Homepage – JDalton reported that she made a few changes to our website with our webmaster. The Board was asked to look at our website & we will discuss next month what other updates need to be made.

Fire Barn SAV – Now that we have paid off the Fire Barn loan there is no longer the requirement to have this savings account. MDalton moved & TGlaser seconded that we close the Fire Barn SAV account & move the balance in it to the General Fund. Motion carried.

Village Traffic Problem – Complaints have been received about unsafe driving by 4-wheelers around the Village. After discussion, MDalton volunteered to get a copy of Weeping Water's Ordinance regarding 4-wheelers for us to look at.

Village Computer Anti-Virus Subscription – After discussion, TGlaser moved & MDalton seconded that we renew our computer anti-virus subscription (which expires on March 29th) with KasperSky for \$49.99. Motion carried.

Community Center Rental Contract – BMeyer sent along some suggested changes to the rental contract. After discussion, the Board members wanted to look over the changes & discuss next month.

Spur Cleanup was scheduled for Saturday, April 22 (Earth Day) at 9:00 AM.

The Village Spring Cleanup was scheduled for Saturday, June 10th. JDalton will make arrangements with Papillion Sanitation to have 2-30 ton dumpsters by the Community Center that day.

SEACA Lunch Meeting – After discussion, JDalton agreed to contact other Municipal Clerks to see how they are reimbursed for this meeting.

CCCCFF Grant – JDalton distributed information about the Civic and Community Center Financing Fund Grant offered by the NE Dept of Economic Development. This is an opportunity to get funding for our Community Center elevator/lift. Because it will take some research & discussion to get the materials together that are to be submitted by April 1st, an informational meeting was scheduled for next Thursday, March 16th at 7:00 PM.

New Post Office Boxes – After discussion, MDalton moved & AZierott seconded that we close our PO Box 13, the water mailbox (which is used by only 5-6 customers), and have all mail routed to our PO Box 97. Motion carried. JDalton will inform the 5-6 residents who use the box to send their payments to PO Box 97 in the future (or put them in the white metal mailbox by the Fire House).

Water Books – JDalton reported that the new water books will be ready next week. BMeyer sent a letter about our Nuisance Ordinance that she would like to include with the books when we deliver them to all households. The Board approved the letter with one date change.

Lagoon – MDalton reported that, weather permitting, he will be trimming the trees at the lagoon shortly, getting ready for mowing.

Claims The following claims were presented: Black Hills Energy for CommCtr-\$204.10 & Fire House-\$149.82; DHHS for water testing-\$15.00; OPPD for Fire House & CommCtr-\$129.14, Sewer-\$38.46, Water-\$32.32 & Street Lights-\$342.19; RWD #3 for water-\$854.15; WWPS Bldg Fund for CommCtr payment-\$350.00; Windstream for CommCtr-\$94.94 & Fire House-\$98.06; WireBuilt for website maint-\$50.00; JDalton for 62-1/2 hr Feb Village Clerk wages-\$576.33; JFaubion for Jan water wages & postage-\$123.75; M&N Investments for snowplow gas-\$42.81; Betty Meyer for sheriff's animal report-\$5.00; DSwenson for postage-

\$7.71; JDalton for office supplies & postage-\$73.51; and Matt Macke for snowplowing & sanding-\$81.25. TGlas moved & AZierott seconded to pay the bills. Motion carried.

Adjournment MDalton moved & TGlas seconded to adjourn the meeting at 9:05 PM. Motion carried.

Jolene Dalton
Village Clerk

Date of Approval

*Copies of the minutes and reports are on file at the Manley Village Office and are available for review upon request. Minutes of the meeting can also be viewed at www.manleyne.com.

*In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, religion, age, disability, marital or familiar status. (Not all prohibited bases apply to all programs.)