

Village Of Manley
Board of Trustees Regular Meeting
June 2, 2016

The Regular Meeting of the Village of Manley Board of Trustees was called to order on June 2, 2016 by Chairman Betty Meyer at 7:07 PM at the Manley Community Center. Roll call was taken and members present were Betty Meyer, Mickey Dalton, Tim Glas, and Dawn Holdorf, along with Village Clerk Jolene Dalton and guests, Joe Macke, Judy Root and Ashley Zierott. Board member Denise Swenson will be late. A copy of the Open Meeting Act is posted in the Village Office for review. The Code of Conduct for Municipalities was read by Chairman BMeyer. Notice of this meeting was posted on our website and in the bulletin boards on the Fire House & Post Office.

Agenda After reviewing the agenda, MDalton moved & TGlaser seconded to approve the agenda. Motion carried.

Review/Approve Minutes After reviewing the May 5, 2016 Regular Meeting minutes, TGlaser moved & DHoldorf seconded to accept the minutes. Motion carried.

Correspondence *We received a copy of the LONM 2016 NE Directory of Municipal Officials. It will be available in the Office.

Bills The following bills were presented: Black Hills Energy for CommCtr-\$41.58 & Fire House-\$44.21; JDalton for 57 hr May Village Clerk wages-\$526.39; JFaubion for May water wages & postage-\$122.95; NE Public Health Environ Lab (DHHS) for water testing-\$15.00; OPPD for Fire House, CommCenter, Sewer, & Water-\$176.52 & Street Lights-\$348.82; RWD#3 for water-\$1,075.60; WWPS Bldg Fund for CommCtr payment-\$350.00; Windstream for CommCtr-\$119.83 & Fire House-\$98.18; WireBuilt for website maint-\$50.00; Jolene Dalton for stamps-\$49.00; Manley VFD for fire school donation-\$300.00; and Mowen Owen's Lawn Mowing for 4x-\$560.00. TGlaser moved & MDalton seconded to pay the bills. Motion carried.

Water/Sewer Reports

*JFaubion, Water Specialist, was excused from the meeting.

*MDalton, Water Commissioner, reported that he & BMeyer put new remote & in-ground meters at 109 Main Street. He also hooked up a new remote meter at 203 Main Street.

*JDalton, Water Clerk, submitted the May Water Report. TGlaser moved & DHoldorf seconded to accept the Water Clerk's report. Motion carried.

TGlaser moved & DHoldorf seconded that we amend the agenda to move the Public Forum up to the present time. Motion carried.

Public Forum

*Judy Root, 203 Main Street, presented her facts about the water leak outside her house. She agreed the break was on her side of the water pipes going to the house but questioned how much water 'usage' she was responsible for. After much discussion, TGlaser moved & DHoldorf seconded to credit her account 5,000 gallons of water 'usage' in February/paid March and waive the \$10.00 late fee incurred this month. Motion carried.

*Joe Macke inquired about the speed bumps he heard were going to be installed in the Village. The Board explained circumstances that have led up to them looking at various ways to slow down vehicles entering & leaving the Village for the safety of our residents & visitors. A final decision has not been made at this time.

The present situation with our tornado siren was also discussed. The Board is searching to find a financially reasonable answer to the problem.

Joe Macke, Judy Root & Ashley Zierott were excused from the meeting.

The Board further discussed proper procedure when digging needs to take place regarding a water leak. They will look at the Ordinance for next month and then consider writing up a contract that needs to be signed by the property owner before digging takes place.

Because of special circumstances, MDalton moved & TGlas seconded that we compensate Don Colbert \$100.00 for digging at 203 Main Street. Motion carried.

Treasurer's Report After reviewing the Treasurer's Report, TGlas moved & DHoldorf seconded to accept the Treasurer's Report. Motion carried.

Board member DSwenson joined the meeting.

Village Clerk's Report

*Sent/emailed May letter to residents.

*Reported on information she got from LONM regarding:

- a. grant money to upgrade water meters – working with Dane Simonson of JEO for any possibilities
- b. other insurance agencies to get bids from – got two more suggested agency names; will give info to BMeyer to contact them for a quote; Betty reported she is requesting a quote from another agency she found out about.
- c. proper way to issue nuisance letters – referred us to NE Statute 17-563 & our Manley Ordinance
- d. grant money for tornado siren – referred us to NEMA and USDA
- e. resident requirements to run for office – referred us to NE Statute 17-203

TGlas moved & DHoldorf seconded to accept the Village Clerk's Report.

On the Board Action List, MDalton reported that he has power washed the playground equipment but, because of all the rain & his work, the painting has not been completed yet. He reported that Diamond Vogel donated \$142.50 of the paint for the playground. JDalton will send them a thank you.

MDalton submitted the following bills: \$37.97 for water harness fitting, \$60.40 for remainder of playground paint, and \$1.04 for Community Center "Open" sign (to be installed), for a total of \$99.39. TGlas moved & DSwenson moved we pay these bills. Motion carried.

Zoning Administrator's Report

After discussion, TGlas moved & MDalton seconded that the Board affirm the Building Permits granted to Kyle & Catie Lindsey and Steve & Denise Swenson by our Zoning Administrator. Motion carried. The status of the Matt Macke storage container was discussed.

Old Business

Community Center sign – BMeyer presented a proof of the design. After discussion of preferred changes, TGlas moved & DSwenson seconded that we approve the cost of the sign, posts included, paid by the Cass County Tourism Board, pending approval by the Board of the amended design via email from BMeyer. Motion carried.

The Spur Cleanup, plus Manley Lane, was completed on May 18th. Keep Cass County Beautiful Executive Director, Linda Behrns, brought all the needed supplies & helped us with the cleanup. Thank you to all who helped.

NL Driveway Maintenance will be getting the 2016 street maintenance completed before Pillage the Village.

TGlas presented the first draft of a Village nuisance letter. Edits were made & JDalton will finalize. She will then send to the reported offenders with copies to the Board.

BMeyer presented Resolution 2016-1, regarding increased Building Permit penalties:

Resolution 2016-1

Subject: Establish fees and fines for obtaining Building Permits needed according to Ordinance 2010-2 for the Village of Manley

Whereas the Village of Manley has established zoning regulations with the passing of Ordinance 2010-2;

Whereas the official zoning regulations allow for the Village of Manley to set fees and fines for the enforcement of Zoning Regulations;

Therefore the Board of Trustees for the Village of Manley establishes a \$25.00 administrative fee for all basic Building Permit requests and a \$100.00 fine for failure to obtain an approved Building Permit prior to making changes that require a Building Permit according to Ordinance 2010-2; and

Therefore if the Zoning Administrator, after inspection of a structure that has been erected, altered or moved, concludes that such structure does not meet codes as per Ordinance 2010-2, the Board of Trustees for the Village of Manley can assess a fine of \$100.00 per day for each day violation is not corrected or can require the structure to be removed.

After discussion, TGlas moved & DHoldorf seconded that we approve Resolution 2016-1 as written. Motion carried.

JDalton reported that she has confirmed Saturday, June 25th with Papillion Sanitation as our Village Spring Cleanup date. Two containers will be available for residents only (ID will be required) to get rid of their landfill items. TGlas & MDalton volunteered to once again help with loads as needed & monitor what is put in the containers.

Old & New Business

A tornado siren & Pillage the Village meeting was scheduled for Wed., June 8th at 7:00 PM.

Additional Pillage the Village meetings were scheduled for Wed., June 22nd & July 13th, both at 7:00 PM.

New Business

No report from the VFD. Since they are a part of the Village administration, the Board would like a report from them at least quarterly.

Henningsen Construction, the company laying asphalt on Hwy 1 has requested to use our water the 8 days they are working on the highway, beginning June 13th. After discussion, TGlas moved & DHoldorf moved that we allow them to use our water and that BMeyer be given approval to barter a price with them. Motion carried.

Adjournment TGlas moved & DHoldorf seconded to adjourn the meeting at 10:20 PM. Motion carried.

Jolene Dalton
Village Clerk

Date of Approval

*Copies of the minutes and reports are on file at the Manley Village Office and are available for review upon request. Minutes of the meeting can also be viewed at www.manleyne.com.

*In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, religion, age, disability, marital or familiar status. (Not all prohibited bases apply to all programs.)