

**Village Of Manley**  
**Board of Trustees Regular Meeting**  
**June 8, 2017**

The Regular Meeting of the Village of Manley Board of Trustees was called to order on June 8, 2017 by Chairman Betty Meyer at 7:10 PM at the Manley Community Center. Roll call was taken and members present were Betty Meyer, Mickey Dalton, Tim Glas and Denise Swenson along with Village Clerk Jolene Dalton, , and three (3) guests. Board member Adam Zierott was excused. A copy of the Open Meeting Act is posted in the Village Office for review. The Code of Conduct for Municipalities was read by Chairman BMeyer. Notice of this meeting was posted on our website and in the bulletin boards on the Fire House & Post Office.

**Agenda** BMeyer requested the Misc Monthly Reports be moved out of the Consent Agenda to after Dr. Heinz's Q&A session. MDalton moved & TGlas seconded to approve the amended Agenda. Motion carried.

Information from the Consent Agenda:

**\*Village Clerk's Report** – Met with Betty Meyer & Dawn Romine, new WireBuilt administrator of our website, regarding the website & updating it. (Received an email 6/2/17 from John Harrington at WireBuilt stating that Dawn made the decision to step aside as the CEO of NCWP the day before.); Filled out & submitted *2017 Census of Governments, Survey of Public Employment & Payroll*, per request from BMeyer; Sent a belated thank you note to the Manley VFD for their help in burning off the weeds around the Village lagoons last month; Submitted CCCFF Grant application for the Community Center Vertical Platform Lift; Showed the Community Center to two sets of representatives who are bringing groups to a Loft Theater production in Oct/Dec & were looking to see if our building would work to serve a lunch/dinner prior to going to the play. One booked our facility. The other liked it a lot but the stairs were a problem, so we are to let them know when the Lift is installed so they maybe could book it next year; Welcomed new residents Derek & Alysha Batenhorst (16405 Manley Road) & sent them our Welcome letter.

**\*Claims** – JDalton - Black Hills Energy for CommCtr-\$72.92 & Fire House-\$36.96; DHHS for water testing-\$15.00; OPPD for Fire House&CommCtr-\$103.94, Sewer-\$44.44, Water-\$25.07 & Street Lights-\$341.27; Windstream for CommCtr-\$95.04 & Fire House-\$98.28; WireBuilt for website maint-\$50.00; JDalton for 62-1/4 hr May Village Clerk wages-\$574.03; JFaubion for May water wages, postage & mileage-\$130.17; Mowen Owen's Lawn Mowing for May (4X)-\$560.00; Loftus Septic Pumping & Construction for April-May port-a-potty-\$125.00; BMeyer for 2 sheriff's incident reports-\$10.00; JDalton for address labels, light bulbs, postage/stamps-\$137.15; MDalton for 12-1/2 hr lagoon mowing, tree trimming & tractor repair-\$187.50; Dave Ortlieb for tractor radiator, anti-freeze & replacement labor-\$519.71; and David Chebatoris for legal services regarding the sewer system-\$430.00.

(Note: The Monthly Reports accepted &/or approved with the approval of the Agenda will be attached to the official copy of these minutes.)

**Question & Answer Time with Dr. Ken Heinz, Superintendent of the Weeping Water School District** Dr. Heinz addressed the Board & guests and answered questions. Summary of the presentation: The school district is financially sound – spending wisely, just refinanced bonds, saving the district \$1.3 million, A-1 Moody's rating; been working on improving staff & curriculum; enrollment is steady; test scores are going up, highest they've been; student/teacher ratio 1:10/12; keeping a handle on unnecessary staff; reported on various special programs they offer. Thank you to Dr. Heinz for the informative visit.

**Misc Monthly Reports** (moved out of Consent Agenda above)

**\*Water Specialist-** Jack Faubion - The results of the water sample for the month of May had no violations.

**\*Nebraska One-Call** - Betty Meyer - There was one locate requested at 118 Cherry St., a plan to install electrical wire from house to garage. Advised resident of location of water and sewer lines.

**\*Sewer/Lagoons** - Betty Meyer - Checked the lift pumps and condition of all lagoons weekly. Everything working properly. Confirmed all workings with Manley's Waste Water Specialist, Ed Blunt. The radiator on the

Village tractor needed to be replaced. Dave Ortlieb obtained a new radiator and helped Mickey Dalton to install.  
**\*Zoning Administrator** - Betty Meyer - Received a Building Permit Request from Paul Randazzo, owner of Highway 50 Storage, to build another building the same as the other 3 already on the property, which will be 45' x 154' on the northeast corner of his property described as Tax Lot 27, NW 1/4 Sec 22, Township 11N, Range 11E, zoned as Highway Commercial. After an on-site inspection, the Permit was approved as submitted; After an on-site inspection, the Building Permit submitted by Westover Rock & Sand, Inc. for a 150' x 260' building to be located on the property in Tax Lot 6, Sec. 21, Township 11, Range 11, zoned as Highway Commercial, was approved. Building is to be used for storage of trucks and automotive parts. TGlaser moved & MDalton seconded that the Board affirm these two Building Permits granted by our Zoning Administrator. Motion carried.

**\*Tree Damage** - Mickey Dalton - The big ash tree in the Park broke off during the windstorm we had last month. Luckily there was no damage to the Park or any structures. Thanks to the Village Board members & Village Clerk and a friend of the Daltons, the tree was cut up & brush removed, saving the Village about \$1,000.00.

**\*Pet Licensing** – Jolene Dalton - 2 more residents licensed 2 animals this month; Sent emails to 4 residents asking for the copy of the rabies verification paperwork we are waiting for; Sent email again to 1 resident who licensed their pets last year but still have to license this year; Total animals licensed this year – 59; Total animals licensed last year – 57

### **Old Business**

Correspondence – JDalton talked with Rian Harkins/SENDD. We have 32 out of 61 surveys turned in. He wanted to know if we want to send out a 3<sup>rd</sup> mailing or deliver them door-to-door. After discussion, the Board felt we would be more successful going door-to-door. Jolene will get the needed information from him.

Proposed Ordinance No. 17-01 to repeal, amend and set forth rules, regulations and laws to govern animals within the Village of Manley – After discussion, BMeyer moved & TGlaser seconded to table this to a work session during the month. Motion carried. The work session was scheduled for Wed., June 14<sup>th</sup> at 7:00 PM.

Peddler Ordinance – After discussion, MDalton moved & TGlaser seconded to table this to the June 14<sup>th</sup> work session. Motion carried.

Nuisance Violations – BMeyer reported that a letter was mailed today, after some Board members looked it over, to 220 Main. Other properties were mentioned by the Board as having possible violations. (103 No. Elm, 106 Locust, 201 Locust, 218 Locust, 106 Broadway, 111 Broadway, 212 Broadway, 202 Cherry) BMeyer will work on letters to send to them. It was also suggested that we need to add an amendment to the Ordinance regarding repeat offenders.

Waterline Repair at Fire House – BMeyer reported that a plumbing company came & looked at the needed work but she has not gotten a bid from them yet.

Village Utilities – Discussion was held regarding the job of the Village Board, which basically is to protect the interests of the Village and handle the Village's money. After much discussion, the promised letter/agreement to Justin Colbert was approved & signed by the Board.

### **New Business**

Pillage the Village – A committee meeting was scheduled for the night of Wed., June 14<sup>th</sup> following the Ordinance work session. The Audit Committee will meet that same night following the PTV session.

NMCA Institute – JDalton gave an interactive presentation on the “Mattitude” session she attended at the Institute. The Board looked at their attitudes, the people they spend time with, and the world – and how those attitudes affect us & our surroundings.

Paul Levelle from NL Driveway Maintenance rode around with BMeyer & MDalton to assess what work needs to be done to our streets this year. He was asked to also include asphalt work on the Community Center parking spaces in his bid. After discussion on his recommendation, TGlas moved & DSwenson seconded that we put chipped rock on the parking spaces now. Motion carried. It will be a good base for asphalt if we decide to do that. BMeyer will order the rock.

Discussion was held on the condition of the Village sign at the spur entrance to the Village. DSwenson will ask Rick Dolphins (who made the sign) what we can do about it and she will see if she can get some mulch donated for around the sign.

**Adjournment** DSwenson moved & TGlas seconded to adjourn the meeting at 9:45 PM. Motion carried.

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Jolene Dalton  
Village Clerk

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Date of Approval

\*Copies of the minutes and reports are on file at the Manley Village Office and are available for review upon request. Minutes of the meeting can also be viewed at [www.manleyne.com](http://www.manleyne.com).

\*In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, religion, age, disability, marital or familiar status. (Not all prohibited bases apply to all programs.)