

**Village Of Manley
Board of Trustees Regular Meeting
August 10, 2015**

The Regular Meeting of the Village of Manley Board of Trustees was called to order on August 10, 2015 by Chairman Betty Meyer at 7:05 PM at the Manley Community Center. Roll call was taken and members present were Mickey Dalton, Tim Glas, Dawn Holdorf, and Denise Swenson, along with Clerk Jolene Dalton, and guests Verna Evans, Bob Gruber, Greg Sjorgen, Phillip & Jodi Tapp, Lee Wipf, and Jim Woolhiser. Water Specialist Jack Faubion was excused from the meeting. A copy of the Open Meeting Act is posted in the Village Office for review. The Code of Conduct for Municipalities was read by Chairman BMeyer. Notice of this meeting was posted on our website and in the bulletin boards on the Fire House & Post Office.

Agenda After reviewing the agenda, MDalton moved & DHoldorf seconded to approve the agenda. Motion carried.

Administrative Subdivision Lee Wipf requested an administrative subdivision of Lots 32 & 33 in SW 1/4 of Section 22, Township 11N, Range 11E located within the mile jurisdiction of the Village of Manley. MDalton moved & TGlaser seconded to accept the request as presented. Motion carried.

Lee Wipf was then excused from the meeting.

Public Hearing on Trash Ordinance BMeyer explained that the Public Hearing tonight is only about passing the Ordinance.

After discussion, TGlaser moved & MDalton seconded that we waive the requirement to read the proposed Ordinance three (3) times; that after reading it once, we can vote on it. Motion carried.

BMeyer briefly summarized what the proposed Ordinance said, answered questions from those present, and then read it in its entirety.

After more discussion and there being no further questions, MDalton moved & TGlaser seconded that we accept the proposed Trash Ordinance #15-01 for the Village of Manley. A roll call vote was taken and passed unanimously.

Verna Evans, Bob Gruber, Greg Sjorgen, Phillip & Jodi Tapp, and Jim Woolhiser were then excused from the meeting.

Review/Approve Minutes After reviewing the July 2, 2015 Regular Meeting minutes, DSwenson moved & DHoldorf seconded to accept the minutes. Motion carried.

Correspondence

There was no correspondence that would not be covered elsewhere in the meeting.

Bills The following bills were presented: JFaubion for water wages & postage-\$116.94; JDalton for 104-1/4 hr July wages-\$916.55; Black Hills Energy for Fire House & Community Center-\$44.36; Windstream for Fire House-\$98.03, CommCenter (June) \$118.32 & (July) \$119.51; OPPD for Fire House, CommCenter, Sewer, & Water-\$217.83 & street lights-\$349.86; RDW #3 (June) \$1,008.95 & (July) \$1,049.80; Delton Bolles for lagoon maintenance, mowing & fuel-(June) \$532.40 & (July) \$399.00; WireBuilt for website maint-\$50.00; NE Public Health Environ Lab (DHHS) for water testing, copper & lead-\$205.00; Garret Westover for 5x mowing-\$750.00; WWPS Bldg Fund for CommCtr payment-\$350.00; NE Dept of Revenue for 2nd Qtr water sales tax-\$260.08; USPS for stamps-\$49.00; League of NE Municipalities for 1st year dues-\$151.00; Michael Todd & Co for street signs-\$383.89; MDalton for office supplies & CommCenter maintenance supplies-\$109.83; and JDalton for postage, notary items & QuickBooks program-\$310.37. DHoldorf moved & TGlaser seconded to pay the bills. Motion carried.

Water/Sewer Report

*MDalton, Commissioner, reported on one resident whose water we shut off.

*JDalton, Clerk, submitted the July Water Report. Delinquent accounts were discussed. BMeyer & MDalton will talk to a resident and give her a written response to the letter she sent to the Board.

Treasurer's Report After reviewing the Treasurer's Report, DSwenson moved & TGlas seconded to accept the Treasurer's Report. Motion carried.

Village Clerk's Report

*QuickBooks accounts have been set up for all our checking & savings accounts, transactions entered from October 1, 2014 (beginning of our fiscal year) to the present, and up-to-date financial reports printed.

*Sent/mailed August letter to residents & "friends".

*Researched & filled out documents requested by the USDA for our Fire House loan.

*Received Notary information from the Secretary of State, completed & submitted test, and am now waiting for word of passage.

*Put Manley Hide Away's Liquor License Renewal Notice in the Plattsmouth Journal as required.

*After discussion, JDalton will contact former Fire Chief, Jim Woolhiser, to go over our fire alarm & extinguisher equipment in the Community Center.

*After discussion regarding address questions in the Village, BMeyer & JDalton will speak with a resident about a needed address correction. MDalton will cover up the words "and Town Hall" on the sign on the Fire House since that building only houses the Fire Department now.

DHoldorf moved & TGlas seconded to accept the Clerk's report. Motion carried.

Old Business

Trash/Recycle/Organic Program – After discussion, MDalton moved & TGlas seconded that we hire Papillion Sanitation for our Trash/Recycle Program, pending approval of their contact by the Board. Motion carried. Discussion was held on when & how to implement the program. A Trash/Recycle Committee meeting was scheduled for Monday, August 24, 2015 at 7:00 PM to discuss items wanted in our contract & then at 8:00 PM to meet with representatives from Papillion Sanitation.

Animal License Report – JDalton reported on animal licenses for the year. She contacted a resident about their pet that we have received complaints on.

Village Jurisdiction Boundary – After discussion, it was decided to make no changes at this time.

Community Center Kitchenette Floor – MDalton reported that all repairs have been completed.

Street Signs – BMeyer reported that the signs have been received. She will check with the state on getting approval to install the stop signs. BMeyer & MDalton will work on getting the signs installed.

Windstream Buried Cable – Windstream has completed their work. After the fact, we submitted written approval for Windstream to do the work, as requested.

Pillage the Village – TGlas reported on the Craft Fair progress. JDalton sent out a donation request letter & has gotten a good response. She has publicized the event thru the Cassgram (3 free & 4 paid), letter to residents & friends, and Keep Cass County Beautiful. A Pillage the Village Committee meeting was scheduled for Monday, August 17, 2015 at 7:00 P.M.

New Business

After discussion, DHoldorf moved & DSwenson seconded that we adoption the Lower Platte South Natural Resources District Multi-Jurisdictional Hazard Mitigation Plan, Resolution #15-01. Motion carried. JDalton will return the signed resolution to JEO Consulting Group as instructed.

Per legal requirement to post, the job titles and salaries in our Village are: Village Clerk-\$10.00/hour and Board members-\$20.00/meeting.

MDalton presented three (3) property nuisance complaints. Applicable property owners will be sent a letter per Manley Ordinance 90.5.

MDalton reported that a bulletin board has been moved from the ball field to the Community Center. It was decided to cut off the legs & mount it to the building.

Adjournment DSwenson moved & TGlas seconded to adjourn the meeting at 10:19 PM. Motion carried.

Jolene Dalton
Village Clerk

Date of Approval

*Copies of the minutes and reports are on file at the Manley Village Office and are available for review upon request. Minutes of the meeting can also be viewed at www.manleyne.com.

*In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, religion, age, disability, marital or familiar status. (Not all prohibited bases apply to all programs.)