

**VILLAGE OF MANLEY
REGULAR MEETING MINUTES
DECEMBER 5, 2013 7:00 PM**

The meeting of the Village of Manley was called to order at 7:05 pm by Chairman Betty Meyer. An updated copy of the open meetings act is posted in the fire hall meeting place for anyone to review. Roll call was taken and present were Betty Meyer, Dawn Holdorf, Kevin Holdorf, Mickey Dalton and Denise Swenson.

Code of Conduct The Code of Conduct for Municipalities was read by Meyer.

Agenda The agenda was reviewed K. Holdorf made a motion to accept the agenda as presented. D. Holdorf seconded. Motion carried.

Review/Approve Minutes The minutes were reviewed. K. Holdorf made a motion to accept the minutes as presented. Dalton seconded. Motion carried.

Public Forum There was no one and no topics for the public forum.

Water/Sewer Report Dawn Holdorf gave the water and sewer report. She also read the meters in November Swenson made a motion to approve the report as presented. Dalton seconded. Motion carried.

Treasurer's Report Swenson presented the current month report. K. Holdorf made a motion to accept the treasurer's report and pay the presented bills. D. Holdorf seconded. Motion carried.

Water Operator's Report K. Holdorf said that the water is clean and free of bacteria. He again mentioned that his license will expire on 12-31-2013 and he has no plans to renew it. K. Holdorf got the forms needed for Jack Faubian to become the new water specialist. Swenson made a motion to hire Fabian as the new postage at \$100 a month plus postage expenses. Dalton seconded. Motion carried.

Hiring a Secretary/Treasurer Meyer is going post the need for a secretary/treasurer. Meyer will have a discussion of duties when a person inquires about the position. There was no interest in the past month so the hiring will be tabled.

Correspondence and Old Business There was discussion on finding the water line in the annexed area south of South St. Meyer developed a Christmas contest that the public can participate in by going to the newsletter on the website. You have to find the mystery pictures. Information is also available down by the post office. The community also needs to do another survey for grant purposes.

Adjourn Swenson made a motion to adjourn the meeting at 8:06 pm. D. Holdorf seconded. Motion carried.

*Copies of the minutes and reports are on file at the home of either the Clerk or the Treasurer of the Manley Board of Trustees and available for review upon request. Minutes of the meeting can also be viewed at www.manleyne.com.

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