

Village of Manley Board
Regular Meeting Minutes
May 4, 2011

A regular meeting of the Board of Trustees was called to order by Chairperson Betty Meyer, at the Manley Fire Barn, at 7:35 pm.. Chairperson Meyer advised attendees that the Open Meetings Act is posted on the bulletin board for review. Roll Call was taken and members present were Denise Swenson, Kevin Holdorf and Susan Christoffersen.

Review and Approval of Agenda In the review of the Agenda, Dawn Holdorf, Water Clerk, asked if the Water Report could be placed earlier in the Agenda. Denise Swenson made the motion to accept Agenda with the change of Water Report to follow the Cass County Recycling Trailer item. Betty Meyer seconded the motion. All agreed.

Review and Approval of Minutes Kevin Holdorf made a motion to accept the Minutes for the regular meeting on April 6 and Denise Swenson seconded the motion. All agreed. Kevin Holdorf made a motion to accept the Minutes for the Special meeting on April 26 and Denise Swenson seconded the motion. All agreed.

Cass County Recycling Trailer Nancy Josoff, Cass County Election Commissioner, who has spear-headed the County Recycling Project spoke to the board about the benefits of recycling and the commitment at the local level of securing reliable drivers to transport the trailer. One person from each community involved is included on the “Green Team” as a representative to keep updated on any changes, questions and future grants available. She also spoke of working with Pat Joiner of Nehawka, Director of “Keep Cass County Beautiful”, who can help write grants to help with community costs of recycling. There are no fees or costs involved in having the recycling trailer in the community and other communities involved cover the fuel/mileage expense for the volunteer drivers.

The Village will need drivers with pickups (F-150 or larger with a 2 15/16” ball hitch) to haul the trailer into the Village and also to First Star Fiber at 103rd and I Street in Omaha, to be emptied. Items to be recycled are: **plastics, paper, cardboard and aluminum**. The County only makes money on corrugated cardboard, and money raised goes into the maintenance and upkeep of the trailer. There is **no glass** recycling at this time but may be added at a later date.

Denise Swenson made the motion to move forward with the Recycling Trailer for the Village. Kevin Holdorf seconded the motion. All agreed.

Denise Swenson volunteered to be the “Green Team” representative for the Village of Manley.

Water/Sewer Report Dawn Holdorf, Water Clerk, submitted the water report. It was discussed that a rental property that was empty for a lengthy period of time had a past due balance. The water was mistakenly turned on for the new tenant, who is current and can't be held liable for the past balance. A notice will be sent to the landlord, but the Board feels there may be no recourse at this time. The delinquency occurred prior to Dawn becoming Water Clerk and she was not aware of the problem. Dawn also noted that four residents have been late on a regular basis. Only paying every other month only to avoid disconnection. They have not contacted Dawn to discuss any problems they are having paying. It was decided that Dawn will read their meters to be sure reading submitted is current and the \$10.00 fee will be incurred.

Susan Christoffersen made a motion to accept the water report as given. Denise Swenson seconded the motion. All agreed.

Cass County Refuse Doug Johns did not attend the meeting as expected. Betty Meyer submitted a proposal from Mr. Johns, the monthly cost was more than current charges and the Village would be responsible for the collection of the fees. In the discussion it was decided that the Village would have to do an Open Bid for other collection services and so no action will be taken at this time. No vote was necessary and the Board will table the item til fall.

Criminal Complaint Discussion Denise Swenson advised the Board that a local resident found two unidentified teenage boys inside her enclosed porch. The boys had ran off but it frightened the resident. There has also been several break ins in the Village of Cedar Creek, with guns being stolen. The Cass County Sheriff's Department does drive through Manley regularly but local residents also need to be diligent and keep their homes locked and be aware of any suspicious persons.

Ordinance Complaint A complaint was made to the Board of a violation of Ordinance 90.5, Section 2. Nuisances: Specifically Defined, subsection 14: "Registered or unregistered non-operating, junked, wrecked, or partially disabled vehicles on any property with the Village." regarding the blue van parked in front of the residence of Susan Christoffersen. A letter was sent to Ms. Christoffersen on April 28, 2011.

Ms. Christoffersen addressed the Board that the complaint was a retaliation for the numerous complaints of dogs running loose she had made to the previous Board. It took the previous Board nine months to address those complaints. Ms. Christoffersen stated that she has wanted to take care of the van for several years but has been unable to spend time necessary due to the previous dog situation. Ms. Christoffersen requested 60 days to have the van removed from her property. Kevin Holdorf made a motion to approve the plan of 60 days to remove the van. Betty Meyer seconded the motion. Denise Swenson agreed. Susan Christoffersen abstained.

Betty Meyer stated that it is an ordinance and since there is a complaint it should not be just directed to one person as there are other residents in violation. The Board will make note of others in violation and area residents will be reminded of the ordinance.

Vacant Board Position The Board is still looking to fill the open position on the Board. Anyone interested is urged to contact any Board member or attend the next meeting on June 1, 2011.

Manley Clean Up Day The Clean Up day scheduled for April 16 was canceled due to rain. It was discussed and decided that Saturday, May 21st will be the Clean Up Day for all roads leading into Manley. All volunteers should meet at the Fire Barn at 8:30 am and clean up will begin at 9:00 am.

It was also decided that the Village will have a Community Clean Up Day on June 4th with dumpsters provided for area residents to dispose of items. Betty will contact Haeg Appliance for scrap metal recycling. The Board will also use this opportunity to advise area residents of the schedule for the County Recycling Trailer.

Village Property Mowing Update Garrett Westover was notified of his bid being accepted and had mowed on April 30. Betty stated that she may not have told him that he will need to submit a bill for payment but will let him know. The Board was pleased with the mowing.

Street Maintenance Repair Update NL Driveway Maintenance had sealed cracks throughout the Village and the Board is pleased with the work. Betty had contacted John Trouba regarding CDBG funds and those funds are only available for future projects not maintenance.

Fresh Water Specialist Update Kevin Holdorf advised the Board that he had not passed the certification test but had retaken the test and is more confident that he has passed.

Treasurer's Report Denise Swenson submitted the treasurer's report.

EXPENSES

Windstream (Fire Barn)		\$ 93.94
Black Hills Energy		
Fire barn	\$68.39	
School	76.21	
Late fees	2.75	\$144.60
OPPD		
Fire Barn	\$36.39	
School	34.73	
Town Bldg	37.35	\$108.47
Cassgram –bids for mowing and streets		\$ 26.00
Weeping Water Schools –community bldg rent		\$350.00
Rural Water		\$884.25
DHHS-water sample		\$ 20.00
Highway Matching- Water acct.		\$ 87.50
Dawn Holdorf- water clerk wages		\$ 80.00
Kevin Holdorf- water tech wages		\$ 80.00
OPPD—street lights		\$350.03
NL Driveway Maintenance—fix cracks in streets		\$4380.00
Highway Matching –Sewer acct		\$ 87.50
Delton Bolles --sewer maintenance		\$125.00

DEPOSITS

General Acct		
Cass County Treasurer		\$2325.57
Steve Swenson---fees for fence at 217 South		\$ 50.00
Water Acct	\$ 80.22	
	898.23	
	503.75	\$1482.20
Highway Acct		
State of Nebr	\$1429.38	
Matching funds	175.00	
State of Nebr	221.26	\$1825.64
Sewer Acct	\$1592.00	
	118.00	
	622.00	\$2332.00

Susan Christoffersen made a motion to accept the treasurer's report. Kevin Holdorf seconded. All agreed.

Review Correspondence

Verification -CDBG Community Development Block Grant-Street Project Audit-May 31st at 9:30 am with John Trouba and Mercy Suarez (Comm. Dev. Rep.).

Tracy Zeorian-requesting to have fax number for Village business updated.

Affidavit of Printer-Bids Asphalt Street Repair

Weeping Water Seminar at Extension Office-tree removal for Public Safety- 5-17-11 (1-3pm)

Kevin Holdorf said he may attend

Notice from State of Nebraska Dept. of Roads that the Speed Limit of 45 mph will be posted on the Spur leading into Manley

West Nile Prevention grant fund information- Betty will check into funds available this year.

B.Hopper Foundation-Grant Application-Manley School

Adjourn Denise Swenson made a motion to adjourn the meeting at 10:37 pm. Susan Christoffersen seconded the motion. All agreed.

“Copies of the minutes and reports are on file at the home of either the Clerk or the Secretary of the Manley Board of Trustees, and available for review upon request, minutes can also be viewed at www.manleyne.com”

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