

**Village of Manley Board**  
**Regular Meeting Minutes**  
**July 6, 2011**

A regular meeting of the Board of Trustees was called to order by Chairperson Betty Meyer, at the Manley Fire Barn, at 7:34 p.m.. Chairperson Meyer advised attendees that the Open Meetings Act is posted on the bulletin board for review. Roll Call was taken and members present were Denise Swenson, Kevin Holdorf and Susan Christoffersen.

**Review and Approval of Agenda** After reviewing the agenda, Kevin Holdorf made a motion to approve agenda as written. Denise Swenson seconded the motion. All agreed.

**Public Forum** Denise Swenson reported that Shawn McCaully was having sewer problems and that the line may need to be snaked. Betty Meyer said she will look into it. Kevin Holdorf asked if the monthly Board meetings could be moved to 7pm instead of 7:30pm. After a brief discussion, Kevin Holdorf made a motion to move the regular meeting of the Board of Trustees to 7pm on the first Wednesday of the month. Susan Christoffersen seconded the motion. All agreed.

**Review and Approval of Minutes** After reviewing the minutes of the June 1 meeting, Denise Swenson made a motion to approve the minutes as written. Kevin Holdorf seconded the motion. All agreed.

**Water and Sewer Report** Dawn Holdorf presented the water/sewer report stating that three accounts were delinquent and scheduled for disconnection. Denise Swenson made a motion to accept the waer/sewer report. Susan Christoffersen seconded the motion. All agreed.

**Vacant Board Position** Betty Meyer said she has spoken to a resident that may be interested and urged them to attend the next meeting. Kevin Holdorf said he also has spoken to a resident about joining the Board.

**SEND Dues Notice** The annual dues notice for SENDD was reviewed and noted no increase from the prior year.. Denise Swenson made a motion to pay the \$ 275.00 to cover the fiscal period of 7/1/11 to 6/30/12. Betty Meyer seconded the motion. All agreed.

**Tree City USA** Kevin Holdorf said he was interested in exploring options available in becoming a Tree City. An inventory of existing trees within the community would need to be made along with other criteria to be designated a Tree City. The benefits would include grants available to the community to hire or even train an arborist.

**Spur Repair** Denise Swenson stated concerns over the open curb area where the new road meets the spur road. It is a potential danger for motorcyclists but also could damage any vehicle that may cut the corner too tight. There was discussion as to whether the Village is responsible or the State. Betty Meyer said she will check with JEO and see if they would know.

**Ordinance Complaint Review** Susan Christoffersen stated that she has had the van removed from her property within the sixty days she requested. Betty Meyer stated she has formed a list of four residents also in violation of Ordinance 90.5 and she has drafted a letter to send out to them.

**Treasurer's Report** Denise Swenson advised the Board that she has opened an account for the Manley Community Center. Donations will now be placed in the account to help with the purchase and further

renovations of the building.

Denise Swenson presented the Treasurer's Report as follows:

**GENERAL CHECKING**

Beg Balance 6-1-2011			\$18006.18
Expenses			
Great Plains One Call		8.08	
Black Hills Energy			
Fire Barn	\$22.10		
Community Bldg	19.62	41.72	
OPPD			
Fire Barn	\$15.18		
Town Hall	33.00		
Community Bldg	35.28	83.46	
Windstream		92.32	
Westover Lawn Care		675.00	
Terry Meyer—park weed kill		86.50	
It's Got To Go—dumpsters		350.00	
Community Bldg. payment		350.00	
Meeske Ace Hardware—insect foggers		15.98	
SEND—Yearly membership fees		275.00	
Westover Lawn care		540.00	
			2468.26
Deposits			
Cass County Treasurer		2807.84	
Health and Wellness		500.00	3307.84
Ending Balance 7-6-2011			\$18845.76

**WATER CHECKING**

Beg Balance			\$14620.82
Expenses			
Dawn Holdorf—May & June		160.00	
Rural Water –May		970.25	
Kevin Holdorf—water wages	May/June	160.00	
Highway matching funds—June/July		175.00	
DHHS—water test		10.00	
Rural Water—June		884.25	2279.50
Deposits			
5-19		1257.73	
5-31		425.46	
6-14		788.90	
6-27		685.32	
6-28 Berner charges for reading meter		25.00	3262.41
Ending Balance 7-6-2011			\$15453.73

**HIGHWAY CHECKING**

Beg Balance		\$10519.15
Expenses		
OPPD-street lights/May	349.68	
OPPD-street lights/June	349.85	699.53
Deposits		
5-10 State of Nebraska	221.26	
5-31 State of Nebraska	1144.68	
6-10 State of Nebraska	1112.93	
6-30 State of Nebraska	2293.63	
Highway matching	175.00	3581.56
Ending Balance 7-6-2011		\$13401.18

### **SEWER CHECKING**

Beg Balance		\$19615.09
Expenses		
Midwest Laboratories—sewer test	\$ 66.50	
Highway matching funds-June/July	175.00	
Delton Bolles –May	125.00	
Delton Bolles-June		
Wages	125.00	
Mowing	280.00	
Fuel Surcharge	49.00	454.00
		820.50
Deposits		
5.19	1680.30	
5.31	598.00	
6.14	1160.50	
6-27	538.00	3976.80
Ending Balance 7-6-2011		\$22771.39

Kevin Holdorf made a motion to accept the Treasurer's Report. Susan Christoffersen seconded the motion. All agreed.

**Review Correspondence June 1- July 6** Kevin Holdorf presented correspondences from:  
 State of Ne. Auditor-Budget reminder-due 9/20, Betty Meyer will contact Steve Rishel.  
 Ne. Game and Parks- Comprehensive Outdoor Rec. Plan  
 League of Municipalities-Notice of LB383 eliminating State Aid of \$3390.  
 Cass County Planning Commission-Agritourism Overlay District  
 Miscellaneous Newsletters

**Adjourn** Denise Swenson made a motion to adjourn the meeting at 9:37pm. Kevin Holdorf seconded the motion. All agreed.

“Copies of the minutes and reports are on file at the home of either the Clerk or the Secretary of the Manley Board of Trustees, and available for review upon request, minutes can also be viewed at [www.manleyne.com](http://www.manleyne.com)”

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