

**Village of Manley Board of Trustees Budget Hearing
Meeting Minutes
October 3, 2007**

A regular meeting of the Village of Manley Board of Trustees was held on Wednesday, October 3, 2007 at 7:30pm at the Village Fire Barn. Chairman Stohlmann called the meeting to order at 7:35pm and advised attendees that the Open Meetings Act was posted for review on the bulletin board. Roll Call was taken and members present included Leonard Stohlmann Jr., Brenda Meyer, Ken Hascall and Tracy Zeorian.

Review and Approval of Agenda Hascall made a motion to accept the meeting agenda. Meyer seconded. Roll call vote was 4:0.

Review and Approval of 9/5/07 and 9/18/07 Meeting Minutes Meyer made a motion to accept the minutes with a revision to the 9/18/07 minutes confirming an error in motor vehicle tax calculation, as outlined in the proposed budget, had been made by the county. Steve Rischel did confirm that a payment for back taxes will be sent to the Village and future figures adjusted accordingly. Hascall seconded. Roll call vote was 4.0. A copy of revised budget figures will be forwarded to Dana Cole's office for the upcoming audit.

Monthly Correspondence: A letter from JEO regarding optional sales tax was reviewed and signed by Chairman Stohlmann. JEO letter outlining fiscal report information will be completed by Meyer and Zeorian. Form 6 of the JEO Village of Manley Road Program was reviewed. The State Department of Roads reports are due. Hascall will discuss requirements with Steven Parr, Street Superintendent. NMCA dues were reviewed and Zeorian made a motion to renew the membership. Hascall seconded and a motion carried 4:0. USDA request for 2006 Audit and form was discussed as well as their request for Inspro Insurance coverage validation. Zeorian will follow-up. The NE Public Health Environment Lab request is due on 12/3/07. Delton Bolles will be asked to attend the 11/9 meeting to discuss the 2007 status, water testing report and summary. The State of NE Environmental Quality documents will be sent to Bolles with original back to returned and copy for Village file. Michael's Construction provided a bid for road repairs. Zeorian made a motion to accept the correspondence. Hascall seconded. Roll call vote was 4:0.

Treasurer Report: Meyer outlined the financials and provided copies of bank statements to Board Members for review. Total Accounts Receivable: \$7,915.61; Accounts Payable: \$10,122.10; Wages (includes 06-07 mtgs): \$1,142.30. Zeorian requested that \$3,000 transferred in 2006 from Water account to General be returned to rectify bookkeeping. A request to transfer \$188 to the Fire Barn savings account from General funds on an annually basis in October was also discussed. Hascall made a motion to transfer funds as outlined above to rectify accounts. Zeorian seconded. Roll call vote carried 4:0. Zeorian made a motion to accept the treasurer report. Hascall seconded. Roll call vote was 4:0.

Water/Sewer Report - Jean Stohlmann presented the water report and copies of letters provided to past due residents. It was suggested that a form letter be created to simplify the notification process. Water for 203 Main Street property was to be shut off from April 07 - October 07. During this time frame the meter indicated usage of 30,000. The Board asked that a letter be sent to this resident indicating water usage fees, sewer fees would not apply. A confirmation of business rates for 109 Main Street will be sent to the property owner. Meters will be read in Nov. 07 and printing of new water/sewer books to be distributed in March, 2008 will be completed. Meyer will work with Jean Stohlmann to reformat current water reports. The schedule to repair broken meters will be reviewed. Hascall made a motion to accept the water/sewer report. Zeorian seconded. Roll call vote was 4:0.

Vacant Board Position – Board members will solicit several possible residents for interest. Zeorian will acquire the treasurer position with Meyer taking over the secretary/clerk function. Meyer will begin transitioning functions to Zeorian and also suggested that on-line bill paying be considered for general bills.

Ventilation Vent for Fire Barn – Due to the amount of humidity in the Fire Barn, paperwork and items housed in the building are becoming compromised. Woolhiser received estimates of \$750 for a ventilation fan. He will check on installation charges prior to a Board decision.

Village Truck Repair – Hascall outlined repairs required on the truck prior to winter and will make plans to have it repaired by Mogensen's. Estimated cost is \$1,000. The Board discussed feasibility of purchasing a truck with blade vs. continuing to band aid the old truck. Hascall will check into costs prior to having repairs completed.

NIMMS Training – Hascall and Zeorian will enroll in the next available class to become compliant.

2006-07 Audit – Meyer will prepare financial documents for submission to Dana Cole's office to complete the required audit.

2007-08 Wages – Current Board wages are \$10 Hr for general and mowing; snow removal, \$15 hr and board meetings, \$20 mtg. The Water/Sewer Clerk position currently paid \$40 per month will be raised to \$60 per month. Zeorian estimated 2-3 hrs per month for treasurer position. Meyer made a motion to accept the wages as outlined above. Hascall seconded. Roll Call Vote was 4:0.

Manley School Property – The Board discussed sending a letter of interest to the Weeping Water Public School regarding the Manley School property. Stohlmann signed the letter and will advise community if additional discussions will take place regarding this property.

Community Attitude Survey – SENDD advised that State funds are available for possible community projects. In order to qualify for many of these opportunities, a community survey must be completed. The Board will move forward to prepare, distribute and collect this study in November.

Adjourn Meyer made a motion to adjourn the meeting at 10:45pm, Zeorian seconded. Motion carried 4:0.

**The next regular meeting of the Village of Manley Board of Trustees is
Wednesday, November 7 at 7:30pm in the Fire Barn.**

Expenses	Description	Amount
Treasurer of Cass County, Nebraska	August, 07 Collections	\$3,511.38
State of Nebraska	State Payment	\$1,208.48
Village Sewer Deposit	Sept. 07 Sewer Pmts.	\$1,672.50
Village Water Deposit	Sept. 07 Water Pmts.	\$1,523.25
Accounts Receivable		\$7,915.61
Ameritas Investment Corporation	Sewer Bond Interest Payment	-6210
Sendd	2008 membership dues	-\$250.00
Highway Account/Matching Fund	Matching Highway Funds	-\$87.50
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The Columbus Telegram	Posting on 8/23/07 Minutes	-\$66.91
Rishel & Pfeifer, P.C.	Preparation of 2008 Budget	-\$400.00
US Dept. of Agriculture Rural Development	Payment on Rural Development Loan #97-01	-1881
Aquila	Fire Barn Gas, Sept 07	-\$36.26
Great Plains One Call Service	Locate Requests, 8/16 - 9/4	-\$5.05
OPPD	Fire Barn - Electric, Sep 07	-\$68.00
Papillion Sanitation	Trash Removal - Sept 07	-\$44.94
Windstream	Fire Barn Phone, Sept 07	-\$90.54
Rural Water District #3	Sept 07 Water Usage	-\$886.40
NE Public Health Environmental Lab	Water Testing, Sep 07	-\$8.00
Accounts Payable		-
		\$10,122.10
Brenda Meyer	Sept. 06-Oct. 07 Mtgs. (15-meetings)	-225
Cheryl Jones	Sept. 06-Oct. 07 Mtgs. (11-meetings)	-165
Julie Dillon	Sept. 06-Oct. 07 Mtgs. (2-meetings)	-30
Ken Hascall	Sept. 06-Oct. 07 Mtgs. (8-meetings)	-120
Leonard Stohlmann	Sept. 06-Oct. 07 Mtgs. (15-meetings)	-225
Mike Jensen	Sept. 06-Oct. 07 Mtgs. (4-meetings)	-60
Shawn McCaulley	Sept. 06-Oct. 07 Mtgs. (4-meetings)	-60
Tracy Zeorian	Sept. 06-Oct. 07 Mtgs. (5-meetings)	-75
Delton Bolles	Lagoon Testing/Maintenance, Aug 07	-\$100.00
Delton Bolles	Water Testing/Postage, Aug 07	-\$42.30
Jean Stohlmann	Water/Sewer Clerk, Sept 07	-\$40.00
Wages		-\$1,142.30