

**Village Of Manley
Board of Trustees Regular Meeting
March 10, 2022**

The Regular Meeting of the Village of Manley Board of Trustees was called to order on March 10, 2022 by Board Chairman, Denise Swenson at 7:03 PM. The Pledge of Allegiance was recited and roll call was taken. Members present were: Denise Swenson, Tim Glas, Rebecca Goble, Patricia Gruber, and Phillip Tapp along with Village Clerk Jessica Tummons, Maintenance Supervisor Mickey Dalton and three guests. A copy of the Open Meeting Act is posted in the meeting room for review. The Code of Conduct for Municipalities was read by Board Chairman Denise Swenson. Notice of this meeting was posted on the Village website and in the bulletin boards at the Fire House & Post Office.

Agenda – Motion to approve consent agenda as presented made by T Glas & R Goble seconded. Roll call vote: All approved. Motion carried.

Consent Agenda items approved:

- *February 2022 **Correspondence** – (none)
- *February 2022 **Water Clerk's Report**
- *January 2022 **Revised Treasurer's Report**
- *February 2022 **Treasurer's Report**
- *February 2022 **Village Clerk's Report**
- *February 2022 **Maintenance Supervisor Report**–
- *February 2022 **Misc Monthly Reports** –
 - Water Specialist** - Jack Faubion - (no report)
 - Wastewater Specialist** – Ed Blunt

February 9, 2022 – Checked lagoons; looks good.

February 21, 2022 – Checked lagoons; looks good.

811 Digger Calls – MDalton

Three request for March

Community Center Rentals – JTummons

Saturday April 30, 2022

Saturday July 30, 2022

Sunday September 4, 2022

Friday January 13-15, 2023

Remaining Reports

***Claims** – Black Hills Energy for CommCtr-\$402.88 & Fire House-\$289.29; OPPD for CommCtr-\$87.83, Fire House-\$104.31, Sewer-\$41.56, Water-\$62.80, Highway-\$61.21 for Christmas Lights; RWD #3 for water-\$1,132.50; Windstream for CommCtr-\$105.44 and Fire House-\$98.43; WireBuilt-\$50.00; DHHS -\$30.00; Manley Hwy Acct for matching trsf from Sewer Acct-\$138.00 & Water Acct-\$138.00; MDalton for February Maintenance Supervisor-\$554.10; JTummons for February Village Clerk – 50.75 hrs- \$562.41; Jack Faubion for March water postage & Fees-\$127.80; Ed Blunt for Feb wastewater specialist-\$175.00; Papillion Sanitation for March fee - \$24; JP Cooke for Animal License Tags - \$55.35; Domain Listing for website domain - \$288.00; US Treasury for interest payment - \$6.59; Meeske Auto Parts Plow

truck parts - \$126.58; Letters Unlimited for PTV numbers - #29.25.

Motion to approve claims as presented made by RGoble and Seconded by PGruber. Roll call vote: All in favor. Motion carried.

Unfinished Business

Nuisance Violations –

Committee to review Village Ordinances & IPMC book/fees – no new update. Need to set meeting for removal of old resolutions.

Asphalt on Sunrise Court – no new update

Generators – PTapp to provide pricing for April meeting.

Accountant - Tax Season is upon us making finding a new Accountant extremely difficult. Postpone search until May.

Water Books – New books have been printed and will be ready for distribution next week. Clerk to deliver around April 1.

Village Purchasing card – Motion to move forward on applying for purchasing card made by TGlas and seconded by PTapp. Roll call vote: All in favor. Motion carried. Clerk to prepare all necessary paperwork for next meeting.

Community Center Projects – Board members illnesses have stopped progress. Discussion of what kind of cabinets wanted for display. MDalton to look into designs.

Quickbooks – Village office currently has Quickbooks 2015. This version is no longer available to back up or get any Technical Help. Due to this reason Clerk is suggesting that it be updated to bring current. Clerk also requesting the Village Board consider updating check processing be updated so that checks can be printed from quickbooks instead of handwritten. After discussion of pricing, Motion to update Quickbooks as well as ordering new checks needed to carry out the new processing made by TGlas and seconded by RGoble. Roll call vote: All in favor. Motion carried.

New Business

Larry Burke – Larry Burke joined the Board meeting as he is running for Sheriff. Took some time to introduce himself as well as his plans if elected in May 2022.

Doug & Tonya Schmidt – Potential new owners of property located at 115 Main St asking for Special Use Permit under C-1 Zoning. Board will need to alert the Planning Commission and a public hearing will need to be set to proceed.

Village Clerk – 1 year review of Clerk duties as well as wages. Board Members requested a private meeting for discussion to be held after all topics discussed. After private discussion by the board motion was made to increase Clerks wages by \$1/hr was made by PGruber and seconded by PTapp. Roll call vote: All in favor. Motion carried.

Public Forum

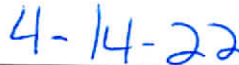
DSwenson provided information regarding the Annexation and tax comparison between years. New tax revenue was promised to be used to infrastructure. Due to the this Denise suggested these tax funds be moved from the General Fund to the Stipend Fund Account. Motion to make the transfer of tax funds from General to Stipend account was made by TGlas and seconded by PGruber. Roll call vote: All in favor. Motion carried.

RGoble reported that currently the Village pays \$128 for insurance yearly on the Tractor. Insurance company is in the process of adding the new tractor and will sending a new quote for this. Board would like to have other insurance companies suggested prior to the next approval date in October 2022.

Adjournment - TGlas moved & PGruber seconded to adjourn the meeting at 9:05 PM. Roll call vote: All approved. Motion carried.



Jessica Tummons
Village Clerk



Date of Approval

*Copies of the minutes and reports are on file at the Manley Village Office and are available for review upon request. Minutes of the meeting can also be viewed at www.manleyne.com.

*In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, religion, age, disability, marital or familiar status. (Not all prohibited bases apply to all programs.)