

Village of Manley  
Board of Trustees Regular Meeting Minutes  
Thursday, January 9, 2025

The Regular Meeting of the Village of Manley Board of Trustees was called to order on January 9, 2025, at 7:03 p.m. by Chairman, Denise Swenson. The Pledge of Allegiance was recited & the roll call was taken. Members present at the time were Denise Swenson, Tim Glas, Joe Shera, Madison Garey, & Marcie Lafleur. The Village Clerk, Lindsay Cronk, was in attendance along with 4 guests. A copy of the Open Meetings Act was posted in the meeting room for review. The Code of Conduct for Municipalities was read by Chairman, Denise Swenson. Notice of the meeting was posted on the Village of Manley website & on the Fire House & Post Office bulletin boards.

**Agenda:**

A motion to approve the consent agenda was made by Tim Glas & seconded by Joe Shera. The consent agenda was discussed, as well as the community center rental contract and delinquent water/sewer accounts.

Joe Shera	Madison Garey	Marcie Lafleur	Tim Glas	Denise Swenson
<b>Yes</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>

Motion carried.

Consent Agenda Items Approved:

- \* December 12<sup>th</sup> Minutes
- \* Correspondence
  - o Confirmation of the Clerk's Continuing Education Certificate submission.  
*12/12/24*
  - o Received affidavit for the end of year publication (Job & Wage + Expense & Revenue Reports).  
*12/23/24*
  - o Received confirmation of Audit Waiver Request submission.  
*12/24/24*
  - o Received required notice to post for Liquor Licenses in Nebraska  
*12/31/24*
  - o Received waterproofing proposals and street repair proposals.  
*12/31/24*
  - o Received the minutes of the emergency meeting from Vice Chair Tim Glas.  
*12/31/24*
- \* Water Sewer Report
  - o \$1,737.24 deposited to Water.
  - o \$2,941.60 deposited to Sewer.
  - o 18 Delinquent Accounts noted.
  - o 4 Overpaid Accounts noted.
- \* Treasurer's Report
- \* Village Clerk's Report
  - o Caught up all Water/Sewer bills through December.
  - o Sent out 22 water/sewer letters.
  - o Worked with Stephanie DeGroot to finally submit audit waiver.
  - o Registered for March Clerk Institute
  - o Applied for Clerk Institute Scholarship
  - o Posted End-of-Year Publications.

- \* Misc. Monthly Reports
  - o Water Specialist – *No report*
  - o Wastewater Specialist – *Inspections on 12/06/2024 and 12/19/2024. Looks good. Ice was starting to form on the North end, no problem.*
  - o 811 Digger Calls – *4 calls for December.*

**Remaining Reports:**

**Claims**

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li>* <i>Black Hills Energy</i>.....\$358.73</li> <li>* <i>Windstream CC</i>.....\$167.05</li> <li>* <i>Windstream FH</i>.....\$155.23</li> <li>* <i>OPPD CC &amp; FH</i>.....\$187.06</li> <li>* <i>Wirebuilt</i>..... \$50.00</li> <li>* <i>Wirebuilt (error to be refunded)</i>..... \$50.00</li> <li>* <i>Wirebuilt (error to be refunded)</i>..... \$50.00</li> <li>* <i>Wirebuilt (error to be refunded)</i>..... \$50.00</li> <li>* <i>Amazon (toilet paper)</i> ..... \$47.35</li> <li>* <i>Amazon (paper towels)</i>..... \$32.65</li> <li>* <i>Amazon (printer ink)</i>..... \$78.95</li> <li>* <i>Thrasher Foundation (deposit)</i>.....\$1,769.34</li> <li>* <i>NE Municipal Clerks Assoc.</i>..... \$50.00</li> <li>* <i>NE Clerks Institute</i>.....\$443.00</li> <li>* <i>Lindsay Cronk</i>.....\$975.27</li> <li>* <i>Southeast Area Clerks Assoc.</i> ..... \$10.00</li> <li>* <i>One Call Concepts</i>..... \$9.60</li> </ul> | <ul style="list-style-type: none"> <li>* <i>Thrasher Foundation</i> .....\$6,724.35</li> <li>* <i>US Treasury. (QTR 4 tax)</i>..... \$596.20</li> <li>* <i>Omaha World Herald</i>..... \$82.76</li> <li>* <i>Highway Allocation Transfer to Highway from Water – Dec 2024</i> ..... \$300.80</li> <li>* <i>NE Public Health Lab</i>..... \$81.00</li> <li>* <i>NE Department of Revenue (4<sup>th</sup> QTR Sales)</i> ..... \$521.64</li> <li>* <i>OPPD (well)</i> ..... 33.00</li> <li>* <i>Otoe RWD #3</i>.....\$1,044.75</li> <li>* <i>Highway Allocation Transfer to Highway from Sewer – Dec 2024</i> ..... \$300.80</li> <li>* <i>OPPD Sewer</i>..... \$40.56</li> <li>* <i>OPPD Streetlights</i>..... \$330.96</li> <li>* <i>Amazon (curb markers)</i>..... \$37.98</li> <li>* <i>Meeske Hardware</i> ..... \$115.89</li> <li>* <i>JEO (street super. 2024</i> ..... \$600.00)</li> </ul> |
|--|---|

- o Tim Glas made a motion to approve the claims as presented. This was seconded by Marcie Lafleur.
- o The claims were discussed.

Joe Shera	Madison Garey	Marcie Lafleur	Tim Glas	Denise Swenson
<b>Yes</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>

- o Motion carried.

**12/31/2024 Emergency Meeting Minutes**

- o Denise Swenson gave a brief overview of the emergency meeting on December 31<sup>st</sup>. It was noted that the Village needed signed contracts in order to properly obligate the 2020 ARPA funds by December 31<sup>st</sup>.
- o Tim Glas made a motion to approve the minutes as presented. This was seconded by Marcie Lafleur.
- o The minutes were discussed.

Joe Shera	Madison Garey	Marcie Lafleur	Tim Glas	Denise Swenson
<b>Yes</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>

- o Motion carried.

## **Unfinished Business:**

- **Nuisance Violations**
  - Nuisances are on hold until spring due to weather conditions.
- **Building Permits**
  - No building permits were presented.
- **Community Center Rentals**
  - Saturday, March 8, 2025, ..... Spangler
- **Pillage the Village Committee**
  - The next meeting will be on Tuesday, December 21, 2024, at 6:30pm.
  - Pillage the Village is always looking for volunteers.
  - It was discussed that Pillage the Village meetings will have to adhere to the Open Meetings Act unless officially separated as its own entity.
- **Community Center Small Projects**
  - The community center needs undecorated.
  - A new microwave is needed.
  - The community center oven needs to be cleaned.
  - The Display Case will be hung.
- **Road Patch on Main & Locust**
  - This was discussed at the emergency meeting.
  - Rodriguez Concrete was awarded the bid.
- **Christmas Lights**
  - The Christmas lights for around town have not yet been purchased, but the electrical will be hooked up soon.
- **Snow Removal & Truck Repairs**
  - Keys have been issued, and a schedule has been discussed for Jarod Paul and Patrick McAndrew.
  - A load of rock was purchased as well as some salt to mix in.
- **2020 Recovery Fund**
  - It was discussed at the emergency meeting that the 2020 funds were obligated for the downstairs water damage project and the road patching/repair projects.
  - The obligated funds were reported on time and no further reporting is necessary until March.

## **New Business:**

- **Community Center Water Damage – Thrasher Foundation Repair**
  - The downstairs portion of the Community Center behind the bookshelves is water damaged.
  - Thrasher Foundation Repair gave a bid for water damage, mold, and prevention. They are currently scheduled to start on the 28<sup>th</sup> of January.
  - The Village will also be getting a dehumidifier.
  - The books and shelves will need to be moved before Thrasher begins work.

- **Community Center Security Cameras**
  - The Village Board is looking into getting security cameras for the Community Center.
  - Criteria was discussed, examples include at least 6-8 cameras, motion activated and linked to the Village computer.
- **Planning Commission**
  - Rebbeca Goble is stepping down from the Planning Commission. Her resignation was read by Chairman, Denise Swenson.
  - Andrew Garey has requested to be added to the Planning Commission. His request letter was read by Chairman Denise Swenson.
  - Denise Swenson appoints Andrew Garey to the Planning Commission in place of Rebbeca Goble.
  - A motion to accept the resignation of Rebbeca Goble as well as Denise Swenson's, the Village Chairman's, appointment of Andrew Garey to the Village Planning Commission was made by Tim Glas and seconded by Joe Shera.

Joe Shera	Madison Garey	Marcie Lafleur	Tim Glas	Denise Swenson
<b>Yes</b>	<b>Abstain</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>

- Motion carried.
- It was noted that Trent Stott gave his verbal resignation in December of 2024, the Village is still awaiting his written resignation.
- The current Planning Commission is now David Erhart, Justin Backhaus, Jodi Tapp, Andrew Garey, and Marshall Stander.
- **Keep Cass County Beautiful Membership**
  - The Keep Cass County Beautiful Membership letter and prices were read by Denise Swenson.
  - A motion to renew the Village's Keep Cass County Beautiful Membership at the Gold level for \$125.00 was made by Tim Glas and seconded by Denise Swenson.
  - Opportunity for discussion was made.

Joe Shera	Madison Garey	Marcie Lafleur	Tim Glas	Denise Swenson
<b>Yes</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>

- Motion passed.
- **Speed Bump**
  - It was requested by Don Colbert that the speed bumps be removed during winter and put back in the spring due to stress on equipment.
  - Potentially removing the speed bump and the results of such were discussed.
  - No motion was made.

**Public Forum:**

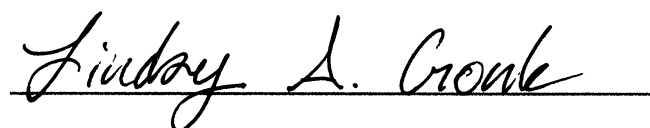
- The Village is receiving a new printer from the bank as they are getting rid of their "old" ones.
- The City Sales tax and the account in which it gets deposited was explained and discussed.
- Ordering water books was discussed.
- It was noted that the Audit Waiver Request was submitted in December.

## Adjournment:

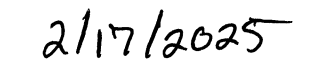
A motion to adjourn the meeting was made by Denise Swenson at 8:52 p.m. and seconded by Madison Garey.

Joe Shera	Madison Garey	Marcie Lafleur	Tim Glas	Denise Swenson
Yes	Yes	Yes	Yes	Yes

Motion carried. Meeting adjourned.



Lindsay Cronk,  
Clerk



Date of Approval

*\*Copies of the minutes & reports are on file at the Manley Village Office & are available for review upon request. Minutes of the meeting can also be viewed at [www.manleyne.com](http://www.manleyne.com)*

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