

Village of Manley
Board of Trustees Regular Meeting Minutes
Thursday, October 10, 2024

The Regular Meeting of the Village of Manley Board of Trustees was called to order on October 10, 2024, at 7:08 p.m. by Chairman, Denise Swenson. The Pledge of Allegiance was recited & roll call was taken. Members present at the time were Denise Swenson, Tim Glas, Phillip Tapp, Patricia Gruber, & Marcie LaFleur. The Village Clerk, Lindsay Cronk, was in attendance along with 9 guests. A copy of the Open Meetings Act was posted in the meeting room for review. The Code of Conduct for Municipalities was read by Chairman, Denise Swenson. Notice of the meeting was posted on the Village of Manley website & on the Fire House & Post Office bulletin boards.

Agenda:

A motion to approve the consent agenda was made by Tim Glas & seconded by Phillip Tapp.

Phillip Tapp	Patricia Gruber	Marcie LaFleur	Tim Glas	Denise Swenson
Yes	Yes	Yes	Yes	Yes

Motion carried.

Consent Agenda Items Approved:

- * September 12th Minutes
- * Correspondence
 - o KCCB will drop off supplies for the cleanup.
9/16/2024
 - o Confirmation of approved Water System ERP, now valid for 5 years.
9/16/2024
 - o Confirmation that prior Microsoft Account is set to close on 11/17.
9/18/2024
 - o Confirmation that TCM (Pathfinder) Bank VISA account has been closed.
9/24/2024
 - o Budget submission confirmation.
9/24/2024
 - o Etc.
- * Water Clerk's Report
 - o \$1,733.61 Deposited to Water
 - o \$2,462.28 Deposited to Sewer
 - o 13 Delinquent Accounts noted
 - o 2 Overpaid Accounts noted
- * Treasurer's Report

- * Village Clerk's Report
 - o Caught up all Water/Sewer bills through September.
 - o Sent out Water/Sewer letters via email.
 - o Sent beginning of Audit waiver documents to Stephanie DeGroot.
 - o Registered for League Conference in October.
 - o Purchased and set up Office 365 Business Standard Plan.
 - o Filed Budget.
 - o Closed TCM (Pathfinder) Bank VISA credit card accounts.
 - o Will prepare for Audit and Audit Waiver
 - o Will check in with NDOT municipal certification.
- * Misc. Monthly Reports
 - o Water Specialist – *No report*
 - o Wastewater Specialist – *Inspections on 9/11/2024 and 9/24/2024. Lots of duckweed and thick moss.*
 - o 811 Digger Calls – *6 calls for September.*

Remaining Reports:

- o **Claims**
 - * *Black Hills Energy*.....\$80.18
 - * *Papillion Sanitation*.....\$25.90
 - * *OPPD (Sept due Oct)*.....\$201.76
 - * *OPPD*\$242.75
 - * *NE Department of Revenue*.....\$473.45
 - * *Microsoft*.....\$159.00
 - * *League of NE Municipalities*\$455.00
 - * *Lindsay Cronk*.....\$951.44
 - * *Wirebuilt*\$50.00
 - * *Drop In L.L.C.*\$117.70
 - * *One Call Concepts*.....\$13.98
 - * *Tim Glas*.....\$450.00
 - * *Patricia Gruber*\$420.00
 - * *Phillip Tapp*\$420.00
 - * *Taylor Johnson*.....\$150.00
 - * *Marcie LaFleur*.....\$150.00
 - * *Svoboda & Chebatoris*.....\$250.00
 - * *Omaha World Herald*.....\$177.58
 - * *Kenny's Mowing*.....\$160.00
 - * *US Treasury*\$383.83
 - * *Denise Swenson*.....\$390.00
 - * *OPPD*\$33.00
 - * *Otoe RWD #3*\$1,185.00
 - * *NE Public Health Lab*.....\$190.00
 - * *OPPD*\$40.87
 - * *Adam Goble*.....\$160.00
 - * *Meeske Hardware*\$83.63
 - * *Ed Blunt*.....\$175.00
 - * *Mickey Dalton*\$120.00
 - * *Forms Associates*\$27.00
 - * *Forms Associates*\$1,425.00
 - * *OPPD*.....\$329.43

- o Tim Glas made a motion to accept the claims. This was seconded by Marcie LaFleur.

Phillip Tapp	Patricia Gruber	Marcie LaFleur	Tim Glas	Denise Swenson
Yes	Yes	Yes	Yes	Yes

Motion carried.

Unfinished Business:

- **Nuisance Violations**
 - A list of violations was not yet prepared.
 - A possible list of nuisances was discussed.
 - The Village Clerk will create a letter and get it sent to residents.
- **Building Permits**
 - Building permit for a fence and landscaping on 213 Locust St. was presented to the board along with a diagram. The potential fence height was discussed.
 - A building permit to tear down the shed on 105 Locust was presented to the board.
 - A motion to approve both permits, pending the fence height for 213 Locust was made by Tim Glass and seconded by Patricia Gruber.

Phillip Tapp	Patricia Gruber	Marcie LaFleur	Tim Glas	Denise Swenson
Yes	Yes	Yes	Yes	Yes

- Motion carried.
- **Community Center Rentals**
 - October 12, 2024,..... Stohlmann
- **Pillage the Village Committee**
 - The Pillage the Village Committee sent out a survey to residents.
 - The next meeting will be held on October 21st at 6:30 pm.
- **Community Center Small Projects**
 - Denise Swenson is collecting bids to paint the gingerbread near the top of the Community Center as well as bids to redo the Women’s upstairs bathroom.
 - There was discussion on which wall to hang the Eagle Scout display case.
 - It was again expressed it would fit well on the Northwest corner of the East upstairs room.
- **Road Patch on Main & Locust**
 - A second bid was presented to the board for \$5,500 it will not fix the same size as the DCM bid presented last month
 - The Village is still seeking additional bids.
- **Revised Fireworks Ordinance**
 - This item was tabled until the February meeting
- **Revised Peddler’s Ordinance**
 - This item was tabled until the February meeting
- **Christmas Lights**
 - It was stated that if the Village supplies the necessary materials for electrical hookups (to display lights), OPPD will install them at no cost.
 - It was discussed that the Village would like to get new Christmas decorations.
- **Zoning Regulation Change**
 - There was discussion about potential changes to the current zoning regulations in order to preserve Manley’s commercial properties.
 - An ordinance regarding this change will be prepared and presented in November.
 - A second potential ordinance (regarding vacant buildings) was discussed as it may affect how the zoning change is handled. It was noted that this will be a separate agenda item in November.

- **KCCB Cleanup**
 - The approximate number of people for the cleanup on October 26th at 10:00 am was discussed.
 - A representative from Keep Cass County Beautiful will drop off supplies at the Village Office prior to the cleanup.
- **Audit**
 - The upcoming audit on October 15th was discussed.
- **Louisville Interlocal**
 - The Village Clerk is waiting on information from Louisville before continuing.
- **Colbert Property Zoning**
 - Diagrams and maps of the zoning we presented to the board along with the Planning Commission recommendation.
 - A motion to accept the Planning Commission's recommendation was made by Tim Glas and seconded by Phillip Tapp.

Phillip Tapp	Patricia Gruber	Marcie LaFleur	Tim Glas	Denise Swenson
Yes	Yes	Yes	Yes	Yes

- Motion Carried.
- A motion to approve the zoning change from agriculture to agriculture residential and waive the three readings of said change was made by Tim Glas and seconded by Phillip Tapp.
- Time for discussion was presented.

Phillip Tapp	Patricia Gruber	Marcie LaFleur	Tim Glas	Denise Swenson
Yes	Yes	Yes	Yes	Yes

- Motion carried.
- A building permit was presented to the board for the building of a home on the property.
- Motion to approve the building permit as presented was made by Tim Glas and seconded by Patricia Gruber.

Phillip Tapp	Patricia Gruber	Marcie LaFleur	Tim Glas	Denise Swenson
Yes	Yes	Yes	Yes	Yes

- Motion carried.

New Business:

- **Chicken Ordinances/Inquiries**
 - There was discussion on current chicken regulations to clear up any confusion.
 - Ordinance 24 adopted in 1979 is the most up to date ordinance regarding the keeping of animals (other than dogs), including chickens. It is available for review at the Manley Village Office during office hours.
- **Snow Removal**
 - The Village is looking for someone local, interested in street snow removal. The Village will provide equipment and pays \$30 per hour.
- **Port-a-Potty**
 - Drop In will be contacted to pick up the port-a-potty and give the Village the final bill.

- **Papillion sanitation / A&F Welding**

- It was discussed that Papillion Sanitation made an individual contract with A&F Welding prior to the switch to Cass County refuse. Six months still remain on the contract.
- A motion to suspend the Cass County Refuse Contract terms for A&F Welding to let them complete their commercial contract with Papillion Sanitation was made by Denise Swenson and seconded by Tim Glas.

Phillip Tapp	Patricia Gruber	Marcie LaFleur	Tim Glas	Denise Swenson
Yes	Yes	Yes	Yes	Yes

- Motion carried.

- **Vote on Claims Vote**

- It was discussed that the vote made last month to amend the claims and allow Lindsay Cronk to sign her own check could possibly be invalid due to it not being on the agenda.
- As a result, a re-vote is needed to ensure the item is handled correctly.
- A motion to allow Lindsay Cronk to sign her own check for August wages due to a family emergency of one of the check signers was made by Tim Glas and seconded by Patricia Gruber.

Phillip Tapp	Patricia Gruber	Marcie LaFleur	Tim Glas	Denise Swenson
Yes	Yes	Yes	Yes	Yes

- Motion carried.

Public Forum:

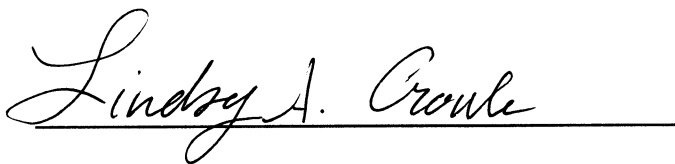
- It was noted that a \$1,000 donation was given to the Village for community improvements.
- Mickey Dalton discussed solutions to keep the duckweed off the lagoons.
- Halloween options were discussed.
- It was clarified why the minutes must be approved at the next meeting prior to being posted.

Adjournment:

A motion to adjourn the meeting was made by Tim Glas at 9:41 p.m. & seconded by Denise Swenson.

Phillip Tapp	Patricia Gruber	Marcie LaFleur	Tim Glas	Denise Swenson
Yes	Yes	Yes	Yes	Yes

Motion carried. Meeting adjourned.



Lindsay Cronk,
Clerk

11/14/2024

Date of Approval

**Copies of the minutes & reports are on file at the Manley Village Office & are available for review upon request. Minutes of the meeting can also be viewed at www.manleyne.com*

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