

**Village Of Manley
Board of Trustees Regular Meeting
October 14, 2021**

The Regular Meeting of the Village of Manley Board of Trustees was called to order on October 14, 2021 by Board Member Rebecca Goble at 7:05 PM. The Pledge of Allegiance was recited and roll call was taken. Members present were: Denise Swenson, Tim Glas, Rebecca Goble, Patricia Gruber, Phillip Tapp along with Village Clerk Jessica Tummons, Maintenance Supervisor Mickey Dalton and 1 guest. A copy of the Open Meeting Act is posted in the meeting room for review. The Code of Conduct for Municipalities was read by Chairman DSwenson. Notice of this meeting was posted on the Village website and in the bulletin boards at the Fire House & Post Office.

Agenda – Request made to pull Treasurers Report and Water Clerk’s Report for discussion. Motion to approve remaining agenda items made by RGoble and seconded by TGlas. Roll call vote: All approved. Motion carried.

Consent Agenda items approved:

*September 9, 2021 **Minutes**

*September 2021 **Correspondence** – (none)

* September 2021 **Village Clerk’s Report**

* September 2021 **Maintenance Supervisor Report**–

* September 2021 **Misc Monthly Reports** –

Water Specialist - Jack Faubion

The results of the water sample for September had no violations.

Wastewater Specialist – Ed Blunt

No Report as of yet

811 Digger Calls – MDalton

Four requests this month.

Community Center Rentals – JTummons

November 7, 2021

Treasurers Report –Funds from State of Nebraska payment in question. Clerk to look into where what the funds are for. May need to change this over to a different direct deposit account if for sales tax. Clarification given for meeting reports: Treasurers Report shows bills paid in September where the Claims are the bills being paid in October 27, 2021

Water Clerks Report – Sewer only customer account is past due. No payments made since May. What do we do to collect payment? Clerk been trying to call but haven’t gotten answer and no voicemail. Possibly send notice each month for payment of bill since home owner isn’t currently living in the house. DSwenson will try to reach out to customer.

. Motion to approve Treasures Report and Water Clerks Report as entered by TGlas and seconded by RGoble. Roll Call Vote: All approved. Motion Carried.

Remaining Reports

***Claims** – **Black Hills Energy** for CommCtr-\$29.86 & **Fire House**-\$29.86; **OPPD** for CommCtr-\$155.76, Fire House-\$89.98, Sewer-\$46.20, Water-\$33, Highway-\$299.04; **RWD #3** for water-\$1,077.50; **Windstream** for CommCtr-\$105.25 and Fire House-\$100.35; **WireBuilt**-\$50.00; **DHHS** -\$15.00; **Manley Hwy Acct** for matching trsf from Sewer Acct-\$138.00 & Water Acct-\$138.00; **JTummons** for September Village Clerk – 51.5 hrs- \$566.84; **MDalton** for September Maintenance Supervisor-\$277.05; **Jack Faubion** for Sep water wages & postage-\$153.75; **Ed Blunt** for Sep wastewater specialist-\$175.00; **Loftus Septic** for Sep service & sanitizing - \$130, **Svoboda & Chebatoris** - \$50, **AMGL**-\$1900, **Mickey Dalton** -

\$54.67, Meeske Auto-\$7.98, Adam Goble-\$60, Municipal Supply Inc-\$1310.15, St Patricks Altar Society-\$225.12, Nebraska City News-Press-\$723, Forms Associates-\$610.40, Denise Swenson-\$683.03, One call Concepts-\$8.47, and Ball Insurance-\$2,137.75. TGlas moved & PTapp seconded to approve the Claims. Roll call vote: DSwenson-yes, TGlas-yes, RGoble-abstain, PTapp-yes. Motion carried.

After questions regarding all claims were discussed. Ball insurance has lowest rates found so far so will move forward with renewal. DSwenson did some research on OPPD bills regarding street lights. Possibly needing to forward bill to Fremont office with billing questions to make sure it's correct. Clerk to call and have Loftus Septic pick up at end of October. Motion made to approve claims as written by TGlas and seconded by PGruber. Roll Call Vote: DSwenson and RGoble abstain. All others vote Yes. Motion carried.

Unfinished Business

Nuisance Violations – AZierrott has agreed to be a health dept advisor. Board Members to be asking another resident as well. Lawyer says that ordinance has to be followed exactly. Suggestion for possibly rewrite this ordinance for nuisances moving forward. MDalton suggested looking in the IPMC book for nuisance ordinance.

Park projects – RStohman gave bid on concrete of \$2600. This will include tear out and replacement of shelter and will do bench plot as well as a donation since it is for a donated bench. MDalton to get posts for roof and get the area roughed in prior to concrete work. Motion to approve bid for small picnic shelter from CC and PTV funds made b TGlas and seconded by RGoble. Roll Call Vote: All in favor. Motion carried

Jobs completed: Rope lights were installed on the Picnic Shelter. Sign also placed at playground. Big Thank you to Jodi Tapp for adding lights to the Village Sign.

Committee to review village ordinances – no new update.

Recreational Vehicles – Placed info in email newsletter offering residents an email copy of rules/regulations with applications. Possibly move forward by sending notices to individuals known to have these vehicles to encourage them to register.

Asphalt on Sunrise Court – MDalton inspected it. Guarantee has expired but he will call to inquire about repairs.

Village Water Meters – 4 remaining meters to be replaced.

PTV Profits- Jolene provided 1st draft of profit/loss. Looked over and made sure everything was correct. Comparison provided for what profits have been each year. Draft for a newsletter to provide winners name and general info about the days. Possibly looking into Viking costume for next year.

Village Tractor- Attorney is needed to draw up the note as well as a resolution for financing of tractor. This can not be done through the bank. Farmers Merchants Bank has agreed to the financing. Answers provided from previous questions regarding warranty on new tractor. 2 Years bumper to bumper and 6 year on drive train. Extended warranty is available for purchase as well. Tractor purchase will all accessories will not exceed \$45,000. After discussion of fees involved board decided to pay out of current funds. Motion made by TGlas and seconded by PGruber to purchase Village Tractor from existing funds not in excess of \$45,000. Funds to come from 10% general acct, 30% from each highway, sewer, and water accounts. Roll Call Vote. All in favor. Motion carried.

Budget – DSwenson provided comparison on tax compared to previous years. Read all information and offered to answer any questions. Special meeting to adopt the budget on October 18th, 2021 @ 7PM. AMGL has filed all necessary paperwork.

New Business

Schedule Audit Committee meeting – Monday October 18, 2021 directly after board meeting

Audit Waiver Request – Motion to file audit waiver made by TGlas and seconded by RGoble. Roll call vote: All in favor. Motion carried

Trash/Recycle/Organic Program -

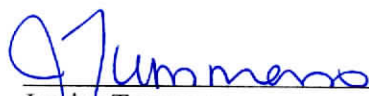
Lagoon - Flow meter is out. EBlunt needs the meter fixed to report to the state for Lagoon. Expenses for this project will be coming.

Office Hours – Clerk availability has changed. Would like to change office hours to be changed to Tuesdays 9A-5P and Wednesdays 5:30P-8:30P starting immediately. Motion made in favor on new hours made by RGoble and seconded by PTapp. Roll Call Vote: All in favor. Motion carried.

Public Forum

- Welcome packet needs updated
- Get bids on repairing women`s restrooms in community building
- Advertisement for car show
- Siren was noticed to not sound by resident. Asked all board member to pay special attention to this to make sure issue is fixed and siren continues to work properly.
- Village maintenance supervisor would like to purchase metal detector for village use. Priced at \$800 from Municipal supply. Motion to purchase made by RGoble and seconded by TGlas. Roll Call Vote: All in favor. Motion carried.
- Trash pickup at the community center will cost same as resident pickup. Motion to allow for this expense made by TGlas and seconded by RGoble. Roll Call Vote: All in favor. Motion carried.

Adjournment - TGlas moved & PTapp seconded to adjourn the meeting at 9:56 PM. Roll call vote: All approved. Motion carried.



Jessica Tummons
Village Clerk



Date of Approval

*Copies of the minutes and reports are on file at the Manley Village Office and are available for review upon request. Minutes of the meeting can also be viewed at www.manleyne.com.

*In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, religion, age, disability, marital or familiar status. (Not all prohibited bases apply to all programs.)