

**Village Of Manley
Board of Trustees Regular Meeting
February 10, 2022**

The Regular Meeting of the Village of Manley Board of Trustees was called to order on February 10, 2022 by Board Chairman, Denise Swenson at 7:03 PM. The Pledge of Allegiance was recited and roll call was taken. Members present were: Denise Swenson, Tim Glas, Rebecca Goble, and Phillip Tapp along with Village Clerk Jessica Tummons, Maintenance Supervisor Mickey Dalton and two guest. PGruber was excused. A copy of the Open Meeting Act is posted in the meeting room for review. The Code of Conduct for Municipalities was read by Board Chairman Denise Swenson. Notice of this meeting was posted on the Village website and in the bulletin boards at the Fire House & Post Office.

Agenda – T Glas moved to approved the Agenda & R Goble seconded. Roll call vote: All approved. Motion carried.

Consent Agenda items approved:

- * January 2021 **Correspondence** – (none)
- * January 2021 **Water Clerk's Report**
- * January 2021 **Treasurer's Report**
- * January 2021 **Village Clerk's Report**
- * January 2021 **Maintenance Supervisor Report**–
- * January 2021 **Misc Monthly Reports** –
 - Water Specialist** - Jack Faubion - January – Total coliform absent
 - Wastewater Specialist** – Ed Blunt :
 - January 4, 2022 – Checked lagoons; looks good.
 - January 21, 2022 – Checked lagoons; Frozen over

811 Digger Calls – MDalton

One request for January

Community Center Rentals – JTummons

Saturday February 12, 2022

Saturday April 30, 2022

Saturday July 30, 2022

Sunday September 4, 2022

Friday January 13-15, 2023

Remaining Reports

***Claims** – Black Hills Energy for CommCtr-\$339.18 & Fire House-\$264.80; OPPD for CommCtr-\$95.35, Fire House-\$90.82, Sewer-\$41.48, Water-\$33, Highway-\$306.38; RWD #3 for water-\$1,600; Windstream for CommCtr-\$102.44 and Fire House-\$98.43; WireBuilt-\$50.00; DHHS -\$15.00; Manley Hwy Acct for matching trsf from Sewer Acct-\$138.00 & Water Acct-\$138.00; MDalton for January Maintenance Supervisor-\$554.10; JTummons for January Village Clerk – 50.5 hrs- \$559.64; Jack Faubion Feb water postage & Fees-\$127; Ed Blunt for January wastewater specialist-\$175.00; Papillion Sanitation for February fee - \$24; Ball Insurance 2nd payment - \$1,308.75; Ne Dept of Revenue - \$29.04; Amazon for printer ink - \$119.78; Dave Ortlieb for rock & old tractor repair - \$171.48; M&N Investments for fuel - \$50.94; Adam Goble

for snow plow hours - \$75.

TGlas moved & PTapp seconded to approve the February claims. Roll call vote: RGoble abstained. Approval from; TGlas, PTapp, DSwenson. Motion carried.

Unfinished Business

Nuisance Violations – BOH presented report from home visit 106 Broadway. New letters being mailed regarding following properties; 105 Locust & 103 N Elm.

Committee to review Village Ordinances & IPMC book/fees – no new update

Asphalt on Sunrise Court – MDalton reported that he has called and will update at later time.

Village Water Meters –5 remaining meters to be replaced.

Generators – The generators have not been available to purchase. PTapp will be looking into some other options for purchasing and possibly having delivered.

Accountant – DSwenson to looking into Burr out of Syracuse. Clerk to send email to clerks group.

Water Books – TGlas was able to obtain better pricing for water/sewer books. Motion made by PTapp and seconded by RGoble to switch companies for ordering of water books. Roll call vote: TGlas abstained. Those in favor: PTapp, DSwenson, and RGoble. Motion carried.

Village purchase card – Clerk reports that email to clerks group got lots of responses that yes most Villages/towns have purchasing cards. Board in agreed to continue to look into what companies will provide credit for municipalities.

Community Center Committee – Looking for volunteers that may be interested in taking park in a committee to help preserve precious Manley memories within the Community Building and best way to display important items. If anyone is interested please reach out to a Board Member or the Village Clerk.

New Business

KCCB – Keep Cass County Beautiful was asking about having meetings in the Community Building. Also discussion about paying membership for KCCB. TGlas moved and RGoble seconded to continue membership at same rate as previous years, Gold membership (\$100) as well as allowing meetings to take place in building with no charge. Roll call vote: All in favor. Motion carried.

Cell phone Tower – Guest, Chris Riha joined meeting and discussed plans of placing a portable tower for the 2022 Cattleman's Ball. This will be set up with the count as out of Manley zoning. However, Chris expressed an interest in placing a permanent tower around Manley. Needs

zoning regulations before proceeding with any plans. DSwenson to look into any restrictions and follow up with Mr. Riha.

Civil Defense Siren – Email rec'd for the possibility of donating the old siren. Maintenance supervisor reported that Siren wasn't in working condition and was disposed of. Clerk to double check with previous Chairperson.


Quickbooks – Discussion regarding updating office software to newest version of Quickbooks. Board requesting more info on cost of all updates needed. Clerk to research and provide next meeting.

Public Forum

DSwenson introduced discussion re: 5% sales tax and how money is collected. Money is currently being collected from Sales tax on business water/sewer usage as well as from County level from Sale and Property tax. Clerk to look into if the local tax amount is broken out in corresponding paperwork when funds are collected.

RGoble advised that Ball insurance will be sending updated costs after adding new Tractor.

Adjournment - TGlas moved & RGoble seconded to adjourn the meeting at 8:55 PM. Roll call vote: All approved. Motion carried.



Jessica Tummons
Village Clerk



Date of Approval

*Copies of the minutes and reports are on file at the Manley Village Office and are available for review upon request. Minutes of the meeting can also be viewed at www.manleyne.com.

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