

VILLAGE OF MANLEY
BOARD OF TRUSTEES REGULAR MEETING
Thursday, November 13th, 2025, at 7:00 PM at the Manley Community Center

The Regular Meeting of the Village of Manley Board of Trustees was called to order on November 13th, 2025, at 7:02 p.m. by Chairman, Denise Swenson. The Pledge of Allegiance was recited & the roll call was taken. Members present at the time were Denise Swenson, Tim Glas, Joe Shera, Madison Garey, & Marcie Lafleur. The Village Clerk, Katee Pevler, was in attendance along with 4 guests. A copy of the Open Meetings Act was posted in the meeting room for review. The Code of Conduct for Municipalities was read by Chairman, Denise Swenson. Notice of the meeting was posted on the Village of Manley website, the village community center, the village Fire House & Post Office bulletin boards.

Agenda:

A motion to approve the consent agenda was made by Tim Glas & seconded by Marcie Lafleur.

Joe Shera	Madison Garey	Marcie Lafleur	Tim Glas	Denise Swenson
Yes	Yes	Yes	Yes	Yes

Motion carried.

Consent Agenda Items Approved:

- a. October 9th, 2025 Minutes
- b. Correspondence
 - i. No report
- c. Water Sewer Report
 - i. See excel sheet
- d. Treasurer's Report
 - i. See excel sheet
- e. Village Clerk's Report
 - i. Katee Pevler discussed turning in a scholarship application for NMCA conference registration fees.
 - ii. Katee Pevler discussed the village potentially getting %85 of Attorney fees reimbursed from the LARM insurance claim filed.
- f. Misc. Monthly Reports
 - i. Water Specialist – No report
 - ii. Wastewater Specialist – Everything looks good from the Lagoons inspection
 - iii. 811 Digger Calls – 4 calls

Remaining Reports:

Claims

General:

Nebraska Municipal Clerks' Association	\$50.00
Cass County Refuse	\$57.00
Hilltop Fillstop	\$49.39
Katee Pevler, Clerk	\$10.48
Katee Pevler, Clerk	\$1,745.42
Samuel Martz	\$2,350.00
Blackhills Energy	\$101.16
Wirebuilt	\$50.00

TOTAL	4413.45
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Water:

Otoe County Rural Water	\$910.00
Jack Faubion	\$133.80
Nebraska Public Health environmental lab	\$15.00
OPPD	\$33.00

TOTAL	\$1,091.80
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Sewer:

Adam Goble	\$240.00
Ed Blunt	\$175.00
OPPD	\$43.96

TOTAL	\$458.96
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Community Center:

Access Elevator & Lifts Inc.	\$316.00
Kennys mowing	\$1,280.00
OPPD	\$172.95

TOTAL	\$1,768.95
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HWY:

OPPD	\$357.22
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Denise Swenson made a motion to approve the claims as presented. This was seconded by Marcie Lafleur.

Joe Shera	Madison Garey	Marcie Lafleur	Tim Glas	Denise Swenson
Yes	Yes	Yes	Yes	Yes

Motion carried.

Chairmen Swenson closed the meeting at 7:30 pm for the Public Hearing

PUBLIC HEARING – SOCIAL MEDIA ORDINANCE 25-01

Chairmen Swenson opened the public hearing at 7:30 pm.

Tim Glas opened Discussion with mentioning that Madison Garey did a great job and thanked her for writing the ordinance. Tim stated that the State of Nebraska does not have a statue that allows the village to make an ordinance for social media. The recommendation for this ordinance came from the previous clerk after she attended clerk school, but Tim received advice that this ordinance goes against the 1st amendment, and therefore the village needs the attorney to look over this ordinance. Tim went on to site all the sections he believed were not legal or needed correction.

Denise Swenson discussed how the Facebook page would be set up and clarified that she would consult with the village lawyer.

After no other discussion the hearing for Ordinance 25-01 closed at 7:48 p.m.

Regular meeting was reopened at 7:48 p.m.

Unfinished Business:

- a. Nuisances – Violations of Ordinance 24-02
 - i. Julie Dillon will be invoiced for clean up \$2350.00.
 - ii. Denise Swenson discussion on sending nuisance letters to the following properties:
 - 1. Backhaus 106 locust
 - 2. Miller 105 Locust
 - 3. Christoffersen 204 Main
 - 4. Martz 220 Main
 - 5. Houchin 112 Cherry
- b. Building Permits Seeking Approval
 - i. No new permits
 - ii. Denise Swenson discussed her never doing any type of inspection as the director of the State Electrical Board called to say they got an anonymous phone call advising them that the Village was doing inspections. She also stated that building permits started with the comprehensive plan. All procedures have been performed since then with the building/zoning administrator checking out the site to approve the building permit.
- c. Community Center Rental Dates-
 - i. no new rental dates
 - ii. Discussion on potentially hiring a cleaner if the board members cannot clean before dates rented.
- d. Speed hump on 160th St and North
 - i. Discussion on putting an ad in the Cass Gram for Speed hump bids.
- e. Street Vacancy
 - i. Discussion on the streets that they were surveyed. The office of the village has received the certificate of survey from the DWS surveying. Elm St. and South St. from Cherry to Elm were surveyed at 37.5 feet (half of a street). This is how the Village was platted. South St. is requested to be closed as it has always been the resident's driveway. On the future land use map Elm St is would not be necessary to access land development west of the Village proper. Access can be obtained from west Main St. Other Villages that were consulted on vacancies of streets replied that when the street is vacated/abandoned, the street is turned over to the abutting landowners who will be responsible for the property taxes. The Village does not sell the street property to the landowner. The landowners who are abutted to the street will need to sign a petition in agreeance of vacating/abandoning the street.
- f. Security Cameras at Community Center
 - i. Discussion on Ring or Arlo for cameras. There were questions on if internet was needed, the storage capacity, and the recording time.
- g. Vacant Property
 - i. Tim Glas discussed the village needing a vacancy ordinance because they do not currently have one. Madison Garrey discussed her feelings that the village doesn't need a vacancy ordinance. Marcie Lafleur discussed there is not a need for a vacancy ordinance as the vacant homes are not hurting the village.
- h. Grant updates
 - i. 2025 Marketing Grant for PTV Reimbursement \$2049.44

- ii. Discussion on grant work needing to be done by April 1st.

New Business:

- a. Year-End Certification of City Street Superintendent Resolution 25-09.

Denise Swenson read the resolution.

Tim Glas made a motion to approve the year-end resolution 25-09 to certify Steve Parr served as the 2025 Street Superintendent for the purpose of the 2025 calendar year Highway incentive payment, to be issued to the Village, by the Nebraska Department of Transportation, in February 2026 authorizing Denise Swenson to sign for the Village. As well as to appoint Steve Parr (Class A License No. S-859) as the 2025 Street Superintendent for the purpose of the 2025 calendar year Highway Incentive Payment to be issued by the Nebraska Department of Transportation in February 2026. This was seconded by Joe Shera.

Joe Shera	Madison Garey	Marcie Lafleur	Tim Glas	Denise Swenson
Yes	Yes	Yes	Yes	Yes

Motion carried.

- b. Lower South Platte NRD mitigation plan approval Resolution 25-10

The Lower South Platte NRD mitigation plan was presented to the board.

Tim Glas made a motion to approve the Lower South Platte NRD mitigation plan Resolution 25-10. This was seconded by Denise Swenson.

Joe Shera	Madison Garey	Marcie Lafleur	Tim Glas	Denise Swenson
Yes	Yes	Yes	Yes	Yes

Motion carried.

- c. Certification of Village Engineer

JEO’s request to be appointed as the 2025 Village Engineer was presented to the board

Denise Swenson made a motion to approve JEO request to be appointed at the 2026 Village Engineer. This was seconded by Madison Garrey.

Joe Shera	Madison Garey	Marcie Lafleur	Tim Glas	Denise Swenson
Yes	Yes	Yes	Yes	Yes

Motion carried.

- d. Seeking transfer approvals for check disbursements

Madison Garey made a motion transfer 20% of the LARM bill from each account. This was seconded by Marcie Lafleur.

Joe Shera	Madison Garey	Marcie Lafleur	Tim Glas	Denise Swenson
Yes	Yes	Yes	Yes	Yes

Motion carried.

- e. Christmas Party

- a. Discussion on whether the village wanted to have a party and most people said they were too busy.

Public Forum:

Denise Swenson discussed that Christmas decoration brackets will be lag-bolted on to the lamp posts. The group is hanging them on Sunday the 16th of November.

Tim Glas discussed there is several things that need to be added to the agenda for December like the fee schedule, nominations, and pet fees. Also, he has witnessed a black SUV driving around taking pictures.

Adjournment:

Tim Glas made a motion to adjourn the meeting. This was seconded by Denise Swenson.

Joe Shera	Madison Garey	Marcie Lafleur	Tim Glas	Denise Swenson
Yes	Yes	Yes	Yes	Yes

Motion carried.

Meeting adjourned at 9:49p.m.

Katee Pevler

Date Approved

Village Clerk

*Copies of the minutes and reports are on file at the Village Office and are available for review upon request. Minutes of the meeting can also be viewed at www.manleyne.com.

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