

VILLAGE OF MANLEY
BOARD OF TRUSTEES REGULAR MEETING
Thursday, December 11th, 2025, at 7:00 PM at the Manley Community Center

The Regular Meeting of the Village of Manley Board of Trustees was called to order on December 11th, 2025, at 7:00 p.m. by Chairman, Denise Swenson. The Pledge of Allegiance was recited & the roll call was taken. Members present at the time were Denise Swenson, Tim Glas, Joe Shera, Madison Garey, & Marcie Lafleur. The Village Clerk, Katee Pevler, was in attendance along with 2 guests. A copy of the Open Meetings Act was posted in the meeting room for review. The Code of Conduct for Municipalities was read by Chairman, Denise Swenson. Notice of the meeting was posted on the Village of Manley website, the village community center, the village Fire House & Post Office bulletin boards.

Agenda:

A motion to approve the consent agenda was made by Tim Glas & seconded by Marcie Lafleur.

Joe Shera	Madison Garey	Marcie Lafleur	Tim Glas	Denise Swenson
Yes	Yes	Yes	Yes	Yes

Motion carried.

Consent Agenda Items Approved:

- a. November 13th, 2025 Minutes
- b. Correspondence
 - i. No report
- c. Water Sewer Report
 - i. See excel sheet
- d. Treasurer's Report
 - i. See excel sheet
- e. Village Clerk's Report
 - i. No report
- f. Misc. Monthly Reports
 - i. Water Specialist – No report
 - ii. Wastewater Specialist – Everything looks good and starting to ice over from the Lagoons inspection
 - iii. 811 Digger Calls – 3 calls

Remaining Reports:

Claims

Vendor	Due Date	Amount	Description
General: Omaha World Herald	12/1/2025	\$173.98	Publications for October and November
City of Weeping Water	12/11/2025	\$276.95	firefighter life insurance %50 for 2025
Stephanie DeGroot	12/11/2025	\$1,000.00	Preparation of 2024-25 audit wavier
Katee Pevler, Clerk	12/11/2025	\$1,269.00	wages after tax withholdings \$1076.56
Amazon	12/11/2025	\$46.99	manila folders and copy paper

Blackhills Energy	12/15/2025	\$201.05	ACH	November usage
Wirebuilt	12/11/2025	\$50.00	ACH	websites
		<u>TOTAL</u>		3017.97

Water:

Otoe County Rural Water	12/11/2025	\$992.50		November usage 270,000 gals
Nebraska Public Health environmental lab	12/11/2025	\$15.00		
OPPD	12/26/2025	\$33.00	ACH	water sample routine November usage
		<u>TOTAL</u>		\$1,040.50

Sewer:

Ed Blunt	12/11/2025	\$175.00		lagoon inspections
OPPD	12/11/2025	\$40.97	ACH	November usage
		<u>TOTAL</u>		\$215.97

Community Center:

OPPD	12/11/2025	\$172.95	ACH	November usage
		<u>TOTAL</u>		\$172.95

HWY:

OPPD	12/15/2025	\$357.15	ACH	November usage
Adam Goble	12/11/2025	\$352.26		November plowing and fuel reimbursement
		<u>TOTAL</u>		\$709.41

Tim Glas made a motion to approve the claims as presented. This was seconded by Marcie Lafleur.

Joe Shera	Madison Garey	Marcie Lafleur	Tim Glas	Denise Swenson
Yes	Yes	Yes	Yes	Yes

Motion carried.

Unfinished Business:

- a. Nuisances – Violations of Ordinance 24-02
 - i. Discussion on Julie Dillon bill being a month out and waiting for the lawyer to response on how to collect the bill legally if needed.
- b. Building Permits Seeking Approval
 - i. No new permits

Tim Glas discussed there is no interlocal agreement between the Village, so any 2025 issued permits by the county are null and void.

- c. Community Center Rental Dates-
 - i. December 24th – Dalton
 - ii. December 28th - Dalton

- d. Security Cameras at Community Center

Madison Garey is getting an estimate from Apex Integration Tuesday the 16th of December for a hard wired system.

New Business

a. Voting for Board Member Positions

Chairmen nominations were opened, Denise Swenson was nominated and accepted.

Hearing no other nominations, nominations were closed.

Roll call vote to approve Denise Swenson as Chairmen.

Joe Shera	Madison Garey	Marcie Lafleur	Tim Glas	Denise Swenson
Yes	Yes	Yes	Yes	obstained

Denise Swenson was approved and voted in as chairmen.

Vice Chairman nominations were opened. Joe Shera and Tim Glas were nominated.

Paper tally vote was conducted and closed. Joe Shera received 3 votes and Tim Glas Received 2 votes.

Joe Shera accepted Vice Chairmen.

b. Waiving second signature on Pillage the Village

Denise Swenson made a motion to approve only one signature on the Pillage the Village account. This was seconded by Marcie Lafleur.

Joe Shera	Madison Garey	Marcie Lafleur	Tim Glas	Denise Swenson
Yes	Yes	Yes	Yes	Yes

Motion carried.

c. Appointment of Village Year Street Supervisor

Discussion on Adam Goble to continue as street supervisor. Denise Swenson wants to step down from zoning administrator, but she will continue until another person is found.

Denise Swenson made a motion to appoint Adam Goble as Village Street Supervisor. Seconded by Tim Glas.

Joe Shera	Madison Garey	Marcie Lafleur	Tim Glas	Denise Swenson
Yes	Yes	Yes	Yes	Yes

Motion carried.

d. Upcoming year discussions

i. Board meeting dates

Discussion to move the meetings to the 2nd Wednesday of the month.

Denise Swenson made a motion to move the board meeting to the 2nd Wednesday of the month from the 2nd Thursday starting January 2026. Seconded by Joe Shera.

Joe Shera	Madison Garey	Marcie Lafleur	Tim Glas	Denise Swenson
Yes	Yes	Yes	Yes	Yes

Motion carried.

ii. Chairmen Discretionary Spending

Discussion on the max amount allowed.

Tim Glas motioned to approve the Chairmen discretionary spending at \$500. Seconded by Joe Shera.

Joe Shera	Madison Garey	Marcie Lafleur	Tim Glas	Denise Swenson
Yes	Yes	Yes	Yes	Yes

Motion carried.

iii. Pet license costs

Discussion on rates and amount paid to the state of Nebraska.

Denise Swenson motioned to approve \$5 pet license fee with late fee of \$10 after March 1st. Seconded by Madison Garey.

Joe Shera	Madison Garey	Marcie Lafleur	Tim Glas	Denise Swenson
Yes	Yes	Yes	Yes	Yes

Motion carried.

- iv. Water/sewer rates & cost
Discussion on water lines and current rates.

Tim Glas motioned to leave the water and sewer rates at the current rates. Seconded by Denise Swenson.

Joe Shera	Madison Garey	Marcie Lafleur	Tim Glas	Denise Swenson
Yes	Yes	Yes	Yes	Yes

Motion carried.

- v. Newspaper choice
Discussion on Omaha World Herald and Daily Record.

Denise Swenson motioned to approve newspaper choice of the Omaha World Herald with backup of Daily Record .
Seconded by Tim Glas.

Joe Shera	Madison Garey	Marcie Lafleur	Tim Glas	Denise Swenson
Yes	Yes	Yes	Yes	Yes

Motion carried.

- e. Hire Stephanie DeGroot to clean up and streamline QuickBooks
Discussion Stephanie DeGroot making the accounts more user friendly.

Denise Swenson motioned to approve Stephaine DeGroot to come in and help the Clerk to clean up the accounts.
Seconded by Marcie Lafleur.

Joe Shera	Madison Garey	Marcie Lafleur	Tim Glas	Denise Swenson
Yes	Yes	Yes	Yes	Yes

Motion carried.

- f. Switching village email to Gmail
Discussion on switching to starlink, how it effects the fire department, and the costs of all of it.
- g. Payroll assistance
Discussion on allowing QuickBooks or other services to do the village payroll.

Madison Garey motioned to start QuickBooks elite payroll services starting 2026. Seconded by Joe Shera.

Joe Shera	Madison Garey	Marcie Lafleur	Tim Glas	Denise Swenson
Yes	Yes	Yes	Yes	Yes

Motion carried.

- h. 160th St streetlights-
Taylor Johnson discussed getting permission from the village to have an electrician install automatic shutoff on the streetlights. She needs to gather more information and pricing.
- i. Zoning Request-
Discussion on LP Schram getting a zoning change to ag/resident for land he is buying from Don Colbert.

- j. Additional Clerk Training and programs
Discussion on getting additional training for the clerk whether it be college courses or any classes that are available.

Public Forum:

Tonya Schmidt wanted to know why the agenda was only posted at the community center. She also asked if the plowing can be done curb to curb.

Tim Glas discussed there are no local governing laws for any type of home business.

Denise Swenson ask Tonya Schmidt if now that she is a resident, that she would be willing to share all the problems with the board that she finds.

Adjournment:

Madison Garey made a motion to adjourn the meeting. This was seconded by Denise Swenson.

Joe Shera	Madison Garey	Marcie Lafleur	Tim Glas	Denise Swenson
Yes	Yes	Yes	Yes	Yes

Motion carried.

Meeting adjourned at 9:14 p.m.

Katee Pevler

Date Approved

Village Clerk

*Copies of the minutes and reports are on file at the Village Office and are available for review upon request. Minutes of the meeting can also be viewed at www.manleyne.com.

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