

**Village Of Manley
Board of Trustees Regular Meeting
April 14, 2022**

The Regular Meeting of the Village of Manley Board of Trustees was called to order on April 14, 2022 by Board Chairman, Denise Swenson at 7:00 PM. The Pledge of Allegiance was recited and roll call was taken. Members present were: Denise Swenson, Tim Glas, Rebecca Goble, Patricia Gruber, and Phillip Tapp along with Village Clerk Jessica Tummons, Maintenance Supervisor Mickey Dalton and five (5) guests. A copy of the Open Meeting Act is posted in the meeting room for review. The Code of Conduct for Municipalities was read by Board Chairman Denise Swenson. Notice of this meeting was posted on the Village website and in the bulletin boards at the Fire House & Post Office.

Agenda – Request was made to pull the water clerks report and minutes from March meeting for corrections. T Glas asked for water clerks report to be updated for payments made leaving only what was left on 3/31/22. Correction to Minutes to include transfer of funds to “Infrastructure account.” Motion to approve consent agenda as amended made by T Glas & R Goble seconded. Roll call vote: All approved. Motion carried.

Consent Agenda items approved:

*March 2022 Meeting Minutes

*March 2022 Correspondence – (none)

*March 2022 Water Clerk’s Report

*March 2022 Treasurer’s Report

*March 2022 Village Clerk’s Report

*March 2022 Maintenance Supervisor Report – No report

*March 2022 Misc Monthly Reports –

 Water Specialist - Jack Faubion - (no report)

 Wastewater Specialist – Ed Blunt

March 5, 2022, 2022 – Checked lagoons; looks good. No ice, no flow meter yet working

March 21, 2022 – Checked lagoons; looks good. No ice, no flow meter yet working

811 Digger Calls – MDalton

Eight (8) request for March

 Community Center Rentals – JTummons

Saturday May 21, 2022

Saturday July 30, 2022

Sunday September 4, 2022

Friday January 13-15, 2023

Remaining Reports

*Claims – *Black Hills Energy* for CommCtr-\$307.24 & \$241.73; Fire House-\$217.40 & \$192.31; *OPPD* for CommCtr-\$83.80 & \$76.12; Fire House-\$84.53 & \$83.64; Sewer-\$40.43 & \$46; Water - \$65.30 & \$59.81; Highway - \$306.61 & \$306.60; *RWD #3* for water-\$972.50; *Windstream* for CommCtr - \$105.44 and Fire House - \$98.25; *WireBuilt* for April and May- \$50.00 & \$50.00; *DHHS* -\$15.00; *Manley Hwy Acct for matching funds trsf* from Sewer Acct-\$174.00 & Water Acct-\$174.00; *Mickey Dalton* for March Maintenance Supervisor-\$554.10; *Jessica Tummons* for March Village Clerk – 61.95 hrs- \$742.73; *Jack Faubion* for April water postage & Fees-\$127.40; *Ed Blunt* for March wastewater specialist-\$175.00; *Papillion Sanitation* for April fee - \$24; *Ball Insurance* - \$1,391.75; *Cassgram* (Special Hearing notice)- \$39.00; *Forms Associates* (new water books)- \$176.00; *One Call Concepts* (1st Qtr Digger calls) - \$12.34; *United States Treasury* (1st Qtr P/R Taxes) - \$584.51; *Nebraska Dept of Revenue* (1st qtr sales tax) - \$414.18; Transfer funds from Water Acct to Sewer for Sales Taxes - \$16.57; *Forms Associates* - \$164.00; *Copples* (plow truck repairs) - \$558.79; *OPPD* (Christmas lights) - \$61.21

*Motion to approve claims pulling Ball Insurance for discussion made by PGruber and Seconded by PTapp. Roll call vote: T Glas & R Goble abstain. Voting Yes: DSwenson, PTapp & PGruber. Motion carried.

Unfinished Business

*Nuisance Violations –106 Broadway - DSwenson consulted with Atty for legal processing. New letter to be drafted and sent again via certified mail.

103 N Elm & 105 Locust – letter gave 120 days for residents to clean property

106 Locust – Building Permit was acquired for shed

112 Cherry – DSwenson to speak with resident. This has worked previously
105 N Elm – Resident given 30 days to clean up trailer before proceeding.

***Committee to review Village Ordinances & IPMC book/fees** – no new update.

***Asphalt on Sunrise Court** – no new update

***Generators** – Purchased on 4/9/22

***Village Purchasing card** – Clerk to get application to DSwenson for processing.

***Community Center Projects** – Tabled for later date due to current list of projects.

***Mr & Mrs Doug Schmidt** – Asking process moving forward after Planning Commission hearing. Advised there would be a special meeting for the Planning Commission to provide their recommendation to Board. Public notices for hearings have to be posted 10 days prior to meeting as well as advertised in local paper. Guidelines will be followed according to legal processing times. Special hearing date set for May 2, 2022 at 7:00 PM.

Motion for special meeting/public hearing made by TGlas and seconded by PTapp. Roll Call Vote: All in favor.
Motion carried.

New Business

***Robert Sorenson** – Robert Sorenson joined the Board meeting as he is running for Sheriff. Took some time to introduce himself as well as his plans if elected in May 2022.

***Tractor Sale** – Village board will be selling old tractor via closed bids. Signs to be posted on website, as well as Post Office & Fire barn. Bids will be reviewed at May 12 Board hearing.

***Village Park** – Revisit topic of parking spaces in May. Need to have Port-a-Potty brought back to park for summer. Motion made by TGlas and seconded by RGoble to order. Roll call vote: All in favor. Motion carried.

***Miss Manley** – Applications are due by May 12th.

***Alley between Locust & Broadway** – Discussion if Village should provide rock for alley.

***Spring Clean Up & Village Clean Up** – spring spur clean up set for May 7th. Starting at 9AM. All Volunteers welcome. Village Cleanup to be held on weekend of June 4th.

Public Forum

*Ball insurance was advised to send a new quote. Rather a bill for the increase on the insurance premium was received in the office. After discussion among Board members of this information TGlas made a motion to approve the increase of insurance cost and pay current claim which was seconded by PGruber. Roll call vote: All in favor. Motion carried. Bill on current claims to be paid as presented.

*Water books have been delivered. If you didn't receive your new water book or if you lose your book a new book can be provided at the Clerk's office during regular hours.

*Audit meeting set for Tuesday, April 26 @ 6PM at the Community building to go over books.

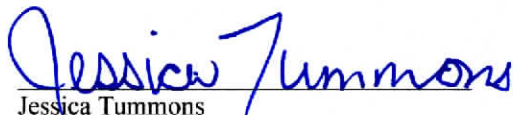
*List of duties provided for Village Maintenance Supervisor for completion.

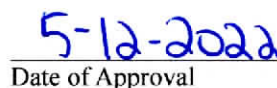
*Discussion of Building Permits being listed on the agenda all the time under New Business. TGlas made a motion for this seconded by RGoble. Roll call vote: All in favor. Motion carried.

*Fence repair schedule for Swenson residence. Board previously approved payment up to \$1,050.

*ARPA Funds – DSwenson will need to provide a report of possible APRA funds spending. Board members asked to provide any ideas for spending of these funds.

Adjournment - TGlas moved & RGoble seconded to adjourn the meeting at 9:50 PM. Roll call vote: All approved.
Motion carried.


Jessica Tummons
Village Clerk


Date of Approval

*Copies of the minutes and reports are on file at the Manley Village Office and are available for review upon request. Minutes of the meeting can also be viewed at www.manleyne.com.

*In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, religion, age, disability, marital or familial status. (Not all prohibited bases apply to all programs.)