

Village Of Manley
Board of Trustees Regular Meeting
May 14, 2020

The Regular Meeting of the Village of Manley Board of Trustees was called to order on May 14, 2020 by Chairman Denise Swenson at 7:10 PM via Zoom video & audio conference. Roll call was taken and members present were Denise Swenson, Mickey Dalton, Tim Glas, Rebecca Goble, and Adam Zierott, along with Village Clerk Jolene Dalton, Streets Maintenance Supervisor Adam Goble, Tim Keelan from Hannah-Keelan, Terry Meier from JEO, & 3 guests. A copy of the Open Meeting Act is posted in the meeting room for review. The Code of Conduct for Municipalities was read by Chairman DSwenson. Notice of this meeting being held via Zoom was posted on the Village website, in the bulletin boards on the Fire House & Post Office and sent out via email to Manley residents who accept notices electronically.

Agenda TGLas moved & AZierott seconded to approve the Agenda. Roll call vote: All approved. Motion carried.

Consent Agenda items approved:

*April 9, 2020 **Minutes**

*April 2020 **Correspondence** - Received notice from Cass County Tourism that the Village has been awarded a \$10,500.00 Capital Improvement Grant for the Manley Park Improvement Project (Picnic Shelter & Playground).

*April 2020 **Water Clerk's Report**

*April 2020 **Treasurer's Report**

*April 2020 **Village Clerk's Report** - Had the Sales Tax Resolution published in the *Plattsmouth Journal* (4/2/20) and also sent it to the Cass County Election Commissioner to be put on the 11/3/20 General Election Ballot; Received a phone call from Tim Rohwer of the *Plattsmouth Journal* about the Cass County Tourism Capital Improvement Grant we received. Discussed the progress & plans for the Picnic Shelter & new Playground. He then wrote a nice article about our work in the April 14th *Journal*; Completed work on the Village files, organized all the file cabinets, & shredded documents no longer legally needed to be kept. Now have a historical log of all building permits & Community Center rentals that were in the files; Continued working on Village Inventory with RGoble; Animal Licensing – Have registered 67 animals to date; Sent in documents to register & be certified by the NDOT yearly for Lane Mile Reporting (New legislative requirement for Clerks – used to be done by the Street Superintendents)

*April 2020 **Misc Monthly Reports** –

Water Specialist - Jack Faubion

The results of the water sample for the month of April had no violations.

Wastewater Specialist – Ed Blunt

4/14 & 29 – Checked the lagoons. Pumps working in auto. Midwest Labs came down on the 29th to do influent testing. Starting to show duckweed on cells.

Picnic Shelter – Mickey Dalton

Have discussed project with James Struthers - aiming to lay the concrete slab floor the first of June

Picnic Tables – Have received donations for two tables this month: Adam & Rebecca Goble and Anonymous

New Playground – The Craig, NE Board Chairman came & looked at the playground. Actual removal of it is delayed until the coronavirus situation settles down.

Maintenance Building Overhead Door - Mickey Dalton

The area is all framed in & electrical ready to go – just waiting for the door to be delivered.

Water Meters – Mickey Dalton & Adam Goble

Project moving along - almost half of the meters are replaced. Have discovered that educating the residents on how to read the new meters is required.

Sewer Smoking – Denise Swenson - will be done Tues, May 19th starting at 9:00 am. The fire dept, emergency management, and residents will be notified in case there would be smoke coming out of someone's house or the sewer line. The smoke would appear due to a dry drain.

Remaining Reports

***Claims** – Black Hills Energy for CommCtr-\$115.93 & Fire House-\$89.99; DHHS for water testing-\$15.00; OPPD for CommCtr-\$75.56, Fire House-\$82.35, Sewer-\$35.58, Water-\$33.56 & Street Lights-\$270.10; RWD #3 for water-\$1,120.50; Windstream for CommCtr-\$95.64 and Fire House-\$98.54; WireBuilt for website maint-\$50.00; Manley Hwy Acct for matching trsf from Sewer Acct-\$161.00 & Water Acct-\$161.00; JFaubion for May water wages & postage-\$126.75; EBlunt for Apr wastewater specialist-\$175.00; Mowen Owen for Apr mowing-\$140.00; Lincoln Journal Star for sales tax resolution in Plattsmouth Journal-\$51.76; TreeRific for fertilizer, sterilant & weed control of Village lawns-\$435.00; Meeske Hardware for speed limit signs & hardware-\$113.83; HTM Sales for lagoon float switch-\$55.04; Midwest Laboratories for supplies-\$1.80; Meeske Hardware for water meters hardware-\$9.00; Municipal Supply for 50 pit & remote water meters-\$12,019.76; Apex Garage Door Service for Maintenance Bldg overhead door & opener-\$1,650.00; Postmaster for stamps-\$55.00; JDalton for Apr Village Clerk-61-1/2 hr-\$705.69; and MDalton for Maint Bldg overhead door framing & electrical materials-\$144.93, postage to send sales tax resolution to Election Commissioner-\$1.00, lagoon wet well pump part-\$165.49, & water meters installation parts-\$37.62. TGlaser moved & RGoble seconded to approve the Claims. Roll call vote: DSwenson-yes, MDalton-abstain, TGlaser-yes, RGoble-yes, AZierott-yes. Motion carried.

Hannah Keelan – Tim Keelan addressed the Board about a concise update of Manley's Comprehensive Plan – what it would consist of & the cost. Pros & cons of revisiting the Plan at this time were discussed. The Board will further consider this endeavor next month.

JEO – Terry Meier addressed the Board about funding sources to pave Manley's streets. He presented information on CDBG, General Obligation Bonds, Special Assessment Districts, and bank loans. The Board will further consider this endeavor next month.

Unfinished Business

Zoning – The resolution for a \$200.00 Administrative Fee for any Zoning &/or Subdivision changes did not get written this month, so TGlaser volunteered to work on it for next month.

Building Permits –

*After discussion, TGlaser moved & RGoble seconded that the Board affirm the building permits granted by the temporary Zoning Administrator DSwenson to Mickey & Jolene Dalton (105 North) for a fence at the rear of their property & to move an existing shed on their property. Roll call vote: DSwenson-yes, MDalton-abstain, TGlaser-yes, RGoble-yes, AZierott-yes. Motion carried.

*After discussion, TGlaser moved & MDalton seconded that the Board affirm the building permit granted by the temporary Zoning Administrators DSwenson & MDalton to Adam & Rebecca Goble (205 Broadway) for a fence on the north & east sides of their property. Roll call vote: DSwenson-yes, MDalton-yes, TGlaser-yes, RGoble-abstain, AZierott-yes. Motion carried.

*After discussion, MDalton moved & RGoble seconded that the Board affirm the building permit granted by the temporary Zoning Administrator DSwenson to Randy & Renee McAndrew for a pool deck (417 Main). Roll call vote: All approved. Motion carried.

*After discussion, TGlaser moved & AZierott seconded that the Board affirm the building permit to Richard Fox for replacing a deck on the back of his house (306 Locust) once it is granted by the temporary Zoning Administrators DSwenson & Mickey Dalton. Roll call vote: All approved. Motion carried.

*After discussion, TGlaser moved & MDalton seconded that the Board affirm the building permit granted by the temporary Zoning Administrator DSwenson to Steve & Helen Fox (15980 Hwy 1) for a storage building to be

built on an existing concrete slab where a burned barn once stood. Roll call vote: All approved. Motion carried.

DSwenson reported that she has received further information for a zoning change request from Green Thumb LLC. Plans are for a service shop & office but she is waiting for maps & a layout before further discussion.

Open Village Positions – JDalton will post a public notice regarding the open Village position. Some residents have been approached & agreed to serve in positions if appointed.

Nuisance Violations –Violations at 105 Locust, 106 Broadway, 212 Broadway & 202 Cherry were discussed but action was postponed pending any changes after the Village Clean Up.

Street Maintenance – no report this month

Welcoming Committee – The Board will work on building this committee once we start meeting together again.

Park – MDalton reported that the dome trash can lids are rather pricey. The Board will do more searching.

The tennis court net that was taken down for our events last year needs to get put back up.

DSwenson reported that a meeting with Dan from Crouch Recreation will be set up soon to receive instructions on assembling the new playground.

Tornado Shelter in the Community Center – After checking with the Village attorney & insurance agent, we are good to go with this project. Safe zones & necessary items will be identified. Notice will be put in the Post Office, the Village website & the newsletter to inform the residents of this new offering.

New Business

PTV meeting – A meeting was scheduled for Thursday, May 28th at 7:00 PM at the Community Center.

Audit Committee – The postponed semi-annual audit of the books was scheduled for Thursday, June 4th at 7:00 PM at the Community Center.

Steve Swenson Fence – DSwenson explained how when they were installing the fence on their property a few years ago there was a controversy with the past Zoning Administrator about where the fence could be placed. They were told it could not be placed on the property line. It had to be placed at least 5 feet in. It was found out later that it could be place on the property line. The Swensons would like the fence moved to the property line now so they can do some landscaping and, because of the initial misinformation, are asking the Village to cover the cost of the ~\$1,575 material & labor to do so. After discussion, AZierott moved & TGlas seconded to grant their request. Roll call vote: TGlas-yes, AZierott-yes, DSwenson-abstain, MDalton-abstain, RGoble-yes. Motion carried.

Animal Ordinance & letters – JDalton presented a draft of a letter to send to two residents who refuse to license their animals. The Board approved the letters & directed they be sent.

Spur Clean-Up – At this time, the cancelled May 2nd Spur Clean-Up will be rescheduled sometime before Pillage the Village.

Culvert at Manley Lane & Hwy 1 – MDalton reported they found both ends of the culvert but it is packed full of mud & debris. Probably only a high pressure washer would be able to open it up. AZierott volunteered to ask Dan Timm to discuss with Fire Chief Larry Schliefert if they could use the big fire truck some weekend to open it up.

Stop sign & speed humps – DSwenson mentioned the continuing problem of motorists ignoring the stop sign at the Spur & Elm Street. There was a suggestion to do away with the stop sign & add speed “humps”. Various pros & cons were discussed. The Board was directed to think about it for next month.

Ballfield use? – With the latest coronavirus directives out, Kevin Albert from Louisville has indicated there will not be a need for the use of the Village ballfield this summer.

Public Forum –

Pam Bailey inquired about a Post Office box being free now that they are annexed into the Village. DSwenson explained the Post Office’s rules and will discuss the situation further with the Postmaster.

Adjournment TGlas moved & RGoble seconded to adjourn the meeting at 9:09 PM. Roll call vote: All approved. Motion carried.

Jolene Dalton
Village Clerk

Date of Approval

*Copies of the minutes and reports are on file at the Manley Village Office and are available for review upon request. Minutes of the meeting can also be viewed at www.manleyne.com.

*In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, religion, age, disability, marital or familial status. (Not all prohibited bases apply to all programs.)