

**Village Of Manley
Board of Trustees Regular Meeting
June 10, 2021**

The Regular Meeting of the Village of Manley Board of Trustees was called to order on June 10, 2021 by Chairman Denise Swenson at 7:04 PM. The Pledge of Allegiance was recited and roll call was taken. Members present were: Denise Swenson, Tim Glas, Rebecca Goble, Phil Tapp, Patricia Gruber, along with Village Clerk Jessica Tummons, Maintenance Supervisor Mickey Dalton and 2 guests. A copy of the Open Meeting Act is posted in the meeting room for review. The Code of Conduct for Municipalities was read by Chairman DSwenson. Notice of this meeting was posted on the Village website and in the bulletin boards at the Fire House & Post Office.

Agenda - Requests made to pull meeting minutes and Treasurers Report. T Glas made motion to approve the Agenda & P Gruber seconded. Roll call vote: All approved. Motion carried.

Consent Agenda items approved:

*May 2021 **Correspondence** – (none)

*May 2021 **Village Clerk's Report** –

*May 2021 **Misc Monthly Reports** –

Water Specialist - Jack Faubion

The results of the water sample for the month of May had no violations.

Wastewater Specialist – Ed Blunt

5/12/21 checked lagoons still no flow meter lagoons looked good

5/22/21 checked lagoons. Found flow meter still not working noticed weeds growing in the rip rap still no flow

811 Digger Calls – MDalton

Three requests this month.

Community Center Rentals – P Gruber

Rentals currently on the calendar: none for June

*May 13, 2021 **Minutes** - Discussion regarding attendance: One member was excused from last meeting and was added to minutes when he arrived.

*May 2021 **Treasurer's Report** - Verification needed for Loftus Septic: This is the company that provides and cleans port a potty placed in the park. Discussion on Cass County Treasurer funds to make sure that tax money from annexation properties need to be placed in stipend fund for use of infrastructure (water/sewer/roads).

Motion made to approve final consent agenda items made by R Goble, seconded by T Glas. Roll Call Vote: All approved. Motion carried.

Remaining Reports

***Claims** – Black Hills Energy for CommCtr-\$95.68 & Fire House-\$87.51; OPPD for CommCtr-\$65.55, Fire House-\$66.68, Sewer-\$48.18, Water-\$49.96 & Street Lights-\$522.23; RWD #3 for water-\$1025.00; Windstream for CommCtr-\$105.12 and Fire House-\$100.21; WireBuilt for website maintenance-\$50.00; DHHS for water testing -\$15.00; Manley Hwy Acct for matching trsf from Sewer Acct-\$138.00 & Water Acct-\$138.00; JDalton for May Village Clerk-10 hr-\$124.67; JTummons for May Village Clerk – 50 hr- \$554.10; MDalton for May Maintenance Supervisor-\$554.10; JFaubion for May water wages & postage-\$126.75; EBlunt for May wastewater specialist-\$175.00; JDalton for printer ink - \$84.36 ; Mowen Owen April mowing & seeding - \$575, Loftus Septic (port-a-potty for park) for weekly service & sanitizing - \$130, Jack Faubion – reimburse for water class registration and mileage - \$79.75, Midwest Laboratories - \$1.80, M & N Investments for tractor fuel on 5/7/21 - \$34.29

RGoble moved & TGlas seconded to approve the Claims. Roll call vote: DSwenson=yes, TGlas=yes, RGoble=yes, PGruber=yes, PTapp=yes. Motion carried.

Unfinished Business

Miss Manley –DSwenson awaiting return call for qualifications on Miss Manley.

Nuisance Violations – Numerous residences with nuisances were discussed. Letters drafted by TGlas & DSwenson will be sent to owners of all properties to correct violations.

Park projects – Big THANK YOU to volunteers! Picnic shelter has been painted. Donation plaques were attached to the picnic shelter and new picnic tables. Trash cans were also painted. New nets were hung on basketball hoops by TGlas. Net for the tennis court is on order. Plaques have been ordered for playground donors.

Committee to review village ordinances – Process has been started.

UTV – Applications are ready. Village Clerk to send letters/emails for registration. Fee for 2021 will be \$7.50. Renewal is set for January 1 each year with a renewal fee of \$10.00. Residents can begin picking up applications at the Village office or from the bulletin board by the Post Office. The application and fee must be returned to the Village office before permit stickers can be issued. The new ordinance is posted on the website and is in the Village office for review.

Village Generators – PTapp & MDalton still to purchase 2 different size generators.

New Business

Building Permits – Building permits approved by Zoning Commissioner MDalton for building of privacy fence and extending concrete driveway for Nixon/DeMars. Motion to affirm pending drawing of projects was made by TGlas and seconded by RGoble. Roll call vote: All approved. Motion carried.

Citations for Pet Licenses – After review of requests to waive citations by 2 residents whom had cause for not registering a motion was made by TGlas to waive citations and was seconded by PGruber. Roll call vote: All approved. Motion carried.

Community Center Rentals – Village Clerk to take over contracts and payments for building rentals. Keys can be picked up at the Village Office or other arrangements made prior to rental date. PGruber to continue being in charge of cleaning for rentals.

Review Maintenance Supervisor – After discussion Maintenance Supervisor MDalton will be providing hours along with duties in his monthly report to the board.

Supplies for Community Center and Office – Village clerk asked to purchase office equipment including a new set of self-inking stamps and vacuum cleaner. After discussion a maximum price of \$200 set for the purchase of a vacuum for the Community Center. Motion to approve made by PGruber and seconded by RGoble. Roll call vote: All in favor.

Public Forum

Village Clean-up was on June 5, 2021. MDalton suggested that in the future there be someone present at all times to monitor the dumpsters as larger items need to be broken down and residents need to pay attention to what is not allowed in the dumpster, such as tires and old chemicals.

Pillage the Village meeting set for June 28, 2021 @ 7 P.M. The entire Village is welcomed to attend the meetings and volunteer to help.

Adjournment - TGlas moved & PGruber seconded to adjourn the meeting at 9:42 PM. Roll call vote: All approved. Motion carried.

Jessica Tummons
Village Clerk

Date of Approval

*Copies of the minutes and reports are on file at the Manley Village Office and are available for review upon request. Minutes of the meeting can also be viewed at www.manleyne.com.

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