

**Village Of Manley
Board of Trustees Regular Meeting
August 10, 2021**

The Regular Meeting of the Village of Manley Board of Trustees was called to order on August 10, 2021 by Chairman Denise Swenson at 7:04 PM. The Pledge of Allegiance was recited and roll call was taken. Members present were: Denise Swenson, Tim Glas, Rebecca Goble, Patricia Gruber, Phillip Tapp along with Village Clerk Jessica Tummons, Maintenance Supervisor Mickey Dalton and 2 guests. A copy of the Open Meeting Act is posted in the meeting room for review. The Code of Conduct for Municipalities was read by Chairman DSwenson. Notice of this meeting was posted on the Village website and in the bulletin boards at the Fire House & Post Office.

Agenda – Request made to pull Treasurers Report and Maintenance Supervisor Report for discussion. Motion to approve remaining agenda items made by TGlas and seconded by RGoble. Roll call vote: All approved. Motion carried.

Consent Agenda items approved:

*July 9, 2021 **Minutes**

*July 2021 **Correspondence** – (none)

*July 2021 **Village Clerk’s Report** –

*July 2021 **Misc Monthly Reports** –

Water Specialist - Jack Faubion

The results have not been submitted for month.

Wastewater Specialist – Ed Blunt

The results have not been submitted for month.

811 Digger Calls – MDalton

Three requests this month.

Community Center Rentals – JTummons

No rentals for August

Treasurers Report – Clerk printed incorrect month. Provided correct report to proceed. Claim for RGoble needed amended. Purchase was for generator switch rather than Electrical parts for picnic shelter.

Motion to approve Treasurers report with corrections discussed made by TGlas, seconded by PGruber. Roll Call Vote: All approved. Motion carried.

Maintenance Supervisor Report – DSwenson asked to pull for discussion on broken water lines on 7/18. After discussion motion to approve report made by RGoble, seconded by PGruber. Roll Call Vote: All approved. Motion carried.

Remaining Reports

***Claims** – Black Hills Energy for CommCtr-\$29.86 & Fire House-\$29.86; OPPD for CommCtr-\$133.94, Fire House-\$65.16, Sewer-\$53.45, Water-\$33; RWD #3 for water-\$1,1050;

Windstream for CommCtr-\$105.12 and Fire House-\$100.39; WireBuilt for website maintenance-\$50.00; DHHS for water testing -\$15.00; Manley Hwy Acct for matching trsf from Sewer Acct-\$138.00 & Water Acct-\$138.00; JTummons for July Village Clerk – 60.75 hr-\$670.35; MDalton for July Maintenance Supervisor-\$554.10; JFaubion for Aug water wages, water class registration & mileage-\$150.60; EBlunt for July wastewater specialist-\$175.00; Loftus Septic for July service & sanitizing - \$130, M & N Investments for fuel on 7/8/21 - \$45.88; Mowen Owen July mowing - \$600, USPS for postage of certified letters - \$35; USPS for postage stamps for office use - \$55; League of Nebraska Municipalities for annual dues - \$431; MDalton for bug spray & sprayer nozzle - \$14.54; Village of Manley – Sewer account to fund new account for infrastructure - \$500; Village of Manley – Water account to fund new account for infrastructure - \$500; Meeske Hardware for pin padlock - \$14.39; Meese Hardware for water meter parts - \$48.74; AGoble for payment of meter installations - \$240; MDalton for seal tape & pipe thread - \$9.34; PTapp for PTV car show flier copies - \$16.06, RGoble for PTV concessions purchases - \$107.36; MDalton for Picnic shelter/Playground purchases - \$222.83.

Claims for MDalton reimbursement checks were pulled and discussed. After discussion TGlas moved & PGruber seconded to approve all Claims. Roll call vote: DSwenson-yes, TGlas-yes, PGruber-yes. PTapp-yes. RGoble abstained. Motion carried.

Unfinished Business

Miss Manley – Applicant Crawford chose to withdrawal her interest. Fair board voted Hibler could not be a candidate. No Miss Manley for 2021

Nuisance Violations – Confirmed all info re: letters to residents with nuisance violations. All letters have been signed for. Board has accepted plans for cleaning on all except 1 resident that has not responded in any way about letter. This case will be forwarded on to attorney for further processing.

Park projects – AGoble will be painting and labeling recycle bins this weekend. Rope lights are still needing installed at the picnic shelter. Park bench will be done by PTV. Work for bench shelter and concrete pad to be started asap.

Committee to review village ordinances – Committee met and have provided a list with notes and questions that need to be reviewed. Legal guidance is needed. DSwenson will proceed.

Recreational Vehicles – Village office was open on July 24th. This resulted in 2 additional residents coming to register vehicles. Concerns regarding rules have been expressed as a reason some residents have not yet registered. Rules to be added to back of application for clarification of any concerns on operational hours. Applications can be found in the post office or requested from clerk during office hours or to be mailed and returned via mail with payment or can be placed in water payment drop box by Fire House. Fee for 2021 will be \$7.50. Renewal is set for January 1 each year at price of \$10.00.

Village Generators – No generators are currently available for purchase. Major stores are sold out due to storm and power outages.

Village Water Meters – 7 remaining meters to be replaced.

New Business

Review 1 & 6 yr Street Plan – Information provided to all board member to review. Will need to be further discussed in September during budget meeting.

Municipal Annual Certification of Program Compliance – DSwenson to complete forms after referring to last year's process.

Change of Village Office Hours – Village clerk would like to change office hours as follows effective immediately:

Tuesdays 10AM-5PM

Thursday 1PM-5PM

Motion for change of office hours made by RGoble and seconded by PTapp. Roll Call Vote: All approved. Motion carried.

Asphalt on Sunrise Court - Asphalt is broken down on Sunrise Court worse than believed should be. Need to get in touch with contractor to see if repair can be done before problem gets worse.

Public Water Systems Security Grant - Correspondence reviewed by DSwenson and determined to not be of use to the Village. File grant paperwork in case future need arises.

Public Forum

Guest brought up concerns regarding several properties with nuisance issues. Part of which have already received notices and are working on cleaning up properties.

DSwenson noticed problems with trees on Village property as well. The oak trees have been confirmed to have oak tree girdlers. Trees on village property can be treated by TreeRific for cost of \$225.

Motion made by TGlas to have TreeRific treat all village property trees and seconded by PGruber. Roll Call Vote: All approved. Motion carried.

Trimming of trees is also necessary around the Village of Manley. Anytime Tree Service has been contacted and given an estimate of \$200/hr to trim trees for the village. Residents are also responsible for the trimming of trees on personal property. Local resident MMacke with Anytime Tree Service can be of assistance to anyone needing it. After discussion, motion made by TGlas to hire MMacke to trim trees on village property seconded by RGoble. Roll Call Vote: All approved. Motion carried.

Adjournment - TGlas moved & PGruber seconded to adjourn the meeting at 8:48 PM. Roll call vote: All approved. Motion carried.

Jessica Tummons
Village Clerk

Date of Approval

*Copies of the minutes and reports are on file at the Manley Village Office and are available for review upon request. Minutes of the meeting can also be viewed at www.manleyne.com.

*In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, religion, age, disability, marital or familiar status. (Not all prohibited bases apply to all programs.)