

**Village Of Manley
Board of Trustees Regular Meeting
August 15, 2022**

The Regular Meeting of the Village of Manley Board of Trustees was called to order on August 15, 2022 by Board Chairman, Denise Swenson at 7:09 PM. The Pledge of Allegiance was recited and roll call was taken. Members present were: Denise Swenson, Tim Glas, Patricia Gruber, and Phillip Tapp along with Village Clerk Jessica Tummons, Maintenance Supervisor, Mickey Dalton and three (3) guests. RGoble was excused. A copy of the Open Meeting Act is posted in the meeting room for review. The Code of Conduct for Municipalities was read by Board Chairman Denise Swenson. Notice of this meeting was posted on the Village website and in the bulletin boards at the Fire House & Post Office.

Agenda – Motion to accept the consent agenda items made by TGlas, Seconded by PGruber.

Roll Call Vote: All in favor. Motion carried.

Consent Agenda items approved:

- * July 2022 **Meeting Minutes**
- * July 2022 **Correspondence** – (none)
- * July 2022 **Water Clerk's Report**
- * July 2022 **Revised Treasurer's Report**
- * July 2022 **Treasurer's Report**
- * July 2022 **Village Clerk's Report**
- * July 2022 **Maintenance Supervisor Report** – No report
- * July 2022 **Misc Monthly Reports** –

Water Specialist - Jack Faubion -

July: Total coliform absent, meets bacteriological standards. E. Coli absent

Wastewater Specialist – Ed Blunt

July 24, 2022 – Checked the lagoons. Lots of duck weed. Conduit being run for flow meter.

July 31, 2022 - Checked the lagoons. Looks good.

811 Digger Calls – MDalton

Four (4) request for July

Community Center Rentals – JTummons

Sunday September 4, 2022

Thursday November 24, 2022

Friday January 13-15, 2023

Saturday, June 25, 2023

Remaining Reports

***Claims** – *Black Hills Energy* for CommCtr-\$70.04; *Fire House*-\$88.51; *OPPD* for CommCtr-\$134.98; *Fire House*-\$67.98; *Sewer*-\$47.55; *Water* - \$44.36; *Highway* - \$306.12; *RWD #3* for water-\$1,550.75; *Windstream* for CommCtr - \$106.45 and *Fire House* - \$99.40; *WireBuilt* - \$50.00; *DHHS* -\$15.00; *Manley Hwy Acct for matching funds trsf* from *Sewer Acct*-\$174.00 & *Water Acct*-\$174.00; *Mickey Dalton* for July Maintenance Supervisor-\$544.10; *Jessica Tummons* for July Village Clerk –\$552.25; *Jack Faubion* for August water postage & Fees-\$127.40; *Ed Blunt* for July wastewater specialist-\$175.00; *Papillion Sanitation* for August fee - \$24.00; *Drop In Portables* For August service - \$110; *Mowen Owen* for July mowing - \$330; *Ball Insurance* -

\$1,288.75; *Adam Goble* for hauling tractor - \$50; *AKRS* for payment of tractor and new mower attachment - \$4,516.39 from General, \$5,902.36 from Water, and mower attachment from sewer in amount of \$2,295; *M & N Investments* - \$87.20; *Rebecca Goble* - \$66.79 for PTV items; *Amazon* for office supplies - \$180.33; *M S Contracting* - \$2,470.14 for fixing water leak; *Adam Goble* - \$120 for replacing water meters; *Forms Associates Company* - \$156 for PTV information flag; *Meeske Hardware* - \$59.37 for park bench painting supplies; and *Cash* - \$645.

TGlas asked about starting cash for PTV listed as “cash” on claims – Monies needed to provide change for concessions.

Clerk asks board for permission to sign payroll check due to RGoble being excused. Motion to allow JTummons to be 2nd signature on her own check due to RGoble’s maternity leave made by TGlas, Seconded by PGruber. Roll call vote: All in favor. Motion carried.

Motion to approve claims as presented made by PTapp and Seconded by PGruber. Roll call vote: Voting yes were: PGruber, PTapp, and DSwenson. TGlas abstained. Motion carried.

Unfinished Business

***Nuisance Violations** – *106 Broadway* – New notice of BOH to go back to property. *103 N Elm, 105 Locust, 106 Locust, 108 Locust, & 112 Cherry* – Letter need to be mailed to notify residents of BOH visit

***Building Permits** – MDalton approved the building permit for Dan Monahan for retaining wall and Adam Goble for a car port. Motion to approve the permit made by TGlas and seconded by PTapp. Roll call vote: All in favor.

***Community Center Rentals** – Next rental is September 4th.

***Committee to review Village Ordinances & IPMC book/fees** – Table until December 2022.

***Asphalt** – Lauren Timm will be here @ 9am on 8/16/22.

***Village Park** – Bench has been placed.. MDalton is working on painting. PTagpp replaced the board behind home plate. DSwenson mentioned again that backboards on Basketball court need to be replaced but will focus on that after PTV.

New Business

***Annual Certification** – DSwenson read letter. Board decided to hold off and do resolutions for this, 1 & 6 year plan and budget at same time in September meeting.

*** Budget** – Board would like a work session with the CPA to decide on 1% tax increase or not. Possibly a special hearing to vote afterwards to allow CPA to complete budget with these numbers.

*** Continuing Education** – Clerk reports 8 hours of continuing education is required for the year. Online classes come at a cost of \$19/hr and may cause some extra work hours in the coming months to complete education requirement.

Public Forum

JDalton asked how to get payment for the DJ for PTV as he will need payment day of service. Motion to amend claims to include Nick Markham in the amount of \$200 for DJ Service for PTV, Seconded by DSwenson. All in favor. Motion carried.

DSwenson spoke with a resident who is interested in having an event committee for the possibility of getting more public events for kids in the community.

Adjournment - TGlas moved & PTapp seconded to adjourn the meeting at 8:37 PM. Roll call vote: All approved. Motion carried.

Jessica Tummons
Village Clerk

Date of Approval

*Copies of the minutes and reports are on file at the Manley Village Office and are available for review upon request. Minutes of the meeting can also be viewed at www.manleyne.com.

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