

**Village Of Manley  
Board of Trustees Regular Meeting  
September 14, 2023**

The Regular Meeting of the Village of Manley Board of Trustees was called to order on September 15, 2023 by Board Chairman, Denise Swenson at 7:28 PM. The Pledge of Allegiance was recited and roll call was taken. Members present were Denise Swenson, Tim Glas, Patricia Gruber, and Phillip Tapp, Taylor Dunker was excused. Also present, the Village Clerk Jessica Tummons, Maintenance Supervisor, Mickey Dalton and six (6) guests. A copy of the Open Meeting Act is posted in the meeting room for review. The Code of Conduct for Municipalities was read by Board Chairman Denise Swenson. Notice of this meeting was posted on the Village website and in the bulletin boards at the Fire House & Post Office.

**Agenda** – Motion to accept the consent agenda made by T Glas, Seconded by P Tapp. Roll Call Vote: All in favor. Motion carried.

Consent Agenda items approved:

- \* **August 15, 2023 Meeting Minutes**
- \* **August 2023 Correspondence**
- \* **August 2023 Water Clerk's Report**
- \* **August 2023 Treasurer's Report**
- \* **August 2023 Village Clerk's Report**
- \* **August 2023 Maintenance Supervisor Report**
- \* **August 2023 Misc. Monthly Reports**

**Water Specialist** - Jack Faubion -

August: Total coliform absent, meets bacteriological standards. E. Coli absent

**Wastewater Specialist** – Ed Blunt

7/14/23 Weeds need sprayed in the rip rap on all 3 cells still lots of duck weed

7/28/23 Weeds need sprayed on all 3 cells lots of duck weed

8/11/23 Weeds need sprayed in the rip rap around all 3 cells; Lagoon berms need mowed around the cells

8/30/23 Weeds need sprayed in the rip rap around all 3 cells; the berms have been sprayed

**811 Digger Calls** – MDalton

Six (6) requests for August

**Community Center Rentals** – JTummons

Saturday, September 23, 2023 (Sibley)

Saturday, September 24, 2023 (Glas)

Saturday, October 21, 2023 (Spangler)

Saturday, January 7, 2024 (Dalton)

Saturday, May 25, 2024 (Swenson)

**Remaining Reports**

\***Claims** – *Black Hills Energy* - \$77.20; *OPPD* - \$195.06; *Papillion Sanitation* for trash pickup fee - \$25.90; *Windstream* for CommCtr - \$138.02 and Fire House - \$112.29; *WireBuilt* - \$50.00; Visa- Clerk – \$217.87 for office/cleaning supplies; Visa – MDalton - 39.09 for fuel & mulch; Nebraska DHHS - \$30 for water testing; *Mickey Dalton* for August Maintenance Supervisor-\$554.10; *Jessica Tummons* for August Village Clerk –\$824.54; *Drop In LLC* - \$110; *Meeske Hardware* - \$13.75 for fly tape and lock; *Stephanie DeGroot* - \$600 for budge prep; *Svoboda & Chebatories* - \$790 for legal fees; *LARM* - \$8,196; *Mowen Owen* - \$660; *The Voice News* - \$220; *Manley Hwy Acct for matching funds trsf from Water Acct*- \$308.21; *DHHS* (water testing) - \$15; *OPPD* (water)- \$40.08; *RWD #3* for water - \$1,237.25; *Jack Faubion* for September water postage & Fees-\$129.90; *Meeske Hardware* - \$10.16 for pvc coupling; *M S*

*Contracting - \$1,200; Meeske Hardware - \$8.89; Pave LLC - \$10,000; Manley Hwy Acct for matching funds trsf from Sewer Acct - \$308.21; OPPD (sewer) - \$43.46; Ed Blunt for August wastewater specialist-\$175.00; OPPD (Highway) - \$308.79; MikTom - \$33,592 crack repair; Meeske Hardware - \$33.98 for blacktop patch; Visa – MDalton \$49.71 for trash liners; The following PTV expenses were paid: Denise Swenson - \$1,089.63; St Patrick's Altar Society - \$365.56; Forms Associates - \$177; St Patricks Altar Society - \$48; Forms Associates - \$1,131.50; Rebecca Goble - \$50; Visa – MDalton \$188.76 (Turkey Drumsticks); Visa – JTummons \$300 (Kona Ice Deposit); Taylor Dunker - \$39*

Motion to accept claims made by TGlas, seconded by PGruber. Roll call vote. Voting aye: TGlas, PTapp, PGruber. DSwenson abstained. Motion carried.  
Regular Meeting closed at 7:40p.m.

### **Public Hearing**

Chairman DSwenson opened the Public Hearing at 7:41 PM.

### **1 & 6 Year Street Plan**

Chairman DSwenson introduced Resolution 22-03 and moved its adoption; TGlas seconded. Roll call vote: All in favor. Motion carried.

Motion to close the public hearing made by DSwenson at 7:44 P.M., seconded by TGlas. Roll Call Vote: All in favor.

Due to the composition of the resolution the 1 & 6 year street plan will need to be looked at again in the October Meeting.

Regular Board meeting reopened at 7:45 P.M.

### **Unfinished Business**

**A. Nuisance Violations** – New letters to be mailed out to 7 residents per board instructions

**B. Building Permits** – Lindsey's have plans to put in a storage shed. Shed will be movable and after discussion due to non-permanent status no building permit needed.

**C. Community Center Rentals** – No cleaning will be necessary before next rental

**D. Maintenance Supervisor** – MDalton reports that Pave LLC completed the first section of work and then got rained out for the 2<sup>nd</sup> day scheduled. Work left to be completed on Sept 20 will be North, Locust, Broadway, and Cherry streets. MDalton reports the need to have the lagoon tested to see if it will need to be dredged. Asked clerk to send email to clerks group for info on companies other towns have used for this type of project.

-DSwenson proposed that the board consider the Maintenance supervisor position and the possibility of reconsidering how to allocate pay. Possibility of changing pay to hourly rate rather than salary.

**E. Pillage the Village Committee** – Jolene Dalton is still working on the final numbers.

**F. Community Center Small Projects** – DSwenson reports that some projects that have been asked of Maintenance to be completed have not been done. Projects include: Fixing the west wall where water leaked and painting and putting up a permanent flag for meetings. Also would like the faucet replaced in upstairs Restroom in Community Building to allow for mop bucket to be filling in sink. DSwenson also asks clerk to order supplies for Restrooms as well.

**g. Ordinance Committee** – DSwenson to work with atty on how to proceed

**H. 160<sup>th</sup> Street Speed bumps** – DSwenson has made contacts and is waiting on a return call.

**I. Nuisance Ordinance** – DSwenson working with atty and asks for clerk to provide ordinances

from surrounding towns/villages.

**J. Small Utility Dump trailer** – DSwenson asked about purchasing the trailer. MDalton reports that maintenance building needs to be cleaned/organized in order to provide a parking place for trailer before purchasing.

**New Business**

**A. Audit Committee** – Bi-Annual meeting scheduled for Oct 10 at 6PM.

**B. Schmidt Appeal** – DSwenson reports that she went to court on Sept 11. Judge heard arguments from both parties and advised time was needed to research all the information and would provide an answer by the week end.

**C. Snow Removal** – DSwenson reports that Daniel Stohlman is interested in helping this year with snow removal at the hourly rate of \$20/hr. Clerk will need to have a key to the maintenance building made for him and collect proper identification for payment.

**D. Drop In Portables** – Reminder for clerk to have removed by Oct 1 and returned in April of next year

**E. Bank Accounts** – After discussion PGruber made a motion seconded by DSwenson to open new bank accounts at First Nebraska Bank of Weeping Water to be used starting the new fiscal year on October 1, 2023. 6 accounts in total with names on the accounts to include: Denise Swenson, Taylor Dunker, and Jessica Tummons. Roll call vote: All in favor. Motion carried. Motion to go ahead and order new checks for bank accounts once opened using the Village Clerks credit card made by DSwenson seconded by TGlas. Roll call vote: All in favor.

**F. Schedule a work day for Maintenance** – Maintenance building needs to be organized and have the restroom removed. New shelving to be installed. Maintenance Supervisor MDalton reports the need for help on this project. Any help is greatly appreciated on October 10, 2023 starting at 8AM. Meet at the maintenance building.

**Public Forum**

DSwenson reports that Madison Garey has put out the 1<sup>st</sup> edition of the newsletter and she would like to have the website changed to show that Madison is the editor of said newsletter.

MDalton asks clerk to research how much is remaining in the donation from Jerry Sheehan Memorial for the park bench shelter as he wants to submit an invoice for work completed.

TGlas asks about call out fee for plumber being utilized by the Village and cost. MDalton reports that having a plumber that can be called out even on weekends it difficult and that it would cost the Village more for anyone else.

TGlas asks about ATV licensing. What can be done to ensure that everyone is registering their Recreational Vehicles and making sure that residents are abiding by Village regulations. Would like this added to next months agenda.

**Adjournment** - DSwenson moved & TGlas seconded to adjourn the meeting at 9:34 PM. Roll call vote: All in favor. Motion carried.

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Jessica Tummons  
Village Clerk

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Date of Approval

\*Copies of the minutes and reports are on file at the Manley Village Office and are available for review upon request. Minutes of the meeting can also be viewed at [www.manleyne.com](http://www.manleyne.com).

\*In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, religion, age, disability, marital or familiar status. (Not all prohibited bases apply to all programs.)