

**Village Of Manley  
Board of Trustees Regular Meeting  
December 9, 2021**

The Regular Meeting of the Village of Manley Board of Trustees was called to order on December 9, 2021 by Board Chairman, Denise Swenson at 7:03 PM. The Pledge of Allegiance was recited and roll call was taken. Members present were: Denise Swenson, Tim Glas, Rebecca Goble, Patricia Gruber, and Phillip Tapp along with Previous Village Clerk/Secretary Pro-Tem Jolene Dalton and Maintenance Supervisor Mickey Dalton. A copy of the Open Meeting Act is posted in the meeting room for review. The Code of Conduct for Municipalities was read by Board Chairman Denise Swenson. Notice of this meeting was posted on the Village website and in the bulletin boards at the Fire House & Post Office.

**Agenda** – After a request to pull the minutes from the Agenda, RGoble moved & TGlas seconded to approve the amended Agenda. Roll call vote: All approved. Motion carried. Consent Agenda items approved:

- \*November 2021 **Correspondence** – (none)
- \*November 2021 **Water Clerk's Report**
- \*November 2021 **Treasurer's Report**
- \*November 2021 **Village Clerk's Report**
- \*November 2021 **Maintenance Supervisor Report**–
- \*November 2021 **Misc Monthly Reports** –

**Water Specialist** - Jack Faubion (no report)

**Wastewater Specialist** – Ed Blunt

11/14/21 Checked lagoons – Duck weed is starting to recede. No flow meter yet.

11/29//21 Checked lagoons. Found flow meter still not working.

All 3 cells are nicely mowed.

**811 Digger Calls** – MDalton

Two requests for November.

**Community Center Rentals** – JTummons

Dec 24, 2021; Jan 2, 2022; July 30, 2022

\*November 11, 2021 Minutes – After a duplicate sentence under Nuisance Violations was removed, RGoble moved & PGruber seconded to approve the amended minutes. Roll call vote: All approved. Motion carried.

**Remaining Reports**

\***Claims** – Black Hills Energy for CommCtr-\$115.69 & Fire House-\$104.89; OPPD for CommCtr-\$67.08, Fire House-\$68.13, Sewer-\$37.44, Water-\$33.00, Highway-\$299.16; RWD #3 for water-\$965.00; Windstream for CommCtr-\$104.83 and Fire House-\$99.94; WireBuilt-\$50.00; DHHS -\$15.00; Manley Hwy Acct for matching trsf from Sewer Acct-\$138.00 & Water Acct-\$138.00; MDalton for October Maintenance Supervisor-\$554.10; JTummons for November Village Clerk – 53.80 hrs- \$594.67; Jack Faubion for Nov water postage-\$27.40; Ed Blunt for Nov wastewater specialist-\$175.00; Meeske Hardware for barrel bolt, red paint, tractor parts-\$57.02; City of Weeping Water for ½ firefighter's life insurance-\$292.32; Mowen Owen for

Sept, Oct & Nov mowing-\$750.00; Petty Cash set-up-\$100.00; Weeping Water Pubic Schools for liquor & tobacco licenses-\$310.00; Papillion Sanitation for Nov & Dec-\$55.00; Mickey Dalton for Village tractor cab-\$1,715.60; JEO Consulting for 2021 Road Program-\$600.00; Meeske Hardware for flow meter parts-\$63.07; HTM Sales for flow meter replacement-\$4,946.00; JOC Construction for HDPE pipe for power-\$338.00; MDalton for rental of trencher for lagoon repair-\$85.53; and MDalton for tractor accessories-\$611.60. After a correction was made to the description of HTM Sales flow meter replacement expense, TGlas moved & RGoble seconded to approve the amended December claims as presented. Roll call vote: All approved. Motion carried.

### **Unfinished Business**

**Nuisance Violations** – The letter regarding the Board of Health inspecting the property at 106 Broadway has not been sent yet. The letter is to be sent with a “certificate of mailing”.

#### **Park projects –**

\*Park Benches - Because of the weather, no more outside work will be done on the benches until Spring.

\*Picnic Shelter – Picnic tables will be put in the center of the shelter for the winter.

\*Tennis Court – A net needs to be purchased & installed by Spring.

**Committee to review Village Ordinances** – The list of Ordinances & suggested action on each was again distributed. The Board is to look thru the list this month & make notes on numbers to repeal, etc.

**IPMC book/fees** – continuance delayed until next month

**Vacant Properties Registration Ordinance** - continuance delayed until next month

**Recreational Vehicles** – continuance of amending the ordinance to provide a deadline as well as schedule of fees was delayed until next month

**Asphalt on Sunrise Court** – Because of other Village priorities (tractor & lagoon), this did not get attended to this month.

**Village Water Meters** – There are 5 remaining meters to be replaced. Suggestions on how to handle them were discussed.

**Village Tractor**- Tractor was delivered along with the mower, bucket, loader, cab and front plow blade. Other parts may not be available until spring.

**Generators** – The generators suggested to purchase at Sam’s Club were not in stock when MDalton went to purchase. It was suggested to try ordering them online.

**Christmas Lights** – The lights are up. More are needed for some “bare” spaces around town. We do have 3 more ready to put up but have no brackets for them. Other ideas for decorations on the Community Center lawn were discussed.

**American Rescue Act** – Decided to table until closer to the deadline.

**Maintenance Supervisor** – This was a trial year for the position. The Board will discuss next month if the Village needs to continue this position, add anything to the list of duties, & review the salary. MDalton did agree that he was interested in continuing in the position.

**New Business**

**Snow Removal** – There has been no response to the ad for the position. MDalton can plow during daylight hours & other Board members volunteered to cover any night plowing. Plow hours will be paid separately from other duties.

MDalton was asked to get ~15-20 reflectors to put along Manley Lane & Sunrise Court as a guide for the plowing. They will be pulled up after winter.

**Trash Service** – Discussion was held on the trash & recycle trucks making 4 trips/street because of the bins on both sides of the street, which defeats the initial purpose of why the Village contracted with one company back in 2015. A suggestion was made to put all trash cans on one side of the street. We would have to work with the residents & the company to work out the best route.

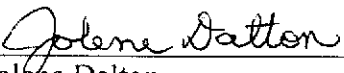
**Public Forum**

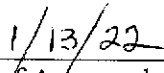
a. Suggestion to get a 2022 PTV meeting scheduled, in particular to start working on the kickball tournament. Will discuss further next month.

b. There was some inquiries about the chlorine taste in the water. The Village got a ding for chloroform so our Water Specialist, Jack Faubion, had to treat the water lightly before the next sampling.

c. Community Center clean-up dates for rentals during the coming month were scheduled for Tue, December 21<sup>st</sup> at 7:00 PM and Sat, Jan 1 at 9:00 pm.

**Adjournment** - TGlas moved & PGruber seconded to adjourn the meeting at 8:10 PM. Roll call vote: All approved. Motion carried.

  
\_\_\_\_\_  
Jolene Dalton  
Secretary Pro-Tem

  
\_\_\_\_\_  
Date of Approval

\*Copies of the minutes and reports are on file at the Manley Village Office and are available for review upon request. Minutes of the meeting can also be viewed at [www.manleyne.com](http://www.manleyne.com).

\*In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, religion, age, disability, marital or familiar status. (Not all prohibited bases apply to all programs.)